



Item
Meeting 2017 January 23

COUNCIL REPORT

TO: CITY MANAGER

DATE: 2017 January 9

FROM: CITY CLERK

SUBJECT: 2017 FCM MEMBERSHIP DUES

PURPOSE: To seek Council approval for payment of Federation of Canadian Municipalities 2017 Membership Dues.

RECOMMENDATION:

1. **THAT** Council approve payment of the invoice from the Federation of Canadian Municipalities for the 2017 membership dues in the amount of \$ 34,446.19 (including GST in the amount of \$1,640.29).

REPORT

The City of Burnaby is an active member of the Federation of Canadian Municipalities, and the invoice for the 2017-2018 membership dues was recently received.

The annual dues in 2016-2017 were \$32,148.56. The invoice for 2017-2018 that was recently received is \$ 34,446.19, including GST. This is calculated on a base fee of \$ 350.00 plus a per capita fee of \$ 32,455.90 (223,218 x 14.54 cents). The fiscal year runs from April 1, 2017 - March 31, 2018.

It is noted that the Canada Revenue Agency has determined that the status of FCM must change from a charitable organization to a not-for-profit association. In keeping with not-for-profit regulations, membership fees are taxed on the basis of the member municipality's province of residence. Therefore, GST is now payable on FCM dues in British Columbia, and the City of Burnaby will claim the applicable input tax credit.

The 2017 membership fee noted herein does not include the optional contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors.

To: City Manager
From: City Clerk
Re: 2017 FCM Membership Dues
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The required funding has been provided in the 2017 operating budget.

A handwritten signature in black ink, appearing to read "Dennis Back".

Dennis Back
CITY CLERK

Attachment: FCM Invoice

Copied to: Deputy City Manager
Director Finance



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

**Membership Invoice
2017-2018
Facture d'adhésion**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613.241.5221
F. 613.241.7440

City of Burnaby
Mr. Lambert Chu
4949 Canada Way
Burnaby, BC V5G 1M2

Invoice/Facture 43715
Date: January 3, 2017
Account/Compte: 17
Due Date/Date Limite: April 1, 2017

Description	Amount/Montant
2017-2018 Municipal Dues: base fee of \$350.00 per your population.	350.00
2017-2018 Per Capita Municipal Dues calculated per your population (population of 223218 * 14.54 ¢)	32,455.90
Optional contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors (fee population of 223218 x 1.75 cents).	3,906.32
Subtotal / soustotal	36,712.22
GST / TPS 5%	1,835.62
Total	38,547.84

PAYMENT/PAIEMENT

By cheque

payable to the ***Federation of
Canadian Municipalities***

Par chèque

à l'ordre de : ***Fédération canadienne
des municipalités***

24 rue Clarence Street
Ottawa, ON K1N 5P3

By Electronic Funds Transfer /

Par transfert électronique de fonds

Royal Bank of Canada (RBC)
90 Sparks St, Ottawa, ON K1P 5T7

Transit Number: 00006 **Account Number:** 1006063

Numéro de transit: 00006 **Numéro de compte:**
1006063

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca

HST # / No. de TVH: 11891 3938 RT0001

Reference No. /

Numéro de Référence:

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