

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

**SUBJECT: FEE REDUCTION REQUEST BY PACIFIC SPIRIT QUILTER'S GUILD
FOR BURNABY VILLAGE MUSEUM DISCOVERY ROOM**

PURPOSE: To respond to a request from the Pacific Spirit Quilter's Guild for a fee reduction for meetings in the Discovery Room at Burnaby Village Museum.

RECOMMENDATIONS:

1. **THAT** a request from the Pacific Spirit Quilter's Guild, for a fee reduction for meetings that take place in the Discovery Room at Burnaby Village Museum, be denied.
2. **THAT** a copy of this report be sent to Jean Beaton, Pacific Spirit Quilter's Guild.

REPORT

Correspondence was received at the 2017 October 18 Parks, Recreation and Culture Commission meeting from Jean Beaton, representing the Pacific Spirit Quilter's Guild. (Attachment # 1) The Guild is requesting a fee reduction of 10% to 15% for the meetings that take place in the Discovery Room at the Burnaby Village Museum.

Over the year, Commission approves very few fee waivers as the allotment fees for non-profit groups already reflects a reduced fee, compared to the market. The public room rate for the Discovery Room is \$60.54/hr. The Pacific Spirit Quilters' Guild is charged the non-profit community rate of \$46.94/hr. a savings of \$13.60/hr. For a 3.5 hr. meeting including tax and liability insurance, the public rate for the room is \$211.89 while the non-profit rate charged to the Guild is \$176.50.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Fee Reduction Request for the use of the BVM
Discovery Room

..... Page 2

Many groups who request a fee reduction provide a valuable service to the community; however, it is not possible to approve all fee reduction requests. The non-profit rate provides all community groups with a significant rate reduction already. Therefore, it is recommended that the fee reduction request be denied.

A handwritten signature in black ink, appearing to read "D. Ellenwood". The signature is fluid and cursive, with the first letter of the last name being a large, stylized "E".

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DN:tc

Attachment

p:\admin\tc\data\wp\dn\Fee Reduction Request for the use of the BVM Discovery Room

Commission Agenda	
Date.....	2017 Oct 18
Correspondence.....	(c)

2017 September 20th

Dear Parks Commissions Chair,

I am writing you today to request a reduction of rental fees for the Pacific Spirit Quilters' Guild. The guild is one of the Burnaby Village Museum's long standing community groups and has donated much time and knowledge to the museum's programs and events by setting up demonstrations and activities for the museum's visitors for over 10 years. We continue to enrich the site with our quilting, spinning, sewing, and children's activities and are a vital part of the Victoria Day, Canada Day and Labour Day events.

Our guild members meet monthly to support each other, hone our skills and, as part of our commitment to community service, make "comfort quilts" for Burnaby Family Life and St. Michael's seniors, as well as preemie and baby quilts for Burnaby General and Royal Columbian Hospitals' Neo-natal units. The Pacific Spirit Quilters do not only enrich the lives of the museum visitors but also supports the larger Burnaby community through quilting initiatives with seniors at Edmonds Community Centre and by working with mothers from Maywood school, where we provide sewing machines and material to teach the mothers how to sew and quilt for their families.

We have previously used the Burnaby Village Museum's Discovery Room for our meetings but are having difficulty paying the current rental fee. A reduction of 10 to 15% would allow us to continue to meet at the Burnaby Village Museum.

I hope that you will consider this request as it will provide us with an opportunity to continue our work at a site that we love.

Thank you for your time and consideration.

Jean Beaton
Pacific Spirit Quilters' Guild Liaison
604-294-5275
kcbeaton@telus.net

NOTE

A report will be prepared for the next Commission meeting.