

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** LICENCE AGREEMENT BETWEEN THE CITY AND THE BRITISH  
COLUMBIA SOCIETY OF MODEL ENGINEERS TO OPERATE AND  
DEVELOP A SCALE MODEL RAILWAY AT CONFEDERATION PARK

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**RECOMMENDATIONS:**

1. **THAT** approval be given for a new licence agreement with the British Columbia Society of Model Engineers for a term of ten years, commencing on 2017 January 01 and ending on 2026 December 31 with terms and conditions as outlined in this report.
2. **THAT** Council be requested to concur.
3. **THAT** a copy of this report be sent to Mr. Terry Anderson, President of the British Columbia Society of Model Engineers.

**REPORT****INTRODUCTION**

In November 1991, the City entered into a licence agreement with the British Columbia Society of Model Engineers to operate and develop a scale model railway at Confederation Park. The facility was officially opened on 1993 July 03, and has continued to operate each weekend and statutory holiday between Easter and Thanksgiving since that time.

The last renewal term of the original licence agreement has expired. The City and the Society have initiated discussions on a proposed new agreement. The general business terms of the agreement remain the same. The new licence will continue to ensure that:

1. Further construction or site development is subject to City approval. Any expansion of the site area would require an amendment to the licence, which would require Commission and Council approval.
2. The operating schedule and fees are subject to City approval.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: Licence Agreement Between the City and the British  
Columbia Society of Model Engineers to Operate and  
Develop A Scale Model Railway at Confederation Park  
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3. The Society is responsible for maintenance and repair of track, equipment, trains, bridges, tunnels and other facilities.
4. The Society is responsible for all site janitorial services.
5. The Society is responsible for all utility costs.
6. The City is responsible for maintenance of landscaping and trees.
7. The Society is responsible for maintaining suitable insurance coverage according to City standards.

### **SUMMARY**

The British Columbia Society of Model Engineers has operated within the terms of the licence at this site since 1991, and provides not only a valuable service to the community, but a unique opportunity for residents and visitors alike.

The proposed new licence is for a ten year period, 2017 January 01 to 2026 December 31. It is recommended that approval be given for a new licence agreement between the City and the British Columbia Society of Model Engineers.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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Copied to: City Solicitor  
Director Finance  
Risk Manager