



## COUNCIL REPORT

**TO:** CITY MANAGER

**DATE:** 2017 March 17

**FROM:** ACTING DIRECTOR FINANCE

**FILE:** 5820-20  
01-01/16

**SUBJECT: CONTRACT AWARD  
SUPPLY AND DELIVERY OF FOOD PRODUCTS**

**PURPOSE:** To obtain Council approval to award a contract for the supply and delivery of food products.

### RECOMMENDATION:

1. **THAT** Council approve a contract award to Centennial General Partner Inc. Centennial Foodservice, Gordon Food Service Canada Ltd., Snow Cap Enterprise Ltd., and Sysco Vancouver for a total value of \$1,500,000 (GST & PST exempt). Final payment will be based on actual quantity of goods delivered and services provided.

### REPORT

Four proposals for this contract were received by the closing time on 2017 February 16. This contract includes the supply and delivery of food products to the City of Burnaby. The contract is for a one year term effective 2017 April 01 to 2018 March 31 with options to renew the contract for up to four one year extensions at the discretion of the City.

Below is the summary for 2016 payments and 2017 April to 2018 March proposed award amounts:

Vender	2016 Spend \$ (SOFI)	Proposed 2017-2018 Award (\$)
Centennial Foodservice	\$113,359	120,000
Gordon Food Service	\$563,787	580,000
Sysco Vancouver	\$685,307	700,000
Snow Cap Enterprise	\$66,491	100,000
<b>Total</b>		<b>\$ 1,500,000</b>

All four vendors have a proven track record for the supply and delivery of food products to the City and their prices are competitive and reflective of current market conditions. The Director of Parks, Recreation, & Cultural Services concurs with this recommendation.

It is anticipated that revenues from the food operations will fully recover the costs. Funding for these expenditures is provided under the 2017 – 2021 Provisional Financial Plan.

Bob Klimek  
ACTING DIRECTOR FINANCE

GC:DZ/tis

Copied to: Director Parks, Recreation, and Cultural Services  
Manager Food Services