



Office of the City Clerk

D. Back, City Clerk  
R. Pasch, City Archivist

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## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS  
COMMUNITY HERITAGE COMMISSION

DATE: 09 August 2016

FROM: REBECCA PASCH  
CITY ARCHIVIST

FILE: 2410-20  
*Reference: Community Heritage  
Commission*

**SUBJECT: CITY OF BURNABY ARCHIVES – UPDATE**

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For the information of the Chair and Members of the Community Heritage Commission, I wish to provide below a brief update on work at the City Archives since our last meeting.

- The work of making the 1970s Council records more immediately accessible through Heritage Burnaby, funded through the Stabilization funding that was approved for Archives this year, is well-underway. At the time of writing, this project is 53% complete.
- Arising from the meeting initiated by Social Planning to discuss related recommendations from the Truth and Reconciliation Commission Final Report, a further Oral History Project has been suggested related to Indigenous community members as well as members of other ethno-cultural groups. If the Commission supports the continuation of the Oral History Program as suggested, The City Clerk's department will present a Stabilization Funding proposal to the 2017 Budget process.
- In an effort to begin to systematically tackle the records backlog held on our processing shelves, the HR recruitment process was undertaken for a TFT Archival Assistant position, with a start date of 17 August and completion date of 31 December 2016.
- Research requests have been more complex in nature this year, although our overall number is down from previous years. This could be the result of upgrades made to the Heritage Burnaby website that have made it more user-friendly. Because both City staff and the public are better able to access records on their own, only the more difficult questions make it through to Archives staff.

- The City of Burnaby Archives has put forward the Community Heritage Commission's 'Burnaby Mountain Oral History Project' for consideration for the 'Governor General's History Award for Excellence in Community Programming.' This prestigious award highlights achievements for community projects that tell stories about Canada's past in unique and innovative ways. At the time of writing, the shortlist has not been announced (with final recipients contacted sometime in the fall).

Respectfully submitted,



Rebecca Pasch  
City Archivist