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Meeting2018 Mar 12

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2018 March 05

FROM: DIRECTOR PARKS, RECREATION, AND CULTURAL SERVICES **FILE:** 02410-20

SUBJECT: MUNICIPAL ASSET MANAGEMENT PROGRAM
– GRANT APPLICATION

PURPOSE: To obtain a Council resolution for the submission of a Municipal Asset Management Program grant application to assist with the development of a Parks Playground Asset Management Plan.

RECOMMENDATION:

1. **THAT** Council authorize staff to apply for a grant from the Federation of Canadian Municipalities' Asset Management Program to assist with the development of a Parks Playground Asset Management Plan.

REPORT

In 2017, the Federation of Canadian Municipalities announced a five-year, \$50-million dollar program funded by the Government of Canada to help Canadian municipalities make informed infrastructure investment decisions based on sound asset management practices. Grants can be obtained for 80% of total eligible project costs, up to a maximum of \$50,000 per project. This grant request is for \$13,200, which is 80% of the total cost of this \$16,500 project.

A Council resolution, as well as a detailed budget, is required with the grant application form.

Aligned with the City's Corporate Strategic Plan Staff through providing a Dynamic Community - facilities and infrastructure, staff are developing a Parks Playground Asset Management Plan including the following high-level activities:

1. Conduct workshops related to State of the Infrastructure, Levels of Service, Asset Lifecycle, and Financing Strategies.
2. Develop a draft asset management plan.
3. Develop a final asset management plan with future plan improvement and monitoring recommendations.

To: Mayor and Members of Council
From: Director Parks, Recreation, and Cultural
Services
Re: Municipal Asset Management Program – Grant
Application
2018 March 05..... Page 2

This project is in line with the City's Asset Management Policy that was adopted by Council in early 2014. It reflects Burnaby's approach to an integrated business approach to asset management, and builds upon the success of recent Burnaby asset management plans, asset criticality study, and inter-departmental training program. With asset management practices, the City focuses on providing sustainable quality public services; optimizing asset value while minimizing life cycle cost, and establishing and maintaining an integrated collaborative approach for all asset management practices and business processes.

Eligible costs can only be incurred from the date of application submission until the final report is submitted, and must be completed from 11 months of funding approval notice. Applications are accepted on a continuous basis until June 2020. Grant payments are issued when the approved project is complete and the FCM has received and approved the required final report and a financial summary.

A budget of \$16,500 is included in the 2018 Provisional Operating Budget to undertake GIS data collection as part of the project. The grant funding will be used toward this part of the project and will aid the City in the development of the Parks Playground Asset Management Plan.

It is recommended that Council authorize staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Asset Management Program to assist with the development of a Parks Playground Asset Management Plan.



Dave Ellenwood
DIRECTOR PARKS, RECREATION, AND CULTURAL SERVICES

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cc: Members of the Management Committee