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**TO:** CITY MANAGER **DATE:** 2017 September 27

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
*Reference:* 114-07/14

**SUBJECT: CONTRACT EXTENSION  
PROCESSING AND MARKETING OF RESIDENTIAL GREEN WASTE  
COMPOSTABLE MATERIALS**

**PURPOSE:** To obtain Council approval to award an extension for the processing and marketing of residential green waste compostable materials.

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**RECOMMENDATION:**

1. **THAT** Council approve a two year contract extension for \$5,134,500 including GST in the amount of \$244,500 for processing and marketing of residential green waste compostable materials for a total estimated cost of \$9,049,450 including GST in the amount of \$430,921 as outlined in this report. Final payment will be based on the actual quantities of residential green waste compostable materials transported, processed and marketed.

**REPORT**

In 2014 September, Council awarded a contract to Enviro-Smart Organics Ltd., for the transportation, processing and marketing of residential green waste materials collected at the City's Eco Centre Depot for off-site processing. The contract was awarded for a two year period from 2014 November 01 to 2016 October 31 with options for three individual one year extension periods at the discretion of the City.

In 2016 September, a one year contract extension was approved by Council for the term effective 2016 November 01 to 2017 October 31. Enviro-Smart Organics Ltd. agreed to maintain their tonnage rates.

This recommendation is for the second and third contract extension periods, term effective 2017 November 01 to 2019 October 31. Furthermore, as a result of moving to a bi-weekly garbage collection schedule there has been an increase in the tonnage of organics being diverted from garbage waste stream by residents serviced by the City.

The recommended company, Enviro-Smart Organics Ltd. has provided similar services since 2012 November to the satisfaction of the City. City Engineering staff's review indicates Enviro-Smart Organics Ltd. has sufficient equipment and resources to carry out the work required under this contract.

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From: Director Finance  
Re: Contract Extension  
Processing and Marketing of Residential Green Waste Compostable Materials  
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The Director Engineering concurs with the above recommendation.

Funding for the 2017 portion of this contract extension is provided in the 2017 – 2021 Financial Plan under Residential, Multi Family, and Depot Programs within the Solid Waste Division. Any future funding shortfalls will be addressed through the 2018 budget process.



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

GC:JN /ml

Copied to: Director Engineering