



## **FINANCIAL MANAGEMENT COMMITTEE**

### **MINUTES**

An Open meeting of the Financial Management Committee was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, **2017 February 22** at 5:30 p.m.

#### **1. CALL TO ORDER**

PRESENT: Councillor Dan Johnston, Chair  
Councillor Colleen Jordan, Vice Chair  
Councillor Pietro Calendino, Member  
Councillor Anne Kang, Member  
Councillor Paul McDonell, Member

STAFF: Mr. Lambert Chu, City Manager  
Mr. Leon Gous, Director Engineering  
Mr. Bob Klimek, Deputy Director Finance  
Mr. Lou Pelletier, Director Planning & Building  
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:38 p.m.

#### **2. MINUTES**

a) **Minutes of the Open meeting of the Financial Management Committee held on 2017 January 25**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT the minutes of the Open meeting of the Financial Management Committee held on 2017 January 25 be adopted.

CARRIED UNANIMOUSLY

The Chair welcomed Councillor Kang and Councillor Calendino as new members to the Financial Management Committee.

### 3. **REPORTS**

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **Report from the Director Engineering**  
**Re: 2017 Engineering Capital Infrastructure Traffic**  
**Management Bylaw Funding Request**

The Director Engineering submitted a report seeking funding approval for 2017 Traffic Management capital improvements.

The Director Engineering recommended:

1. THAT Council approve the capital expenditure of \$1.849 Million for Traffic Management capital improvements, as outlined in this report.
2. THAT Council authorize staff to bring down a Capital Reserves bylaw in the amount of \$1.935 Million (inclusive of GST) to finance the capital programs, as outlined in this report.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

b) **Report from the Director Engineering**  
**Re: 2017 Engineering Capital Infrastructure Bylaw Funding**  
**Request**

The Director Engineering submitted a report seeking approval and funding for 2017 Engineering capital infrastructure improvements.

The Director Engineering recommended:

1. THAT Council approve the additional capital expenditure of \$11.310 Million for infrastructure capital improvements, as outlined in this report.

2. THAT Council authorize staff to bring down a Capital reserves bylaw in the amount of \$7.679 Million (inclusive of GST), and draw from the Sanitary Sewer Capital Fund the amount of \$2.328 Million (inclusive of GST) and the Waterworks Utility Capital Fund the amount of \$1.831 Million (inclusive of GST).

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

**c) Report from the Director Finance**  
**Re: 2017 – 2021 Provisional Financial Plan**

The Director Finance submitted a report providing the 2017 – 2021 Provisional Financial Plan.

The Director Finance recommended:

1. THAT Financial Management Committee recommend Council receive the 2017 – 2021 Provisional Financial Plan.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**d) Report from the Director Finance**  
**Re: LGA Section 781 - Property Tax Write-Off**

The Director Finance submitted a report seeking approval for the write off of property taxes for 1402-5000 Burrard Inlet.

The Director Finance recommended:

1. THAT the Financial Management Committee recommend Council authorize staff to apply to the Minister of Community, Sport and Cultural Development to issue an order pursuant to Section 781 of *the Local Government Act* that has the effect of writing off the property taxes in the amount of \$17,160.64 (2016 December 31) that are outstanding for the property listed in Appendix A, attached to this report.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**4. NEW BUSINESS**

**Councillor Johnston – Tax on Employee Benefits**

Councillor Johnston requested information regarding the Federal Government taxing private health and dental plans, and the impacts on the City.

Staff advised that this information will be provided to the Committee in the future.

It was further noted that this proposal was before the Federal Government for consideration multiple times, and staff suggested the City seek UBCM support.

Councillor Johnston requested that a copy of the report, when available, be sent to Burnaby Board of Trade.

**Councillor Jordan – Medical Services Plan (MSP) Premiums**

Councillor Jordan requested information regarding the MSP premiums, and the impact on the City.

Staff advised that this information will be provided to the Committee in the future.

**5. TABLED MATTER**

*\*the following matter was transferred to the Financial Management Committee from the Executive Committee of Council due to the Committee restructuring*

- a) **#17.14. – Crisis Intervention and Suicide Prevention Centre of BC**  
**Re: Services to Burnaby Residents**  
**(Tabled 2017 February 16 at the Executive Committee of Council)**

The Executive Committee of Council, at its Open meeting held on 2017 February 16, heard a delegation from Crisis Intervention and Suicide Prevention Centre of BC providing an overview of services and programs, as well as the impact the Centre has in the region. The delegation requested a grant in support of the services provided to Burnaby residents.

Request:	Unspecified	CPA:	2016 - Denied
			2015 - Denied
			2014 - \$4,000

**MOVED BY COUNCILLOR MCDONELL**  
**SECONDED BY COUNCILLOR JOHNSTON**

THAT this grant request be now **TABLED**.

**CARRIED UNANIMOUSLY**

This grant request was **TABLED** to allow Committee members the opportunity for further review.

The Chair advised regarding the upcoming new structure of the Committee, and further requested to forward this matter to the Financial Management Committee on 2017 February 22.

**MOVED BY COUNCILLOR MCDONELL**  
**SECONDED BY COUNCILLOR JORDAN**

THAT this grant request be now **LIFTED** from the table.

**CARRIED UNANIMOUSLY**

**MOVED BY COUNCILLOR MCDONELL**  
**SECONDED BY COUNCILLOR JORDAN**

THAT a grant in the amount of \$4,000 be awarded to the Crisis Intervention and Suicide Prevention Centre of BC for services to Burnaby residents in 2017.

**CARRIED UNANIMOUSLY**

**6. INQUIRIES**

**Councillor Jordan – BC Assessment**

Councillor Jordan inquired regarding the BC Assessment Authority and its assessment of a number of properties at Metrotown area (Royal Oak to Patterson, south side of Kingsway) where value of approximately 80 buildings went drastically down.

Staff undertook to investigate.

**7. CLOSED**

Public excluded according to Sections 90 and 92 of the Community Charter.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT this Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open Committee meeting recessed at 6:27 p.m.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT the Open Committee meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Committee meeting reconvened at 6:28 p.m.

**8. ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Committee meeting adjourned at 6:28 p.m.

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Blanka Zeinabova  
ADMINISTRATIVE OFFICER

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Councillor Dan Johnston  
CHAIR