

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: BYLAW FUNDING – BURNABY VILLAGE MUSEUM CAROUSEL  
TRELLIS REPLACEMENT PROJECT**

**RECOMMENDATION:**

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserves Bylaw in the amount of \$605,100 (inclusive of GST of \$27,012) to finance the Phase I of the Burnaby Village Museum Carousel Trellis Replacement Project.

**REPORT**

The Financial Management Committee, at its meeting held on 2017 November 22, received and adopted the *attached* report seeking Council bylaw funding approval for the Burnaby Village Museum Carousel Trellis Replacement Project.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Copied to:	City Manager Director Finance Director Parks, Rec. & Cult. Services City Solicitor
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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2017 Nov 14

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**FILE NO:** 02410-20

**SUBJECT: BYLAW FUNDING – BURNABY VILLAGE MUSEUM CAROUSEL  
TRELLIS REPLACEMENT PROJECT**

**PURPOSE:** To request bylaw funding for the Burnaby Village Museum Carousel Trellis Replacement Project.

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**RECOMMENDATION:**

1. **THAT** Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserves Bylaw in the amount of \$605,100 (inclusive of GST of \$27,012) to finance the Phase one of the Burnaby Village Museum Carousel Trellis Replacement Project.

**REPORT****INTRODUCTION:**

Two projects are being considered for the Burnaby Village Museum. The first project consists of the replacement of the open Trellis adjacent to the Carousel building. The second project involves a redevelopment of the “Meadow” which is located to the east of the Carousel building and to the north of the Tram Barn. The projects will be carried out in two separate phases. At this time it is recommended that staff be authorized to proceed with Phase one only. Both projects are described as follows:

**Carousel Building Trellis Replacement – Phase 1:**

The Burnaby Village Museum Carousel Building and adjacent trellis were constructed in 1992. Due to weathering over the years, the wooden trellis members are failing in several areas and are in need of replacement.

Groups or special escorted tours attending the Burnaby Village Museum via the Carousel gate entrance often assemble in the area to wait for facility or site

To: *Financial Management Committee*  
From: *Director Parks, Recreation & Cultural Services*  
Re: *Festivals Burnaby Program - Neighbourhood  
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admission. This includes school and tourist groups, delegations and dignitaries as well as special event attendees. Due to limited space in the Carousel Building the groups must often wait outside where they are exposed to the weather.

The Carousel entrance is also used for patrons entering the Village who must pass by those assembled on the trellis walkway, causing congestion due to the small dimension of the concrete path. To improve access and customer satisfaction, it is recommended that the existing open trellis be replaced with a covered Pavilion structure as well as a covered queuing structure adjacent to the Carousel Building as shown on the attached sketches.

### **Meadow Redevelopment – Phase 2:**

The area located to the east of the Pavilion and to the north of the tram barn is called the Meadow. To increase the Museum's ability to host a variety of outdoor public events, upgrades to this area are also needed. In order to accommodate both pedestrian and vehicular traffic, temporary tent structures, furniture and other equipment, it is recommended that a durable, well drained hard surface be provided in the meadow area. The upgraded Meadow area would also include a stair connection to the Carousel Plaza. The Meadow upgrade would be in phase two of the project.

### **FINANCING:**

The Bylaw Funding request in this report only deals with the phase one project, which has been estimated by a Quantity Surveyor at \$1,074,075 (inclusive of GST at 5%). This figure includes construction costs, design fees as well as all other soft costs. Funding for the Meadow Project (phase 2) will be the subject of a future report to the Committee.

Funding Bylaws are in place totaling \$540,000, which have been used to fund the preliminary design of both projects, as well as Quantity Surveying costs, Geotechnical expenses, and other miscellaneous costs. The balance of funding remaining totals approximately \$448,076. Based on the expenditures to date, additional Bylaw funds in the amount of \$605,100 (inclusive of GST of \$27,012) are required to complete phase one of the Burnaby Village Museum Trellis replacement project (DPW.0141).

These expenditures are included in the 2017 – 2021 Financial Plan and sufficient Capital Reserves are available to fund the capital project outlined in this report.

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**CONCLUSION:**

To improve customer convenience and satisfaction at the Burnaby Village Museum, it is recommended that phase one of this project pertaining to the existing open trellis adjacent to the Carousel Building be replaced with a covered pavilion as well as a covered queuing structure.

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserves Bylaw in the amount of \$605,100 (inclusive of GST of \$27,012) to finance the Phase one of the Burnaby Village Museum Carousel Trellis Replacement Project.

A handwritten signature in black ink that reads "D. Ellenwood". The signature is written in a cursive, flowing style.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:dt:km