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| Item.....                 |
| Meeting ..... 2017 May 15 |

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2017 May 02

**FROM:** DIRECTOR FINANCE **FILE:** 7750-00

**SUBJECT: SIGNING OFFICERS - BANK**

**PURPOSE:** To change signing officers on City bank accounts.

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### RECOMMENDATIONS:

1. **THAT** the signing officers for the operating investment transaction account, the operating disbursement and deposit accounts and the U.S. bank account be as follows:

N. Kassam, R. Klimek, R. Grewal, K. Lai, R. Mester, the Mayor, any two of them; and

2. **THAT** the signing officers for the payroll bank account be as follows:

N. Kassam, R. Klimek, R. Grewal, K. Lai, R. Mester, any one of them for up to and including \$4,000 and any two of them for over \$4,000.

### REPORT

The retirement of Denise Jorgenson from the position of Director Finance makes it necessary to amend the bank account signing officers.

Council's approval for this recommendation is requested.

A handwritten signature in black ink, appearing to read "Noreen Kassam".

Noreen Kassam  
DIRECTOR FINANCE

NK:NL /ml