



Blanka Zeinabova  
Office of the City Clerk  
City of Burnaby  
4949 Canada Way  
Burnaby, BC  
V5G 1M2

May 15<sup>th</sup>, 2017

**RE: 2017 Grant Application for Volunteer Burnaby**

Dear Blanka,

Please accept this letter of request for Volunteer Burnaby to appear before the Financial Management Committee on Wednesday May 24, 2017.

The names and contact information of the speakers are as follows:

Jeff Scheffel (Community Developer): [jeff@volunteerburnaby.ca](mailto:jeff@volunteerburnaby.ca)  
Mackenzie Hoff-Bell (Special Events Coordinator): [volunteerburnaby@gmail.com](mailto:volunteerburnaby@gmail.com)  
Jessica Wall (VB Hive Program Manager): [jtwall@sfu.ca](mailto:jtwall@sfu.ca)  
Puloma Kaushal (Volunteer): [pulomakaushal@hotmail.com](mailto:pulomakaushal@hotmail.com)  
Olivia Leyser (Volunteer): [oleyser@sfu.ca](mailto:oleyser@sfu.ca)

Please find enclosed a letter from Volunteer Burnaby's executive director that we would like to have distributed to the Financial Management Committee to review during the presentation. ✕

We will be requiring a projector for a powerpoint presentation, no audio equipment is necessary.

Thank you in advance for any consideration given to this request. If you have any questions please contact Jeff at [jeff@volunteerburnaby.ca](mailto:jeff@volunteerburnaby.ca) or 604-294-5533.

Warm regards,

Volunteer Burnaby

**\*see grant request #17.37.**

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Jeff Scheffel  
Community Developer  
Volunteer Burnaby