



Item .....
Meeting ..... 2018 January 22

## COUNCIL REPORT

**TO:** CITY MANAGER

**DATE:** 2018 January 03

**FROM:** CITY CLERK

**SUBJECT:** 2018 FCM MEMBERSHIP DUES

**PURPOSE:** To seek Council approval for payment of Federation of Canadian Municipalities 2018 Membership Dues.

### RECOMMENDATION:

1. **THAT** Council approve payment of the invoice from the Federation of Canadian Municipalities for the 2018 membership dues in the amount of \$36,621.45 (including GST in the amount of \$1,743.88).

### REPORT

The City of Burnaby is an active member of the Federation of Canadian Municipalities, and the invoice for the 2018-2019 membership dues was recently received.

The annual dues in 2017-2018 were \$34,446.19, including GST. The invoice for 2018-2019 that was recently received is \$36,621.45, including GST. This is calculated on a base fee of \$360.00 and a per capita fee of \$34,517.57 (232,755 x 14.83 cents) plus GST. Part of the cost increase is due to an update in the population base on which the per capita charge is levied. The fiscal year runs from April 1, 2018 - March 31, 2019. GST became payable for the first time last year due to a CRA ruling that the status of the FCM must change from a charitable organization to a not-for-profit association.

To: City Manager  
From: City Clerk  
Re: 2018 FCM Membership Dues  
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In addition to the annual membership dues, there are two optional amounts that are submitted for consideration.

**Legal Defense Fund - \$5,621.03 (including GST)**

Information provided by the FCM indicates that the Legal Defense Fund has been a critical tool in defending the national legal interests of Canada's local governments for 20 years. The fund is completely voluntary and member-supported.

The City Council, at its meeting on 2017 April 03, considered correspondence from the FCM regarding a contribution to the Legal Defense Fund, At that time, the correspondence was TABLED, and no further action was taken.

**Travel Fund – \$2,443.93 (including GST)**

The FCM Travel Fund is intended to support the participation of elected officials from small communities on the FCM's National Board of Directors. The FCM Travel Fund was established in 1989, and BC and Saskatchewan are the only two provinces to establish a travel fund of this nature. The City of Burnaby directly covers the cost of its representative on the National Board of Directors, and as such starting in 2016, the City discontinued its voluntary contribution to the Travel Fund.

The required funding for the 2018-2018 FCM membership has been provided in the 2018 operating budget.



Dennis Back  
CITY CLERK

Attachment: FCM Invoice

Copied to: Deputy City Manager  
Director Finance



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

Membership Invoice **RECEIVED**

2018-2019

DEC 27 2017

Facture d'adhésion

24, rue Clarence Street  
Ottawa, Ontario K1N 5P3  
T. 613-241-5221  
F. 613-241-7440

Chu, Lambert  
City of Burnaby

4949 Canada Way

Burnaby, British Columbia / Colombie-  
Britannique V5G 1M2  
Canada

INVOICE/FACTURE: INV-08099-M2K9F5

DATE: 11/21/2017

ACCOUNT/COMPTE: 17

DUE DATE/DATE LIMIT: 04/01/2018

ITEM/DESCRIPTION	QTY/QTE	RATE/TAUX	TAX/TAXE	TOTAL
Base fee per your population/ Taux de base selon votre population	1	\$360.0000	\$18.00	\$378.00
Per capita dues calculated per your population/Frais de cotisation calculés selon votre population	232,755	\$0.1483 34,517.57	\$1,725.88	\$36,243.45
OPTIONAL Legal Defense Fund/OPTIONNEL Fonds de défense juridique	232,755	\$0.0230	\$267.67	\$5,621.03

SUBTOTAL/SOUS-TOTAL: \$40,230.93

GST/TPS: \$2,011.55

TOTAL: \$42,242.48

PAID AMOUNT/MONTANT PAYÉ: \$0.00

BALANCE DUE/MONTANT DÛ: \$42,242.48

**PAYMENT/PAIEMENT**

**By cheque**  
payable to the **Federation of Canadian Municipalities**

**Par chèque**  
à l'ordre de : **Fédération canadienne des municipalités**

24, rue Clarence Street  
Ottawa, Ontario K1N 5P3

**By Electronic Funds Transfer/**  
**Par transfert électronique de fonds**

Royal Bank of Canada (RBC)  
90 Sparks St, Ottawa, ON K1P 5T7  
Transit Number/Numéro de transit: 00006

Account Number/Numéro de compte: 1006063

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca

Ref No. / No. de référence : 17

36,621.45  
(1743.88 GST)



FEDERATION  
OF CANADIAN  
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FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

## Invoice / Facture

24, rue Clarence Street, Ottawa,  
Ontario, K1N 5P3  
T. 613-241-5221 F. 613-241-7440

Chu, Lambert

City of Burnaby

4949 Canada Way

Burnaby, British Columbia / Colombie-  
Britannique V5G 1M2

**Invoice / Facture:** ORD-12717-S2C4D0

**DATE:** 11/20/2017

**ACCOUNT/COMPTE:** 17

**DUE DATE/DATE LIMITE:** 04/01/2018

<u>ITEM/DESCRIPTION</u>	<u>QTY/QTE</u>	<u>RATE/TAUX</u>	<u>TAX/TAXE</u>	<u>TOTAL</u>
OPTIONAL contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors	232,755	\$0.0100	\$116.38	\$2,443.93

**GST/TPS (5%):** \$116.38

**TOTAL:** \$2,443.93

### PAYMENT/PAIEMENT

**By cheque payable to:**

**Federation of Canadian Municipalities**

**Par chèque à l'ordre de:**

**Fédération canadienne des municipalités**

24, rue Clarence Street

Ottawa, Ontario K1N 5P3

HST # / No. de TVH: 11891 3938 RT0001

QST # / No. de TVQ: 1202728231DQ0001

**By Electronic Funds Transfer/Par transfert électronique de fonds**

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FÉDÉRATION  
CANADIENNE DES  
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# BE PART OF BUILDING TOMORROW'S CANADA

JOIN [fcm.ca](http://fcm.ca) TODAY



December 11, 2017

Dear Mr. Lambert Chu,

Enclosed you will find important details on how the City of Burnaby can renew its membership to the Federation of Canadian Municipalities in 2018-2019 — and be a part of making history.

In this package you'll find FCM's membership brochure, which lays out how being a member of FCM benefits you. You'll also find an invoice to help keep our united voice strong.

This year's invoice includes an annual voluntary contribution to FCM's Legal Defense Fund. For 20 years, the fund has been a critical tool in defending the national legal interests of Canada's local governments. It's completely voluntary and member-supported.

You'll also notice a separate invoice for a voluntary contribution to a Travel Fund. This fund is an initiative of the Union of British Columbia Municipalities (UBCM) to help eligible local governments receive financial support to participate in FCM Board meetings. The voluntary levy of \$0.01 per capita is collected by FCM and forwarded directly to UBCM. For more information, contact UBCM at (604) 270-8226.

Local governments face a pivotal moment. We've already won unprecedented federal investments in local priorities. How those investments are delivered has the potential to transform our cities and communities. So we need a strong and united local voice at the table. Your membership is more important than ever. Together, we can build tomorrow's Canada.

For more information on the benefits of being a member, and on FCM's Legal Defense Fund, go to [fcm.ca/membership](http://fcm.ca/membership).

Sincerely,

Jenny Gerbasi  
FCM President