
TO: CITY MANAGER **DATE:** 2017 November 28

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: 19-01/16

**SUBJECT: CONTRACT EXTENSION
REPAIR AND MAINTENANCE OF STREET LIGHTS AND TRAFFIC
SIGNALS**

PURPOSE: To obtain Council approval for a one year contract extension for the repair and maintenance of street lights and traffic signals.

RECOMMENDATION:

1. **THAT** Council approve a contract extension to Crown Contracting Limited in the amount of \$1,075,000 including GST in the amount of \$51,190 for the repair and maintenance of street lights and traffic signals as outlined in this report. Final payment will be based on actual quantity of goods and services purchased.

REPORT

On 2016 April 14, one submission for a Request for Proposal (RFP) was received for work that involved the repair and maintenance of City street lights and traffic signals. No contract award was made as a result of this RFP.

On 2016 July 11, after direct negotiation with Crown Contracting Limited, a contract was awarded for the repair and maintenance of street lights and traffic signals in the amount of \$200,000 including GST in the amount of \$9,524 for the period 2016 July 11 to 2017 December 31. Since the award of this contract, there have been three change orders for \$1,400,000 including GST in the amount of \$66,667 for increased scope and volume of work. Total contract value is \$1,600,000 including GST in the amount of \$76,190.

The City has retained Crown Contracting Limited to provide emergency services for traffic signals, street and traffic light maintenance and specific capital works during the transitional period while the City builds capacity in the Electrical Division.

This recommendation is for a contract extension effective 2018 January 01 to 2018 December 31 for the amount of \$1,075,000 including GST in the amount of \$51,190 for an estimated total contract value of \$2,675,000 including GST in the amount of \$127,381. The scope of work will include various capital projects (eg. installation of new lit crosswalks and street light pole replacements) and on-going maintenance.

To: City Manager
From: Director Finance
Re: Contract Extension – Repair and Maintenance of Street Lights and Traffic Signals
2017 December 04..... Page 2

Work completed to date by Crown Contracting Limited has been satisfactory and staff reference checks and interviews with the contractor indicate that the contractor has the necessary equipment and personnel to successfully complete the work required under this contract.

The Director Engineering concurs with this recommendation.

Funding for this requirement will be included in the 2018 – 2022 Financial Plan under various operating and capital accounts.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:SL /mlm

Copied to: Director Engineering