
TO: CITY MANAGER **DATE:** 2016 October 17

FROM: DIRECTOR FINANCE **FILE:** 5820-20
146-08/16

**SUBJECT: CONTRACT AWARD
SUPPLY & DELIVERY OF SAND AND GRAVEL**

PURPOSE: To obtain Council approval to award a contract for the supply and delivery of sand and gravel aggregates.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Mainland Sand & Gravel ULC. for the supply and delivery of sand and gravel aggregates from 2016 November 01 to 2017 October 31 for an estimated total cost of \$796,400 including GST and PST in the amount of \$60,920, with final payment based on actual quantities delivered.

REPORT

Five quotations for this contract were received by the closing time on 2016 September 27. This contract involves supply and delivery of approximately 43,000 tonnes per year of various sand and gravel aggregates, delivered on an “as and when required” basis to various locations within the City. The RFQ document contains options for up to four one year extensions, if mutually agreeable, between the City and the contractor.

Mainland Sand & Gravel ULC. submitted the lowest bid of \$796,400. The recommended bidder has provided similar services in the past with proven track records for material quality, performance and reliability to the satisfaction of the City. The Director Engineering concurs with the above recommendation.

Funding for these requirements is included in the 2016 – 2020 Annual Financial Plan under various capital and operating accounts.

for 
Denise Jorgenson
DIRECTOR FINANCE

GC:IP/kh

Copied to: Director Engineering