



## **PARKS, RECREATION AND CULTURE COMMISSION MINUTES**

**Wednesday, 2018 January 17**

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Council Chambers, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2018 January 17 at 7:00 p.m.

### **1. CALL TO ORDER**

PRESENT: Councillor Paul McDonell, Chair  
Commissioner Karin Alzner  
Commissioner Guyle Clark  
Commissioner James Jang  
Councillor Dan Johnston  
Commissioner Barbara Larkin  
Commissioner Lance Matricardi, Deputy Chair  
School Trustee Baljinder Narang

ABSENT: Commissioner Lee Loftus  
Commissioner Dan Staschuk

STAFF: Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Craig Collis, Assistant Director - Recreation  
Mr. Don Hunter, Assistant Director - Parks  
Mr. David O'Connor, Assistant Director - Golf Operations  
Mr. Denis Nokony, Assistant Director - Cultural Services  
Ms. Heather Edwards, Manager – Parks Planning, Design & Dev.  
Mr. Dean Pelletier, Manager - Business Operations  
Mr. Johannes Schumann, Sr. Current Planner - Planning & Building  
Ms. Kathryn Matts, Commission Secretary  
Ms. Theresa Cheng, Recording Secretary

The Chair called the 'Open' Commission meeting to order at 7:00 p.m.

**MOVED BY COMMISSIONER MATRICARDI**  
**SECONDED BY COUNCILLOR JOHNSTON**

"THAT the Open Commission meeting do now convene."

**CARRIED UNANIMOUSLY**

The Open Commission meeting convened in the Council Chambers.

**2. MINUTES**

**a) Open Minutes of 2017 December 13**

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COUNCILLOR JOHNSTON

“THAT the minutes of the Open Commission meeting held on 2017 December 13 be now adopted.”

CARRIED UNANIMOUSLY

**3. CORRESPONDENCE**

MOVED BY COMMISSIONER JANG  
SECONDED BY COMMISSIONER LARKIN

“THAT the following items of correspondence be received.”

CARRIED UNANIMOUSLY

**a) City Clerk**  
**Re: Burnaby 125|Canada 150 Celebrations**

The City Clerk advised that Council received a report re: Burnaby125/Canada 150 Celebrations and sent a copy to the Parks, Recreation and Culture Commission for information.

**b) City Clerk**  
**Re: Rezoning Series, Item #12, Rez. Ref. #17-10010**  
**Portion of 3883 Imperial Street (5989 Patterson Avenue)**

The City Clerk advised that Council received a report re: Rezoning Series, Item #12, Rez. Ref. #17-10010, Portion of 3883 Imperial Street (5989 Patterson Avenue) and sent a copy of the report to the Parks, Recreation and Culture Commission for information.

**c) Burnaby Glens District, Girl Guides of Canada  
Re: Appreciation of Donation for the Fundraising Auction at Holly Tea  
and Fair**

The Co-ordinators of Holly Tea and Fair, Burnaby Glens District, Girl Guides of Canada, expressed appreciation of the contribution of passes for their fund raising auction.

**4. DIRECTOR'S REPORT**

**a) Director's Report No. 1  
2018 January 17**

The Director Parks, Recreation and Cultural Services submitted his Report No. 1, dated 2018 January 17, covering the following items.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COMMISSIONER JANG

"THAT the Director's Report be received."

CARRIED UNANIMOUSLY

**i) 2018 Recognition Night**

The purpose of Recognition Night is to recognize the important contribution that the volunteer community groups add to the provision of parks, recreational and cultural programs and services in the city. The event is popular with Burnaby's community organizations. The total budget for the 2018 Recognition Night is \$13,500.

It was recommended:

1. THAT approval be given to host Recognition Night on Friday, 2018 April 20 at the Riverway Golf Course Clubhouse.

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COUNCILLOR JOHNSTON

"THAT the recommendation be adopted."

