

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2018 January 17

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
*Reference:* 194-11/17

**SUBJECT: CONTRACT INCREASE  
PMWEB SOFTWARE LICENCES**

**PURPOSE:** To obtain Council approval to increase a contract to order additional PMWeb software licences.

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**RECOMMENDATION:**

1. **THAT** Council approve a contract increase for an estimated cost of \$232,750 including GST and PST in the amount of \$22,750 to Project Execution Group Inc. as outlined in this report. Final payment will be based on actual quantity of goods and services provided.

**REPORT**

In 2016 April, the City awarded a contract to Project Execution Group Inc. for providing an on-premises project management software solution (PMWeb) in the amount of \$195,284 including GST and PST in the amount of \$19,109.

Since the award of this contract, there have been several change order approvals valued at \$289,035 including GST and PST in the amount of \$25,595.

Due to growing business needs and with the expansion of PMWeb software to other functional departments (i.e. IT, Finance and Engineering), additional software licenses with annual maintenance and support are required in the amount of \$232,750 including GST and PST in the amount of \$22,750. A Notice of Intent (NOI) for the direct award of additional licenses was issued publicly on 2017 November 27 with no objection received by the closing date on 2017 December 08. With the additional software licences, the total contract value is estimated to be \$717,069 including GST and PST in the amount of \$67,454.

The recommended company, Project Execution Group Inc. is currently providing PMWeb software system to the satisfaction of the City. Review by City staff indicates the contractor has the capability to successfully continue the services required under this contract increase. The Director Engineering concurs with the above recommendation.

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From: Director Finance  
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Funding for this requirement will be provided within the Engineering Department's existing 2018 operating plan.



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

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Copied to: Director Engineering  
Assistant Director Engineering