

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: 2017 PARKS, RECREATION AND CULTURAL SERVICES TRANSFER
OF DONATIONS/SPONSORSHIP FUNDS TO RESERVES

PURPOSE: To request a transfer to Parks, Recreation and Cultural Services operating reserves.

RECOMMENDATIONS:

1. **THAT** a transfer to Parks, Recreation and Cultural Services operating reserves of \$58,644.96 in donations be approved for use in future years.

REPORT

The donation program, officially known as the Presenting Burnaby Parks Gift Program, was approved at the 1990 November 07 Parks and Recreation Commission meeting. The program has been successful in providing new and replacement opportunities of benches, picnic tables, drinking fountains and trees throughout our park system. Donors are able to make contributions to various programs or areas such as youth or seniors as well as make a donation as a memorial. The program provides citizens an opportunity to show their generosity and appreciation for the parks and recreation facilities that they utilize.

In addition to the donations program, Parks, Recreation and Cultural Services receive sponsorship amounts for various events such as Giro di Burnaby. In most cases sponsorship agreements stipulate that funds in excess of current year expenditures may be used for future year events.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Transfer of Funds to Reserves

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The Parks, Recreation and Cultural Services department requests a transfer to Parks, Recreation and Cultural Services operating reserves for the following donations received in excess of current year expenditures:

Cultural Services	\$ 2,475.25
Golf Services	375.85
Parks Services	39,597.05
Recreational Services	<u>16,196.81</u>
Total Transfer	\$58,644.96

It is recommended that the request to transfer \$58,644.96 to the reserves be approved so that funds can be used for future programs and projects in the specific areas.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KM:tc

Attachment

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cc: Director Finance
Asst. Director Finance, Budgets and Reporting

	Donation/Sponsorship	Expenditures	Balance to Transfer
Cultural Services	2,475.25	-	\$ 2,475.25
(BVM Player Piano/Model T Car Rides)			
Golf Services	375.85	-	\$ 375.85
(Junior Golf Pencil Program)			
Parks Services	67,425.00	27,827.95	\$ 39,597.05
(Memorial Benches, Water Fountains, Picnic Tables)			
Recreation Services	117,244.18	101,047.37	\$ 16,196.81
(Giro di Burnaby, Bonsor, ECC)			

Total	\$	187,520.28	\$	128,875.32	\$	58,644.96
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