CARRIED UNANIMOUSLY

**ii) Burnaby Minor Lacrosse Club Fee Waiver Request – Jack Crosby Novice All Star Tournament**

Ms. Susan Kirkby, Vice President and Registrar, Burnaby Minor Lacrosse Club, requested that the facility rental fees for the use of three City arenas for this event be waived. The 33rd annual tournament is taking place 2018 July 05 to 08. Food Services revenue will assist in offsetting the impact of waiving the allotment cost of \$5,321.51. The additional staff cost of \$1,365.37 will be covered by the Burnaby Minor Lacrosse Club.

It was recommended:

1. THAT Burnaby Minor Lacrosse Club be granted a fee waiver for the use of Bill Copeland Sports Complex, Burnaby Lake Arena and Kensington Arena for the 2018 Jack Crosby Novice All Star Tournament.
2. THAT a copy of this report be sent to Ms. Susan Kirkby, Burnaby Minor Lacrosse Club (BMLC) Vice President and Registrar.

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COUNCILLOR JOHNSTON

“THAT the two recommendations be adopted.”

CARRIED UNANIMOUSLY

**iii) 2018 January - Parks, Recreation And Cultural Services Capital Funding Bylaw**

The 2017-2021 Financial Plan for Parks, Recreation and Cultural Services contains 23 projects to be funded from Capital Reserves. To enable work to go ahead on the projects, approval is requested to bring down a bylaw for funding.

It was recommended:

1. THAT Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$3,584,000 to finance the projects outlined in this report.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COMMISSIONER CLARK

“THAT the recommendation be approved.”

CARRIED UNANIMOUSLY

**iv) 2018 January - Parks, Recreation and Cultural Services Gaming Fund Projects**

The report requested that Gaming Reserves be approved to finance two projects. The expenditures for these projects will be included in the 2018-2022 Financial Plan.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend the Financial Management Committee authorize the use of Gaming Reserves in the amount of \$125,000 to finance the projects outlined in this report.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COMMISSIONER LARKIN

“THAT the recommendation be approved.”

CARRIED UNANIMOUSLY

**v) New Year Resolution Draw Prizes**

Staff created an initiative for patrons to make New Year's resolutions or goals to assist in their plans to lead a healthy lifestyle and to help patrons reach their goals in a fun and supportive manner, while promoting the facilities and services of the centres.

It was recommended:

1. THAT approval be given to provide five sets of three personal training packages as draw prizes for a new goal setting initiative at each of our Recreation Centres.

MOVED BY COMMISSIONER CLARK  
SECONDED BY COUNCILLOR JOHNSTON

“THAT the recommendation be approved.”

CARRIED UNANIMOUSLY

**5. NEW BUSINESS**

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COUNCILLOR JOHNSTON

“THAT all Parks, Recreation and Culture Commissioners be nominated to attend the British Columbia Recreation and Parks Association's 2018 Symposium in Vancouver from April 30 to May 02.”

CARRIED UNANIMOUSLY

**6. INQUIRIES**

Commissioner Matricardi commended staff for organizing the successful Heritage Christmas at Burnaby Village Museum. The event was sponsored by Concord Pacific Developments Inc. and was enjoyed by many people.

Commissioner Alzner expressed appreciation of the pictures posted on Instagram in the “#celebrateburnaby Photo Gallery” as part of the Burnaby 125 | 150 Celebrations. The RCMP's Musical Ride at Swangard Stadium was outstanding. Staff were commended for their good work. Commissioner Alzner, Chair of the Burnaby Sports Hall of Fame, extended an invitation to everyone to attend the Induction Banquet on 2018 February 22 at the Burnaby Firefighters' Hall.

The Chair commended Commissioner Alzner on the well organized Burnaby Sports Hall of Fame Induction Banquet.

Commissioner Clark advised that the Burnaby Art Gallery will hold the first Season Opening Reception for new exhibitions of work by Molly Lamb Bobak and Julie McIntyre on 2018 January 18. The “Pat Quinn Classic” tournament held by the Burnaby Minor Hockey Association was attended by members of Council and the Commission as well as the School Trustee Liaison.

**7. ADJOURNMENT**

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COUNCILLOR JOHNSTON

“THAT the Open Commission meeting do now adjourn.”

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:15 p.m.

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Kathryn Matts  
COMMISSION SECRETARY

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Councillor Paul McDonell  
CHAIR

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