

**TO:** CITY MANAGER **DATE:** 2017 May 30  
**FROM:** DIRECTOR ENGINEERING **FILE:** 38000-40  
**SUBJECT:** ROAD CLOSURE – ST. HELEN’S TERRY FOX RUN  
**PURPOSE:** To seek Council approval for a road closure to facilitate St. Helen’s Terry Fox Run.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** The coordinator of the event, Mr. Enrico Perrotta, Athletic Director, St. Helen’s Elementary School, 3894 Triumph Street, Burnaby, BC V5C 1Y7, be sent a copy of this report.

**REPORT**

A request to use City streets for a Terry Fox Run on Friday, 2017 September 15 between 12:00 noon and 3:00 pm has been received from Mr. Enrico Perrotta, Athletic Director for St. Helen’s Elementary School. St. Helen’s is requesting to close the blocks surrounding the school which includes Ingleton Avenue, Esmond Avenue, Pandora Street and Triumph Street to provide the children with secure space for the event (see *attached* map). Council approval is required by the Street & Traffic Bylaw.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, state the date of the event, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

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4. That a signed copy of the "City of Burnaby Permit For Short Term Use And Occupancy Of City Lands" be received no later than one week prior to the event.



Leon A. Gous, P. Eng., MBA  
DIRECTOR ENGINEERING

SP/ac

Attachment

Copied to: RCMP – OIC Burnaby Detachment – Chief Supt. Stephan Drolet  
Fire Chief – Joe Robertson  
BC Ambulance Special Operations – via email at EMSO@bcehs.ca



- Selected Features**
- Strata Units
  - Skytrain Stations
  - Skytrain Lines
  - Air Space
  - Addresses
  - Strata Addresses
  - Addresses
  - Air Space
  - Lot
  - Right of Way
  - Street Intersections
  - Traffic Signal
  - Speed Humps
  - Speed Humps
  - Roads
  - Private
  - Residential
  - Collector
  - Arterial (cont)
- Freeway**
- Colour 2008**
- Hydrology
  - Parks
  - Parkland To Be Acquired
  - Parkland
  - Boundary

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Map Scale  
1 : 2500