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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** 2016 OCTOBER - PARKS, RECREATION & CULTURAL SERVICES  
CAPITAL FUNDING BYLAW

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**RECOMMENDATIONS:**

1. **THAT** the expenditure of \$220,000 from the 2016 Provisional Financial Plan for these projects outlined in this report be approved.
2. **THAT** Council be requested to bring down a bylaw to appropriate \$230,280 (inclusive of GST) from Capital Reserves to finance these projects.

**REPORT**

The 2016 Provisional Financial Plan for Parks, Recreation and Cultural Services contains the following projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding.

- |   |                   |                  |
|---|-------------------|------------------|
| 1. <b>Kensington Pitch and Putt Redevelopment</b>   | <b>(DPX.0159)</b> | <b>\$150,000</b> |
| Consultation, testing and concept planning for fieldhouse/golf shop building constructions and renovations  |                   |                  |
| 2. <b>Burnaby Village Museum Gift Shop</b>  | <b>(DPX.0160)</b> | <b>\$70,000</b>  |
| To upgrade the Carousel Gift Shop space to improve traffic flow and better use available space for merchandise display. Upgrades include; electrical, data, HVAC, store room and lighting upgrades. |                   |                  |

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: 2016 October- Parks, Recreation & Cultural  
Services Capital Funding Bylaw

.....Page 2

Sufficient Capital Reserves are available to complete the above projects in the 2016 Provisional Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$230,280 (inclusive of GST) from Capital Reserves to finance these projects.

A handwritten signature in black ink, appearing to read "D. Ellenwood". The signature is fluid and cursive, with the first letter "D" being large and prominent.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DH:lw  
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Copied to: Director Finance  
City Solicitor