

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT: 2016 NOVEMBER - PARKS, RECREATION & CULTURAL SERVICES
CAPITAL FUNDING BYLAW**

RECOMMENDATIONS:

1. **THAT** the expenditure of \$35,000 from the 2016 Provisional Financial Plan for the project outlined in this report be approved.
2. **THAT** Council be requested to bring down a bylaw to appropriate \$36,640 (inclusive of GST) from Capital Reserves to finance this project.

REPORT

The 2016 Provisional Financial Plan for Parks, Recreation and Cultural Services contains the following project to be funded from Capital Reserves. To enable work to go ahead on this project, approval is requested to bring down a bylaw for funding.

1. **Burnaby Village Museum (DPX.0187) \$35,000**
Front Counter and entry upgrade to improve customer service by adding a lower counter for accessibility, new drawers, storage areas as well as an automated door closing system for more secure after-hour facility rental egress.

Sufficient Capital Reserves are available to complete the above project in the 2016 - 2020 Annual Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$36,640 (inclusive of GST) from Capital Reserves to finance this project.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DH:lw

P:\Admin\Clerical \DH\2016 November - Parks, Recreation & Cultural Services Capital Funding Bylaw.docx

Copied to: Director Finance
City Solicitor