

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES      **FILE:** 7000-01

**SUBJECT: BURNABY TERRY FOX RUN FEE WAIVER REQUEST 2017**

**PURPOSE:** To provide support to the Burnaby Terry Fox Run Organizing Committee in the form of a fee waiver for the use of Central Park trails and tents, and to deny the fee waiver for the one hour rental of Swangard Stadium for the event.

---

**RECOMMENDATIONS:**

1. **THAT** a fee waiver for the use of Central Park trails be approved and use of the tents be an in-kind donation.
2. **THAT** a fee waiver of one rental hour at Swangard Stadium be denied.
3. **THAT** a copy of this report be sent to Ms. Anna Solnickova, 2017 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.

**REPORT**

Appearing on the agenda is correspondence from Ms. Anna Solnickova, 2017 Run Organizer for the Burnaby Terry Fox Run Organizing Committee. Ms. Anna Solnickova has submitted a letter requesting a fee waiver for the use of Central Park trails, one hour of stadium rental and two tents. The Burnaby Terry Fox fundraising event is planned for 2017 September 17.

The rental fees for the trails in Central Park are \$176.30 (plus GST). The cost of one hour of stadium rental is \$98.89 (plus GST). The pop-up tents do not have a fee associated with them as staff time is not required for their set up. Each year, 25-30 fundraising walks and runs take place in City of Burnaby parks and facilities. Although they are all worthy causes, there are only a few exceptions where the fees are waived.

It is recommended that the request to waive the fees for the use of the trails and pop-up tents be approved as there is no direct staff costs associated with these items. It is recommended that the request to waive one hour of stadium rental be denied.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: Burnaby Terry Fox Run Fee Waiver Request  
2017

.....Page 2

The contents of this report have been shared with Ms. Anna Solnickova, 2017 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.

A handwritten signature in black ink, reading "D. Ellenwood". The signature is fluid and cursive, with the first letter "D" being large and prominent.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK:km:tc  
P:/admin/tk/TerryFoxRun2017.docx