
TO: CITY MANAGER **DATE:** 2018 April 03

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: RFP 045-02/18

SUBJECT: CONTRACT AWARD
SUPPLY AND INSTALLATION OF SYNTHETIC TURF
BYRNE CREEK COMMUNITY SCHOOL

PURPOSE: To obtain Council approval to award a contract for the supply and installation of synthetic turf at Byrne Creek Community School.

RECOMMENDATION:

1. **THAT** Council approve a contract award to AstroTurf West Distributors Ltd. for an estimated total cost of \$612,150 including GST in the amount of \$29,150 as outlined in this report. Final payment will be based on actual quantity of goods and services delivered and unit prices as submitted.

REPORT

Five submissions to a Request for Proposals (RFP) were received by the closing time on 2018 March 21. The work of this contract includes the supply and installation of new synthetic turf at Byrne Creek Community School. Based on the RFP's evaluation criteria, AstroTurf West Distributors Ltd. received the highest overall scoring.

AstroTurf West Distributors Ltd.'s synthetic turf products meet the performance specifications. Their project team also has extensive installation experience with local representation for immediate responses to post construction issues. The recommended contractor has completed previous projects with a proven track record, including the most recent work at Cariboo Hill School Park. Review by City staff and our consultant indicates the contractor has the necessary equipment and personnel to successfully complete the work required under this contract. The Director Parks, Recreation and Cultural Services concurs with this recommendation.

Funding for this capital work is included in the 2018 – 2022 Provisional Financial Plan under the following WBS element: DPW.0315 (\$583,000).



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:JN/ew

Copied to: Director Parks, Recreation and Cultural Services