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Director's Report No.	2
Meeting	2018 Feb 28

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 Feb 18

FROM: DIRECTOR - PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: 2018 FEBRUARY - PARKS, RECREATION AND CULTURAL
SERVICES CAPITAL FUNDING BYLAW

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the projects outlined
in this report.

RECOMMENDATION:

1. **THAT** Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,505,600 to finance the projects outlined in this report.

REPORT

INTRODUCTION

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditure for all projects is planned for 2018, subject to operating conditions.

POLICY SECTION

The projects identified in this report contribute to the Corporate Strategic Plan by providing:

- safe facilities
- improvements to the environment, and
- constructing and maintaining the Parks infrastructure to meet community needs.

1. Riverway Golf Course **\$370,000 (estimated)**
(DPX.0196)(DPW.0324)(DPW.0328)(DPW.0323)(DPW.0329)(DPX.0198)
(DPW.0325)

Upgrades to include:

- Increasing height of back fence line of both ranges.
- Enhancements to lighting and ball handling equipment
- Replacements and upgrades to irrigation systems and equipment.
- Redesign and development of playing areas to enhance safety & playability
- Addition of property boundary fencing to improve safety and control of course access
- Replacements of and additional Grid drainage piping for upgrades to irrigation system
- Upgrades to shop heating system and washroom facilities
- Modification and improvements to soil profile and over seeding with drought tolerant turf varieties.

2. Burnaby Mountain Golf **\$225,000 (estimated)**
(DPW.0331)(DPY.0072)(DPY.0093)(DPW.0327)(DPX.0195)(DPW.0322)

Upgrades to include:

- Redesign and development of playing areas to enhance safety & playability
- Replacement and or upgrades of existing video surveillance cameras in pro shop and golf course to improve security and monitor pace and flow of golf course.
- A wide variety of minor equipment required for specialized duties
- Replacement of and additional Grid drainage piping to provide upgrades to existing irrigation systems
- Additional workspace furniture and equipment
- Modification and improvements to soil profile and over-seeding with drought tolerant turf varieties

3. Burnaby Lake Rugby Clubhouse Wheelchair Lift **\$100,000 (estimated)**
(DPX.0213)

There has been a recent string of requests from the public for wheelchair access to the top floor of the Burnaby Lake Rugby Clubhouse. Currently the upper floor is inaccessible to people with mobility issues. This funding is to add a stair lift (equipment, installation and engineering) to make the upper floor, including the Tomahawk Room, accessible.

- 4. Food Services Equipment (DPY.0087) (DPY.0051) \$109,600 (estimated)**
Funding to replace existing equipment and furniture related to the food service division. This business unit has a number of older chest freezers and fryers which need to be phased out over the next few years. \$50,000 will go towards the replacement of a portion of the existing equipment. \$50,000 will go towards the ongoing replacement of furniture related to the operation of the concession and restaurants, including tables and chairs. Finally, \$9,600 will be used for Electrical service upgrades to provide permanent wiring at the Burnaby Mountain Clubhouse for stand by power in the event of a power outage.
- 5. Burnaby Village Museum \$199,000 (estimated)**
(DPX.0189, DPY.0089, DPX.0191, DPW.0321, DPW.0320)
Replace flooring and wall paper in Love Farmhouse due to heavy visitor traffic. Replace and enhance décor items for Heritage Christmas. Remove and replace wood and construction storage shed due to pest infestation. Drainage and egress upgrades to meadow perimeter. Village road repairs due to snow and heavy vehicle traffic for event installations.
- 6. Cultural Services Equipment (DPY.0090) \$100,000 (estimated)**
Replacement of cultural services equipment at the Burnaby Village Museum, Burnaby Art Gallery and Shadbolt Centre for the Arts, including display units, portable event components, tables, chairs, tents and cleaning equipment.
- 7. Swangard Stadium Concession #2 (DPX.0205) \$100,000 (estimated)**
Swangard Stadium has two concessions and a storage area currently used for the operation of the food and beverage program. The first concession was modestly upgraded for the first time in 2017. This second concession and storage area have not been upgraded. This phase of funding allows for the upgrade of the second concession and improvements to the storage area including cold storage. The second concession is in desperate need of a new service gate, equipment upgrades and overall service enhancements to reflect the current demand and use. Items such as wiring, countertops, small cooking equipment, and cooler capacity will help to enhance the menu options as well as increase the speed of service capability. This modernization provides additional points of sale to assist staff in the delivery of service during peak events such as large sport events and celebrations.
- 8. Barnet Beach Rental Room (DPW.0336) \$100,000 (estimated)**
The concession at Barnet Beach has been fully renovated, and the outdoor patio completed. The creation of a rental room from existing storage space will provide a covered space and would provide an enhanced opportunity for a gathering space for up to 30 people. This space will be programed for use by Food and Beverage staff for celebrations and events.

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**9. Shadbolt Centre Interior Fitouts
(DPY.0092)**

\$80,000 (estimated)

Replace studio window coverings (various) to improve operational convenience and aesthetics. Acquire new office desks and chairs to improve ergonomics.

**10. Media Lab Renewal
(DPY.0082)**

\$42,000 (estimated)

This is asset replacement of the technology needs for the Media Lab which was established as a Shadbolt based program stream in 2012.

**11. James Cowan Theatre Renewal
(DPX.0208)**

\$80,000 (estimated)

The renewal plan will follow from Asset Detail Report and include a new study into the condition of the theatre. 2018 will be the year to initiate the study with an assessment of the options and related costs to be considered for action in subsequent years.

These expenditures will be included in the 2018 – 2022 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

RECOMMENDATION

It is requested that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,505,600 to finance the 11 projects outlined in this report



Dave Ellenwood
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

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Copied to Director of Finance
City Solicitor