

---

**TO:** CITY MANAGER **DATE:** 2016 May 04

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
44-02/16

**SUBJECT: CONTRACT AWARD**  
**TIRES AND RELATED SERVICES**

**PURPOSE:** To obtain Council approval to award a contract for the supply, delivery and installation of tires and related services.

---

**RECOMMENDATION:**

1. **THAT** Council approve a contract award to Son Tirecraft Burnaby Inc. for an estimated total cost of \$850,000.00 including GST and PST in the amount of \$91,071.43 as outlined in this report. Final payment will be based on actual quantity of goods delivered and services provided.

**REPORT**

Three proposals were received by the closing time on 2017 February 22. The work of this contract includes the supply, delivery and installation of tires and related services. The evaluation was based on a set of evaluative criteria such as proposed services, response times, qualifications, ability to meet on-site requirements and total cost of ownership. The contract is for a two year term effective 2017 June 01 – 2019 May 31 with options to extend additional terms at the discretion of the City.

The recommended bidder, Son Tirecraft Burnaby Inc., has provided goods and services in the past with a proven track record to the satisfaction of the City. The Director Engineering concurs with this recommendation.

Funding for this requirement is provided under various Engineering, Fire Department, and Parks, Recreation and Cultural Services operating budgets within the 2017–2021 Financial Plan.



Noreen Kassam  
DIRECTOR FINANCE

GC:IP/tis

Copied to: Director Engineering