
TO: CITY MANAGER **DATE:** 2018 January 31

FROM: DIRECTOR PLANNING AND BUILDING **FILE:** 86000 20
Reference: STR #17-01

SUBJECT: STRATA TITLE APPLICATION #17-01
6212 and 6214 Neville Street

PURPOSE: To obtain Council authority to strata title an existing occupied two-family dwelling.

RECOMMENDATION:

1. **THAT** Strata Titling of 6212 and 6214 Neville Street be approved subject to complete satisfaction of the Guidelines for Conversion of Existing and Occupied Two-Family Dwellings into Strata Title Units.

REPORT

The Planning and Building Department is in receipt of an application for strata title approval of the existing two-family dwelling located on the subject property, which was constructed in 2013. Currently the owners live in the unit addressed 6214 Neville Street, and the unit addressed 6212 Neville Street is being rented. The owners have confirmed that occupancy will remain the same. Council approval is required when strata titling of an existing occupied two-family dwellings is requested. The conversion is being pursued in accordance with Section 242 of the Strata Property Act.

The subject property is zoned R5 Residential District, which permits single and/or two-family dwellings, and is not proposed for alternative use (see *attached* sketch).

This application has been circulated to the Engineering, and Planning and Building Departments to ensure all Zoning Bylaw and Building Code issues have been addressed. All departmental approvals have been substantially met and an independent health consultant's certificate guaranteeing that the property is free of any infestation has been submitted.

With Council approval for the strata titling of the subject property, the owners would be requested to submit the required strata plans and legal fees. Once received, the necessary covenant will be prepared by the City Solicitor, to ensure that each unit is used as a single-family

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dwelling only and, after the requisite signatures are obtained, the documents and plans will be deposited in the Land Title Office.


Lou Pelletier, Director
PLANNING AND BUILDING

LM/tn
Attachment

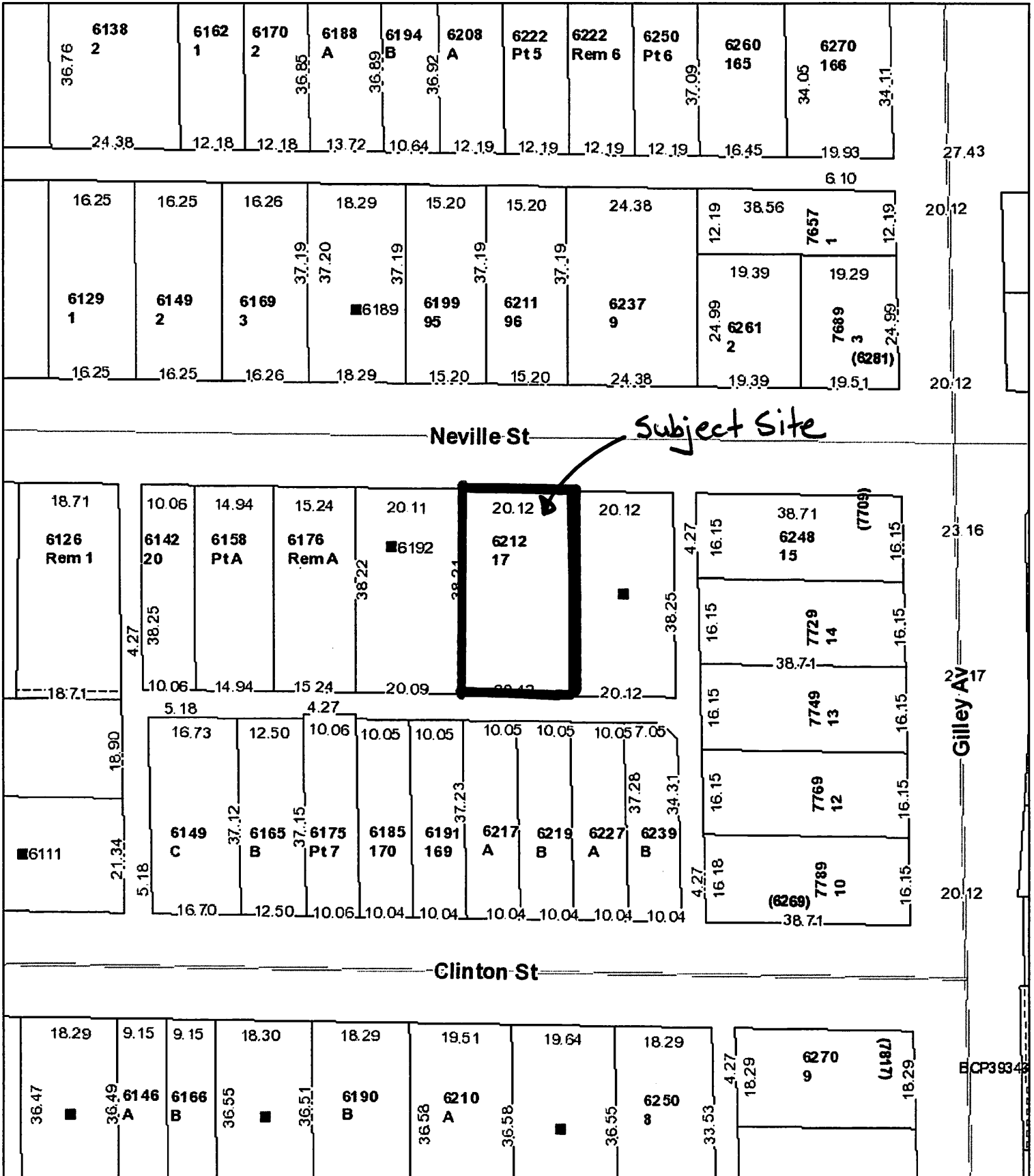
cc: Director Engineering
Chief Building Inspector
City Solicitor



Strata Title #17-01

January 31, 2018

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The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

6212 and 6214 Neville Street - R5 Residential District

