

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: 2017 RCMP – IMPROVEMENTS TO EQUIPMENT ROOM / GENERAL  
DUTY ROOM / UPPER PLAZA, SECURITY ENHANCEMENTS, AND  
VIDEO BRIEFING BOARDS**

**RECOMMENDATION:**

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserves Bylaw in the amount of \$189,000 (inclusive of GST) for the RCMP detachment improvement and equipment enhancement projects, as outlined in this report.

**REPORT**

The Financial Management Committee, at its meeting held on 2017 June 20, received and adopted the attached report seeking Council's approval for bylaw funding for the RCMP detachment improvement and equipment enhancement projects.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Copied to:	City Manager Director Public Safety & Community Services Director Finance City Solicitor
------------	---

**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2017 June 09

**FROM:** DIRECTOR PUBLIC SAFETY &  
COMMUNITY SERVICES

**FILE:** 4220-03

**SUBJECT:** 2017 RCMP – IMPROVEMENTS TO EQUIPMENT ROOM/GENERAL  
DUTY ROOM/UPPER PLAZA, SECURITY ENHANCEMENTS, AND  
VIDEO BRIEFING BOARDS

**PURPOSE:** To obtain Committee and Council approval for bylaw funding for the RCMP  
detachment improvement and equipment enhancement projects.

---

**RECOMMENDATION:**

1. **THAT** Financial Management Committee recommends Council approval for staff to prepare a Capital Expenditure Bylaw in the amount of \$189,000 (inclusive of GST) for the RCMP detachment improvement and equipment enhancement projects, as outlined in this report.

**REPORT**

The 2017 -2021 Annual Capital Plan provides funding for various capital improvement projects. In order to proceed with the work, funding approval is requested for the projects listed below. Sufficient Capital Reserves are available to complete these projects.

**1.0 2017 Capital Program****1.1 Equipment Room Improvements ACX.0013 \$75,000**

**Project Description:** Create a central area for inventory control and equipment maintenance.

**Project Scope:** A large room is needed at Burnaby Detachment to house a variety of police and miscellaneous equipment.

The Detachment currently has a small room that has been continuously modified throughout the years to store weapons, portable radios, and other equipment. This project entails expanding the current Equipment Room to the adjacent Briefing Room and current General Duty Bag Room.

Once the larger space is created, storage shelving will be installed and a walk up counter constructed from where the various equipment will be issued. The secure card-swipe entry door may also need to be relocated from its current location.

To: Financial Management Committee  
From: Director Public Safety & Community Services  
Re: 2017 RCMP – Improvements to Equipment Room/General DutyRoom/Upper  
Plaza, Security Enhancements, and Video Briefing Boards  
2017 June 20..... Page 2

Furniture including a desk, table, and chair, and electronic equipment (telephone, computer, printer, and scanner) will need to be purchased.

Additional electrical wiring and data drops will be required as well as lighting and ventilation improvements.

### **1.2 General Duty Room Improvements ACX.0014 \$45,000**

**Project Description:** This project involves modifying the offices for the Sergeant and Corporals as well as creating a centralized storage space for work-related items in the General Duty Room, resulting in a more functional work space.

**Project Scope:** This project includes removing the wall between the current Corporals' office and Sergeant's office in order to expand the Corporals' work space and creating a new office for the Sergeant adjacent to the Corporals' office. The Corporals' office is currently cramped and allows for only two Corporals to fit comfortably when there should be space for four. This plan will optimize the space in the General Duty Room.

This project also includes removing the current filing cabinet system used by General Duty members to store their paperwork, and constructing a cubbyhole system whereby the members can store their duty bags and paperwork. This will create a centralized location for the General Duty members to store all of their work-related items.

### **1.3 Upper Plaza Improvements ACX.0015 \$10,000**

**Project Description:** This project entails the purchase and installation of tables and benches in the upper plaza area on the north side of Burnaby Detachment and as an extension to the seating areas already in place in the City Hall complex.

**Project Scope:** This project involves the purchase and installation of tables, matching those currently located in the City Hall courtyard and along the east walkway of City Hall. These tables are durable, will withstand all weather elements, and will require little maintenance.

Additional tables and benches will be purchased and installed to provide extra seating capacity.

The addition of the tables and benches in the upper plaza at Burnaby Detachment will afford a comfortable outdoor seating space for use by the public and staff. This project is an expansion to the seating already in place in the City Hall complex and will provide a consistent look to the area.

### **1.4 Security Enhancements ACY.0007 \$30,000**

**Project Description:** In 2015, work was completed to provide additional parking for staff at the Detachment. The majority of the new parking stalls are beyond the coverage currently afforded by the surveillance camera system. While conducting investigations into recent security incidents, the lack of surveillance capability and inadequate lighting in the new parking areas were identified.

To: Financial Management Committee  
From: Director Public Safety & Community Services  
Re: 2017 RCMP – Improvements to Equipment Room/General Duty Room/Upper Plaza, Security Enhancements, and Video Briefing Boards  
2017 June 20..... Page 3

This project's objective is to ensure the entire Detachment footprint is covered by security technology with the installation of additional cameras and lighting. Components of the existing exterior lighting will also be enhanced as the cameras are newer generation with higher definition and imagery. This in turn will assist with the investigation of security incidents and breaches.

**Project Scope:** This project involves the purchase and installation of additional exterior security cameras as well as lighting improvements around the Detachment, particularly where new parking stalls have been created.

This project will ensure maintain the security footprint and protocols required at Burnaby Detachment.

**1.5 Video Briefing Boards                      ACY.0008                      \$20,000**

**Project Description:** This project entails the purchase and installation of a video display board at each of the four Community Police Offices in order to provide current and consistent operational messaging throughout all Burnaby Police locations.

**Project Scope:** This project involves the purchase and installation of a 55" video display board at each of the four Community Police Offices in order to enhance internal communication. The video display boards will be linked to those already in place at Burnaby Detachment and will allow the Communications Strategist the ability to update operational data via remote access.

The Video Briefing Board program implemented at the main Detachment as a pilot has proven successful. The expansion of the program to the Community Police Offices will provide CPO members who are unable to attend briefings at the Detachment with the same crucial operational information on a time-sensitive basis.

## **2.0 RECOMMENDATION**

It is recommended that Council approve the 2017 expenditure of \$180,000 and bring down a Capital Expenditure Bylaw to draw down \$189,000 from the Capital Reserves to finance the projects outlined above. The funding for this work is identified in the approved 2017 Annual Financial Plan.

  
Dave Critchley  
DIRECTOR, PUBLIC SAFETY AND COMMUNITY SERVICES

DC: CH/TL

cc: City Manager  
Director Finance