



COMMUNITY HERITAGE COMMISSION

MINUTES

An Open meeting of the Community Heritage Commission was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, **2017 September 07** at 6:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Colleen Jordan, Chair
Councillor Sav Dhaliwal, Vice Chair
Ms. Diane Gillis, Citizen Representative
Ms. Ruby Johnson, Honorary Member Emeritus
Mr. Lee Loftus, Parks, Recreation and Culture Commission Representative
Ms. Tammy Marchioni, Citizen Representative
Mr. Harry Pride, Historian

ABSENT: Councillor Nick Volkow, Member *(due to illness)*
Ms. Les Lee Lowe, Burnaby Historical Society Representative
Ms. Coni O'Neill, Citizen Representative

STAFF: Mr. Jim Wolf, Senior Long Range Planner
Ms. Helen Lee, Long Range Planner
Ms. Deborah Tuytens, Museum Services Supervisor
Ms. Lisa Codd, Museum Curator
Ms. Rebecca Pasch, City Archivist
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 6:07 p.m.

2. MINUTES

a) **Minutes of the Community Heritage Commission
Open meeting held on 2017 June 08**

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COUNCILLOR DHALI WAL

THAT the minutes of the Community Heritage Commission Open meeting held on 2017 June 08 be adopted.

- amended

The Commission noted corrections to the minutes/page 3 - Senior Long Range Planner, the School Book History project.

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COUNCILLOR DHALIWAL

THAT the minutes of the Community Heritage Commission meeting held on 2017 June 08 be **AMENDED** to read as follows:

Mr. Wolf provided an update on the School Book History project noting that staff met with the Book **Committee** and will be receiving their submissions, organizing the documents, and a sample book chapter will be presented to the Committee for approval.

Mr. Pride advised that extra documentation, not included in the book, will be **bound** and stored in the Library or the Archives.

Staff undertook to follow up with Mr. Pride regarding the **binding** and storage in the Archives.

CARRIED UNANIMOUSLY

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COUNCILLOR DHALIWAL

THAT the minutes be adopted as AMENDED.

CARRIED UNANIMOUSLY

Commissioner Pride conveyed thanks to staff involved with the School Book History project.

3. **PRESENTATION**

- a) **Demo on Accessing Council Records on Heritage Burnaby**
Presenters: Alix Nay and Edith Chan, Archives

Ms. Rebecca Pasch, City Archivist, introduced Ms. Alix Nay, Archival Assistant, and Ms. Edith Chan, Archives Clerk. Ms. Pasch advised that a press release regarding "Burnaby City Council records from 1894 to present day are now searchable online" will be available on Monday, 2017 September 11.

Ms. Alix Nay and **Ms. Edith Chan** appeared before the Commission providing an update on the Council records available on the Heritage Burnaby website (<https://heritageburnaby.ca>).

Ms. Nay provided background information noting there were four phases in which Council records were added to the online database:

- 2008 – records from 1980 to 1996
- 2015 – records from 1997 to 2014
- 2016 – records from 1970 to 1979
- 2017 – records from 1894 to 1969

Council records are now entirely available and searchable online.

The speaker provided a brief overview of the work done by the Archives staff (1,473 Council meetings, and 18,000 index entries created), and noted that among the newly added records are some of the oldest known surviving records created by the Corporation of Burnaby.

Ms. Chan provided an overview of the digitization process, and demonstrated accessibility of the records on the Heritage Burnaby website.

Councillor Jordan suggested an image of the old minute book (hand-written) be sent out together with the press release.

Councillor Dhaliwal inquired regarding the access to Closed records.

Staff advised that Closed minutes and reports are entered in the database as well; however, they are not publicly accessible.

Councillor Dhaliwal noted that reference should be made on the website to records from 1892 to 1894 destroyed by fire, to document the beginning of Burnaby's history.

Staff advised that a research was done previously, and there are some newspaper articles from 1891 to 1894 which could be included as records on the website.

Staff undertook to investigate.

