

TO: CITY MANAGER **DATE:** 2018 February 14
FROM: DIRECTOR ENGINEERING **FILE:** 38000-40
SUBJECT: NAGAR KIRTAN PARADE – SATURDAY, 2018 APRIL 07
PURPOSE: To seek Council approval for the Nagar Kirtan Parade.

RECOMMENDATIONS:

1. **THAT** Council approve the parade as discussed in this report.
2. **THAT** the coordinator of the event, Bill Basra, president of Shri Guru Ravidass Sabha, 7271 Gilley Ave, Burnaby, BC V5J 4W9, be sent a copy of this report.

REPORT

A request to use City Streets for the 11th annual Nagar Kirtan parade on Saturday, 2018 April 07 has been received from Bill Basra, president of Shri Guru Ravidass Sabha. Council approval is required by the Street & Traffic Bylaw.

1.0 ROUTING AND TRAFFIC CONTROL

This parade is unique in format compared to other parades in Burnaby. All other parades use the closure of one main road whereas the Nagar Kirtan utilizes six roads for their parade route. The use of rolling road closures ensures that inconvenience to residents, businesses and the motoring public is minimized. To safely accommodate the needs of residents, businesses and participants, an active role by the organizer and City staff is required.

The parade routing and proposed road closures are similar to previous years and are outlined on the attached map. The parade will assemble on the temple grounds located at 7271 Gilley Ave. The parade will start at 12 noon and head south on Gilley to Rumble, right on Rumble to Royal Oak, right on Royal Oak to Imperial, right on Imperial to MacPherson, right on MacPherson to Beresford and left on Beresford to return to the temple at approximately 6:00 pm.

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The parade will make several temporary stops along the parade route. One temporary stop requires the closure of Dorset between Antrim and Sellers to better accommodate the anticipated pedestrian traffic.

The parade organizers will arrange for the delivery, installation and removal of all necessary traffic control equipment (i.e. barricades & traffic cones) and traffic control services at their cost. Engineering staff and RCMP will be monitoring traffic controls during the parade.

2.0 PARKING REMOVAL

Parking will be prohibited along the parade route between 11:00 am and 6:00 pm as required. City Bylaw officers will arrange for the removal of any vehicles left on the street during the restrictions. Vehicles will be ticketed and towed to Mundie's Towing at the owner's expense.

3.0 TRAFFIC SIGNAL OPERATIONS

All traffic signals along the parade route will remain in normal operation. Certified traffic control people will be stationed at all signalized intersections to control traffic operations as required during the parade and control the pedestrian crosswalk on Gilley at Beresford for the safety of the anticipated pedestrian traffic generated by the event.

4.0 TRANSIT OPERATIONS

Coast Mountain Bus Company has been informed of the upcoming parade and they will reroute and reschedule buses as required during the parade.

5.0 NOTIFICATION

The parade organizers will be providing a letter two weeks in advance of the parade to all affected businesses and residents and will be working closely with the community prior to the parade to minimize any potential problems. Organizers will also be advertising in the local newspapers and radio stations.

Large advance warnings signs will be installed on Imperial, Merritt, Royal Oak, Rumble, Gilley and Beresford by Friday, 2018 March 30 to forewarn the motoring public of the upcoming road closures and detour routes.

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The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of individuals encountered en route.
3. That the organizers are responsible for arranging for barricade volunteers and for the delivery, installation and removal of all necessary traffic control equipment and traffic control services.
4. That the parade schedule be adhered to minimize inconvenience to the public.
5. That the parade be covered with liability insurance in the amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a thirty day cancellation notice and a cross liability clause.
6. That a signed copy of the "City of Burnaby Permit For Short Term Use And Occupancy Of City Lands" be received no later than one week prior to the event.



Leon A. Gous, P. Eng., MBA
DIRECTOR ENGINEERING

SP/ac

Attachment

Copied to: Director Public Safety & Community Services
RCMP – OIC Burnaby Detachment Chief Supt. Deanne Burleigh
Fire Chief Joe Robertson
BC Ambulance Special Operations via email EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath
Fraser Health – Gordon Stewart, Manager
300 – 4946 Canada Way Burnaby BC V5G 4H7

NAGAR KIRTAN PARADE - SATURDAY APRIL 7TH, 2018

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| ROAD CLOSURE | 9:00am to 1:30pm |
| ROAD CLOSURE | 2:30pm to 6:00pm |
| ROAD CLOSURE | 11:30am to 1:30pm |
| ROAD CLOSURE | 12noon to 3:00pm |
| ROAD CLOSURE | 1:00pm to 3:30 pm |
| ROAD CLOSURE | 2:00pm to 4:00pm |
| ROAD CLOSURE | 2:30pm to 5:00pm |
| ROAD CLOSURE | 2:30pm to 6:00pm |

