

TO: CITY MANAGER

DATE: 2017 October 11

FROM: CITY CLERK

**SUBJECT: 2018 MEETING SCHEDULES FOR COUNCIL, PUBLIC HEARINGS,  
BOARDS, COMMITTEES AND COMMISSIONS****PURPOSE:** To set the 2018 meeting dates for Regular Council, Public Hearings, Boards, Committees and Commissions.**RECOMMENDATIONS:**

1. **THAT** Council approve the 2018 meeting schedules for Council (*Appendix 'A'*), Public Hearings (*Appendix 'B'*), and Boards, Committees & Commissions (*Appendix 'C'*); and
2. **THAT** Council receive for information the 2018 meeting schedule for the Public Library Board (*Appendix 'D'*) and the Burnaby Parks, Recreation and Culture Commission meetings (*Appendix 'E'*).

**REPORT**

Section 127 of the *Community Charter* requires Council to adopt a schedule of Regular Council meetings. This report recommends a schedule of Regular Council meetings, as well as Public Hearings, Boards, Committees & Commissions.

As Council is aware, the following Committees meet as required (at the Call of the Chair) and therefore are not included in the attached meeting schedule:

- Audit Committee
- International Relations & Friendship Cities Committee
- Simon Fraser Liaison Committee

Upon adoption of the meeting schedules, Section 94(2)(a) and (b) of the *Community Charter* requires that public notice of the Regular Council meeting schedule be published in a newspaper, once each week for two consecutive weeks.

It is recognized that adopting this report does not preclude Council or a Committee from adopting future resolutions or at the discretion of the Chair to add, cancel or change meeting dates, times and/or venues if and when required.

DENNIS BACK  
CITY CLERK

Copy: City Manager  
Deputy City Manager  
Director Engineering  
Director Finance  
Director Parks, Recreation & Cultural Services  
Director Planning & Building  
Director Public Safety & Community Services  
Chief Librarian  
Fire Chief  
OIC, RCMP

**APPENDIX 'A'**  
**2018 REGULAR COUNCIL MEETING SCHEDULE**

January	22 29	July	09 23
February	05 26	August	27
March	05 12 26	September	17 24
April	09 16 23	October	01 29
May	07 14 28	November	05* <i>Inaugural</i> 19 26
June	11 25	December	03 10

**APPENDIX 'B'**  
**2018 PUBLIC HEARINGS SCHEDULE**

January	30	July	24
February	27	August	28
March	27	September	25
April	24	October	30
May	29	November	20
June	26	December	11

**APPENDIX 'C'**  
**2018 BOARDS, COMMITTEES AND COMMISSIONS MEETINGS SCHEDULE**

**Board of Variance**

***(6:00 p.m. - Council Chamber)***

January	04	July	05
February	01	August	02
March	01	September	06
April	05	October	04
May	03	November	01
June	07	December	06

**Community Heritage Commission**

***(6:00 p.m. - Council Committee Room)***

February	01	September	06
April	05	November	01
June	07		

**Financial Management Committee**

***(5:30 p.m. - Council Committee Room)***

January	16	June	19
February	14	July	24
March	14	September	26
April	17	October	10
May	23	November	28

### **Planning and Development Committee**

***(5:00 p.m. - Council Committee Room)***

January	30	June	26
February	27	September	25
March	27	October	30
April	24	November	20
May	29	December	11

### **Public Safety Committee**

***(6:00 p.m. - Council Chamber)***

January	23	July	17
March	13	September	18
May	15	November	06

### **Sustainable City Advisory Committee**

***(6:00 p.m. - Council Chamber)***

February	06	September	05
April	10	November	14
June	12		

**APPENDIX 'D'**  
**2018 BURNABY PUBLIC LIBRARY BOARD MEETING SCHEDULE**

**Public Library Board\***

***(7:00 p.m. - Bob Prittie Metrotown Library unless otherwise noted)***

January	18	July	19 <i>(McGill Library)</i>
February	15	<i>No Meeting in August</i>	
March	15	September	20 <i>(Cameron Library)</i>
April	19	October	18
May	24* <i>(Tommy Douglas Library)</i>	November	15
June	21	December	13*

*\*Advanced/deferred from 3<sup>rd</sup> Thursday.*

**APPENDIX 'E'**  
**2018 BURNABY PARKS, RECREATION AND**  
**CULTURE COMMISSION MEETING SCHEDULE**

**Parks, Recreation and Culture Commission**

***(7:00 p.m. - Council Committee Room and Council Chamber unless otherwise noted)***

January	17	July	18
February	21 <i>(Bill Copeland Sports Centre)</i>	<i>No Meeting in August</i>	
March	21	September	19
April	18	October	17 <i>(Burnaby Mountain Golf Course)</i>
May	16 <i>(Cameron Recreation Complex)</i>	November	21
June	20	December	12

*\*Schedule adopted by the Parks, Recreation and Culture Commission on 2017 September 20*