

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: ASSET MANAGEMENT PLAN – ROADS & TRANSPORTATION**

**RECOMMENDATIONS:**

1. THAT Council authorize staff to finalize a comprehensive Asset Management Plan for Roads & Transportation, and approve funding of \$20,000 from the Stabilization Fund for the project.
2. THAT Council authorize staff to apply for an Asset Management Planning Program Grant of up to \$10,000 from the Ministry of Community, Sport and Cultural Development for the project.

**REPORT**

The Financial Management Committee, at its meeting held on 2018 February 15, received and adopted the attached report seeking Council approval to finalize a comprehensive Roads & Transportation Asset Management Plan.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Copied to:	City Manager Director Engineering Director Finance
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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2018 February 05

**FROM:** DIRECTOR ENGINEERING

**FILE:** 7400-30

**SUBJECT:** ASSET MANAGEMENT PLAN – ROADS & TRANSPORTATION

**PURPOSE:** To obtain approval to finalize a comprehensive Roads & Transportation Asset Management Plan.

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**RECOMMENDATIONS:**

1. **THAT** the Financial Management Committee recommend Council authorize staff to finalize a comprehensive Asset Management Plan for Roads & Transportation and approve funding of \$20,000 from the Stabilization Fund for the project; and
2. **THAT** the Financial Management Committee recommend Council authorize staff to apply for an Asset Management Planning Program Grant of up to \$10,000 from the Ministry of Community, Sport and Cultural Development for the project.

**REPORT****1.0 BACKGROUND**

Approximately four years ago, the City established an inter-departmental staff working committee to develop management practices and processes for City assets. Since that time, the working committee has initiated and successfully completed six asset management plans – Sewer Infrastructure, IT Infrastructure, Sports Fields, Fire Equipment, Civic Facilities, and Water Infrastructure.

**2.0 DISCUSSION**

Previously completed asset management plans provide an excellent template for future asset management work and establish a solid foundation for future capital work planning, demand management, budgeting, and prioritization.

The Roads & Transportation Asset Management Plan development is underway, and is the most varied and highest value category of Engineering infrastructure. Roads & Transportation provide a significant role in supporting economic development and resident use of City services.

To: Chair and Members Financial Management Committee  
From: Director Engineering  
Re: Asset Management Plan – Roads & Transportation  
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Although there have been other Roads plans and projects throughout the years, including the current update of the Transportation Plan, there is a need to develop a comprehensive asset management plan for Roads & Transportation infrastructure.

To establish a more holistic and service-based management plan for Roads & Transportation infrastructure, it is recommended that Council authorize staff to proceed with finalization of an asset management plan for Roads & Transportation and approve an allocation of \$20,000 from Stabilization Fund to finance the project.

### 3.0 CONCLUSION

Results of the previously completed asset management plans are being used by staff for capital program planning and budgeting. The City is now at a stage where it is ready to initiate the next phase of asset planning for Roads & Transportation. It is recommended that Council authorize the allocation of \$20,000 from the Stabilization Fund to finance this project. A recent announcement by UBCM indicated that matching grants of up to \$15,000 are available to advance a local government's asset management planning or practices.

Subject to Council approval of the above, staff would prepare a grant application for the project. Applications are due by 2018 March 31. All funded activities are to take place within a year of approved funding with completion no later than April 2019. Should the Provincial Asset Management Planning Program Grant be approved, \$10,000 will be repaid to the Stabilization Fund.



Leon A. Gous, P.Eng., MBA  
DIRECTOR ENGINEERING

JWH/ac

Copied to: City Manager  
Director Finance