January 11, 2018

Parks, Recreation & Culture Commission The City of Burnaby Burnaby, BC 4949 Canada Way Burnaby, BC V5G 1M2

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I would like to formally request to appear as a delegation at an upcoming meeting to deliver an update to the Commission on a very exciting event that will be held in Burnaby - the 2018 Juno Cup.

Nancy Small (Executive Director) will do the presentation. :

We respectfully request the date of Wednesday, Feb 28, 2018 for this presentation.

Sincerely,

Nancy Small **Executive Director** nsmall@tourismburnaby.com 604-828-5536 (mobile)