4. CORRESPONDENCE

MOVED BY COMMISSIONER PRIDE
SECONDED BY COMMISSIONER LOFTUS

THAT the correspondence be received.

CARRIED UNANIMOUSLY

a) **Memorandum from the City Archivist
Re: City of Burnaby Archives - Update**

A memorandum was received from Ms. Rebecca Pasch, City Archivist, providing an update on completion of creating a current index of all Council minutes and reports, entirely searchable online.

5. REPORTS

MOVED BY COMMISSIONER GILLIS
SECONDED BY COMMISSIONER MARCHIONI

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **Report from the Director Planning and Building
Re: Remembering Working People: "Plaques Around the
Province" Project**

The Director Planning and Building submitted a report seeking approval for the installation of two commemorative plaques under the BC Labour Heritage Centre's "Plaques Around the Province" project.

The Director Planning and Building recommended:

1. THAT Council be requested to approve the installation of two commemorative plaques for the BC Labour Heritage Centre's "Plaques Around the Province" project, as outlined in Section 2.0 of this report.
2. THAT a copy of this report be sent to the Parks, Recreation and Culture Commission for their information.

MOVED BY COMMISSIONER GILLIS
SECONDED BY COMMISSIONER MARCHIONI

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

**b) Report from the Director Planning and Building
Re: "Burnaby Then and Now"
Celebrating Burnaby 125 with Heritage Markers**

The Director Planning and Building submitted a report providing an update on the Burnaby 125 Heritage Markers project, and presenting the final design concept and proposed locations of 12 plaques.

The Director Planning and Building recommended:

1. THAT Council be requested to approve the final design and location for a series of plaques produced under the Burnaby 125 Heritage Markers project, as outlined in this report.

Staff provided a PowerPoint presentation summarizing the report.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COMMISSIONER PRIDE

THAT the recommendation of the Director Planning and Building be adopted.

- amended

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER GILLIS

THAT the location of the Chinese-Canadian Farmers of Big Bend plaque be changed from Willard Park, 6280 12th Avenue to **Riverway Golf Course, 9001 Bill Fox Way,** and the report entitled "Burnaby Then and Now" Celebrating Burnaby 125 with Heritage Markers be **AMENDED** to reflect the change in location.

CARRIED UNANIMOUSLY

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER GILLIS

THAT the report be adopted as AMENDED.

CARRIED UNANIMOUSLY

**c) Report from the Director Planning and Building
Re: New Kapoor Singh Siddoo "Stop of Interest" Sign**

The Director Planning and Building submitted a report seeking concurrence with implementation of a new interpretive sign under the Provincial Government's "Stop of Interest" signage program.

The Director Planning and Building recommended:

1. THAT Council authorize staff to facilitate the installation of the proposed Provincial "Stop of Interest" sign for Kapoor Singh Siddoo in Barnet Marine Park, as outlined in Section 3.0 of this report.
2. THAT a copy of this report be sent to the Parks, Recreation and Culture Commission for their information.

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

6. **NEW BUSINESS**

Deborah Tuytens, Museum Services Supervisor

Ms. Tuytens noted that World Rivers Day will be held on 2017 September 24 (with carousel rides for \$1.25), and Culture Days will be held on 2017 September 30.

The speaker noted that in 2017, the Museum received in total 87,000 visitors (10,000 more than last year).

Ms. Tuytens advised that the Museum, in partnership with the Public Library and the Historical Society, will be presenting the Burnaby Neighbourhood Histories Series in the fall.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COMMISSIONER MARCHIONI

THAT the Commission meeting scheduled for Thursday, 2017 November 02 be rescheduled to Thursday, 2017 November 16.

CARRIED UNANIMOUSLY

7. **INQUIRIES**

There were no inquiries brought before the Commission at this time.

8. **ADJOURNMENT**

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COUNCILLOR DHALIWAL

THAT this Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:38 p.m.

Blanka Zeinabova
ADMINISTRATIVE OFFICER

Councillor Colleen Jordan
CHAIR