



Item
Meeting 2017 June 12

COUNCIL REPORT

TO: CITY MANAGER

DATE: 2017 May 26

FROM: CHIEF LIBRARIAN

SUBJECT: LIBRARY CAPITAL BYLAW REQUEST MAY 2017

PURPOSE: To request bylaw funding for three Library projects.

RECOMMENDATION:

1. **THAT** Council authorize the City Solicitor to bring forward a Capital Reserves Bylaw in the amount of \$686,540.00 (inclusive of GST of \$30,650.00) to finance three projects, as outlined in this report.

REPORT

The Burnaby Public Library Board, at its Open meeting held on 2017 May 18, received the attached report and adopted the recommendation contained therein.

A handwritten signature in black ink, appearing to read "Beth Davies".

Beth Davies
CHIEF LIBRARIAN
BURNABY PUBLIC LIBRARY

Attachment

Burnaby Public Library – Capital Funding Bylaw Request May 2017

Copied to:	Director Finance City Solicitor
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Burnaby Public Library

CHIEF LIBRARIAN'S REPORT

TO: CHAIR AND TRUSTEES, BURNABY PUBLIC LIBRARY BOARD

FROM: BETH DAVIES – CHIEF LIBRARIAN
BURNABY PUBLIC LIBRARY

SUBJECT: CAPITAL BYLAW REQUEST MAY 2017

RECOMMENDATIONS:

THAT the Board recommend Council authorize the City Solicitor to bring forward a Capital Reserves Bylaw in the amount of \$686,540.00 (inclusive of GST of \$30,650.00) to finance the projects outlined in this report.

REPORT

One element of the 2015-2018 Library Service Strategy focuses on the need to renew and refresh library spaces. The following projects will ensure that the space that public and staff use meets current needs, can flex to meet future requirements, and will assist the Library Board in its ongoing commitment to remove barriers.

- 1. Library – OH&S Project** **ADY.0010** **\$148,892**
McGill and Bob Prittie Metrotown Branches
The Occupational Health and Safety project will provide necessary capital improvements to HVAC, electrical, data and network infrastructure, will address staff safety and accessibility and reconfigure work spaces at the McGill and Bob Prittie Metrotown Branches.
- 2. Metrotown Branch 2nd Floor** **ADX.0008** **\$440,000**
Multipurpose Room **ADY.0013** **\$ 50,000**
This project is necessary to meet growing demand at the Bob Prittie Metrotown Branch for additional program, study, seating, instruction and collaboration spaces by creating a multi-purpose room on the second floor. This request addresses project funding requirements for both 2017 and 2018.
- 3. Cameron Branch Entrance & Service Desk** **ADY.0011** **\$17,000**
The Cameron Branch is the smallest of the City's four library branches, located within the Cameron Recreation Complex and provides library services to the growing Lougheed Town Centre community. This project includes the removal of the heavy, fixed millwork service desk that is no longer appropriate for current uses. In its place, patrons and staff will find a more accessible service desk, a

flexible and adaptive workspace, the additional option of self-checkout, and updated electrical, data and network infrastructure. The majority of this project is complete; however, the unforeseen requirement for the addition of RFID security gates has increased the project budget by \$17,000.

These expenditures are included in the 2017 - 2021 Financial Plan and sufficient Capital Reserves are available to fund capital projects outlined in this report.

RECOMMENDATIONS

It is recommended that the Board recommend Council authorize the City Solicitor to bring forward a Capital Reserves Bylaw in the amount of \$686,540.00 (inclusive of GST of \$30,650.00) to finance the projects outlined in this report.



Beth Davies
CHIEF LIBRARIAN
BURNABY PUBLIC LIBRARY

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