

**TO:** CHAIR AND MEMBERS  
INTERNATIONAL RELATIONS AND  
FRIENDSHIP CITIES COMMITTEE

**DATE:** 2017 January 31

**FROM:** COMMUNITY ENGAGEMENT MANAGER

**FILE:** 2410 - 20  
*Reference:* IRFCC

**SUBJECT:** 2017 INTERNATIONAL RELATIONS EXPENSES

**PURPOSE:** To seek expenditure authorization for general purpose international relation related expenses.

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**RECOMMENDATIONS:**

1. **THAT** the Committee authorize expenditures to an annual maximum of \$20,000 for delegation related activities from the International Relations and Friendship Cities Committee 2017 budget.

**REPORT**

The City of Burnaby maintains Sister and Friendship City relationships that meet the goals and objectives of Burnaby's International Relations and Friendship Cities Program. Throughout the year, Burnaby participates in mutual learning opportunities to share best practices from other areas of the world. This report is intended to authorize the expenditure of funds for general delegation purposes and other related international relations activities from the International Relations and Friendship Cities Committee 2017 budget.



Aaron Fourt  
Community Engagement Manager

cc: City Manager  
Deputy City Manager  
Director Finance