



Item .....
Meeting .....2018 March 26

**COUNCIL REPORT**

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**TO:** CITY MANAGER **DATE:** 2018 March 19

**FROM:** CITY CLERK

**SUBJECT:** 2018 UBCM MEMBERSHIP DUES

**PURPOSE:** To seek Council approval for payment of Union of BC Municipalities 2018 Membership Dues.

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**RECOMMENDATION:**

1. **THAT** Council approve payment of the invoice from the Union of BC Municipalities for the 2018 membership dues in the amount of \$ 27,912.83 (including GST of \$1,329.18).

**REPORT**

The City of Burnaby is an active member in the UBCM, and the 2018 membership dues are now payable.

The UBCM membership dues have been calculated using population Estimates (2017 December release) provided by BC STATS, the central statistical agency of BC, and include a rate increase of 1% effective 2018 January, approved by the UBCM Executive.

The required funding has been provided in the 2018 operating budget.

A handwritten signature in black ink, appearing to be "Kate O'Connell".

Kate O'Connell  
CITY CLERK

Attachments

Copied to: Director Corporate Services  
Director of Finance



March 1, 2018

Mayor Derek Corrigan and Council Members  
City of Burnaby  
4949 Canada Way  
Burnaby, BC V5G 1M2

Dear Mayor and Council Members:

**Re: UBCM Membership**

I am writing to invite City of Burnaby to renew its membership with the Union of B.C. Municipalities (UBCM).

UBCM has served as the voice for local government in British Columbia since 1905. Created by local government to serve local government, our policy-based, non-partisan approach to advocacy has made us the recognized voice for B.C. communities.

Over the past year we have taken a leading role in areas as diverse as cannabis legalization, housing policy and responsible conduct. We have also continued to advocate for a stronger, integrated response to the opioid crisis and a place at the table for local government in the design of new infrastructure programs. 2018 will provide new challenges and opportunities to advance the agenda on these and other issues shared in common by our membership.

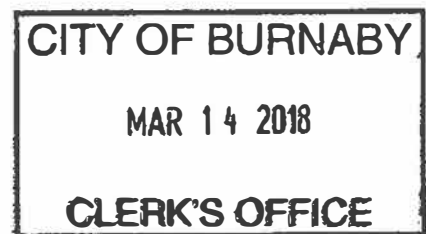
Our credibility as an organization is grounded in strong local government support. In 2017 we celebrated the 39th consecutive year that 100% of B.C. local governments have chosen to be members of UBCM. Through the renewal membership by your Council, our aim is to maintain the same level of support from B.C. communities for 2018.

It has been an honour to work on your behalf this past year. If you have any questions or comments about our work, please contact me.

Yours truly,

A handwritten signature in black ink that reads "Wendy Booth". The signature is written in a cursive, flowing style.

Wendy Booth, President





**MEMO**  
January 31, 2018

**TO:** Local Government Chief Financial Officers  
**FROM:** Kathleen Spalek, Chief Financial Officer, UBCM  
**RE:** **2018 UBCM MEMBERSHIP DUES**

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UBCM President Wendy Booth has written to all local councils and regional boards requesting them to consider renewing their membership for 2018 (enclosed).

UBCM membership dues are based on Executive Policies 2.1–2.3. The UBCM Executive approved a 1% increase in our rates effective January 1, 2018. Rates for 2018 are:

<u>Population</u>	<u>Rate</u>
First 5,000	0.6955
Next 10,000	0.5051
Next 15,000	0.3178
Balance	0.0650

Membership dues are calculated on your population, and the population estimates used are those prepared by BC STATS, Ministry of Jobs, Trade & Technology, Province of BC (December 2017).

We also enclose for your attention our 2018 dues invoice. Should you wish to make electronic payment, please contact our office for direct deposit information ([hbains@ubcm.ca](mailto:hbains@ubcm.ca)).

Please feel free to call me if you have any questions.

Encls.



**UNION OF B.C. MUNICIPALITIES**

Suite 60 – 10551 Shellbridge Way  
Richmond, British Columbia  
Canada, V6X 2W9

Phone: (604) 270-8226 E-mail: ubcm@ubcm.ca

# INVOICE

**TO:** City of Burnaby  
4949 Canada Way  
Burnaby, BC V5G 1M2

**Invoice Date:** Jan 31, 2018  
**Invoice No:** D-4540  
**Due:** upon receipt  
**Reference:** 2018 UBCM Annual Dues

DESCRIPTION	AMOUNT
<p><b>Population:</b> <span style="border: 1px solid black; padding: 2px;">234,433</span></p> <p><i>Your UBCM dues have been calculated using population estimates (Dec 2017 release) provided by BC STATS, the central statistical agency of the Province of British Columbia, and include a rate increase of 1.00% effective Jan 2018, approved by the UBCM Executive.</i></p>	
<p><b>Annual Dues:</b></p> <p>First 5,000 population at 0.6955 \$3,477.50</p> <p>Next 10,000 at 0.5051 \$5,051.00</p> <p>Next 15,000 at 0.3178 \$4,767.00</p> <p>Balance at 0.0650 \$13,288.15</p>	
<p><b>Subtotal:</b></p>	\$26,583.65
<p>5% GST: (10815 0541)</p>	\$1,329.18
<p><b>Total:</b></p>	<b>\$27,912.83</b>



**UNION OF B.C. MUNICIPALITIES**  
Suite 60 – 10551 Shellbridge Way, Richmond, B.C. V6X 2W9

## REMITTANCE PORTION

**City of Burnaby**  
2018 Annual UBCM Dues

**Date:** Jan 31, 2018  
**Invoice #** D-4540

**TOTAL DUE:** \$27,912.83

**AMOUNT ENCLOSED:**

*Please return this portion of invoice with payment. Please do not combine payment of this invoice with any other billing you may receive from UBCM. Thank you.*