



Item
Meeting 2017 Apr 03

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 Mar 23
FROM: DIRECTOR ENGINEERING **FILE:** 38000-40
SUBJECT: 2017 EDMONDS CITY FAIR & CLASSIC CAR SHOW ROAD CLOSURE REQUEST
PURPOSE: To seek Council approval for a temporary road closure to facilitate a community event.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** Lindy McQueen, Chair, Edmonds City Fair, 6357 Canada Way, Burnaby, BC V5E 3P3 be sent a copy of this report.

REPORT

A request to use City streets for the 14th Annual "Edmonds City Fair & Classic Car Show" on Sunday, 2017 July 16 has been received from Lindy McQueen, Chair, Edmonds City Fair. Council approval is required by the Street & Traffic Bylaw.

The event is proposed to be held on Sunday, 2017 July 16, from 10:00 am to 3:00 pm. The event would require the closure of Edmonds between Canada Way and Kingsway, a small portion of Britton St just east of Edmonds, Fulton Ave from Edmonds to Vista Cres, Humphries from Vista Cres to 19th Ave, Mary from 19th Ave to Edmonds and New Vista Place (see *attached* map) from 7:30 am to 4:30 pm.

This community festival is a collaborative effort of local community and business organizations. Proposed activities include a petting zoo, a talent contest, amusement rides and a variety of ethnic performances along Edmonds between Canada Way and Mary Ave. There will also be displays from the local community. The Classic Car Show is planned along Edmonds between Mary and Kingsway. Attendance is estimated to be over 10,000 people.

To: City Manager
From: Director Engineering
Re: 2017 Edmonds City Fair & Classic Car Show
2017Mar 23..... Page 2

The organizers are aware that approval is subject to the following conditions:

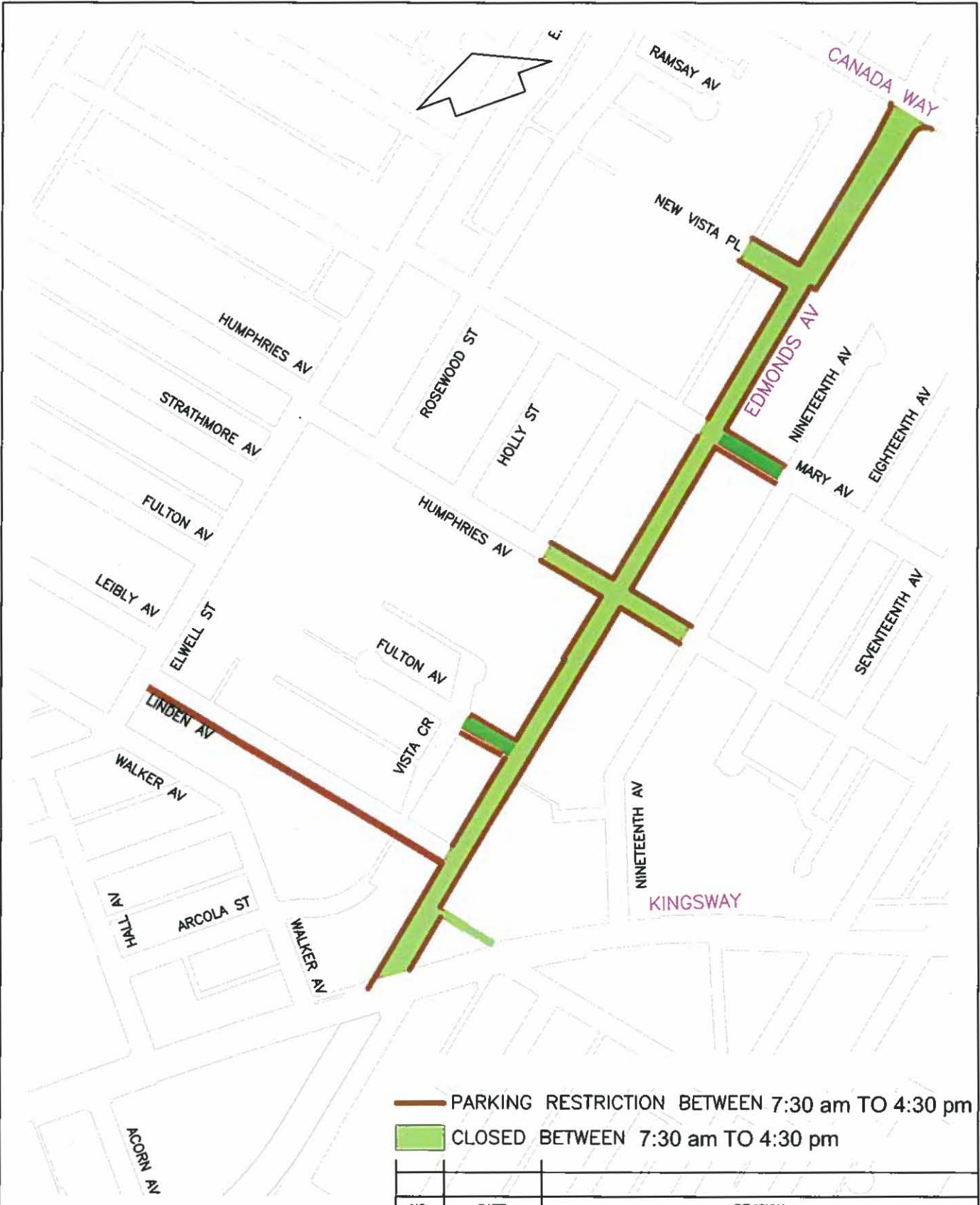
1. That the road closure be conducted under the supervision of one person as organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.
5. That a letter be sent out to all residents and businesses impacted by the road closures 2 weeks prior to the event.
6. That the RCMP control and monitor traffic operations on Edmonds St at Kingsway and at Canada Way.
7. That all emergency and transit services are advised of the event.



Leon A. Gous, P. Eng. MBA
DIRECTOR ENGINEERING

SP/ac

Copied to: RCMP – OIC Burnaby Detachment Chief Supt. Stephan Drolet
Fire Chief – Joe Robertson
BC Ambulance Special Operations: via email at EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath
Supervisor - Sports & Outdoor Recreation – Jill Porter



— PARKING RESTRICTION BETWEEN 7:30 am TO 4:30 pm
— CLOSED BETWEEN 7:30 am TO 4:30 pm

NO.	DATE	REVISION



EDMONDS CITY FAIR & CLASSIC CAR SHOW
 SUNDAY - JULY 16, 2017

DRAWN BY: HLOUIE	SCALE: N.T.S.	A 618e
APPR'V'D BY:	DATE: 2009.03.19	