



BURNABY POTTERS' GUILD

April 8, 2018

Mayor and Council;

This letter requests that you consider again our group, the Burnaby Potters' Guild, to have temporary signage for our Summer show and sale on June 9, 2017 and also our Winter dates of November 10 and 11, 2018 which again will be held at the Capitol Hill Hall.

We are a community minded group. We've made and donated bowls for the Empty Bowls Project. We volunteer time at the Rhododendron Festival each year. For many years we did the popular Raku-U, and continue to do the kids clay table each year.

Our signs are 18X26 inches with black lettering on a bright yellow back ground. We have 24 signs with most locations in the central/North Burnaby area. As per Sheryl Pordan's suggestion, I've included a list of the locations requested. We would like to have them up for 2 weeks prior to the sale, if possible.

Previous permission in April 2017 was granted and consideration would be appreciated again. My contact numbers are (604)434-0651, cell (604)230-0412 and my email address is swanson.pa@gmail.com

Yours truly,

Penny Swanson
Burnaby Potters' Guild

Note from Dir. Engineering:

In accordance with the Burnaby Street and Traffic Bylaw and Burnaby Sign Bylaw, a motion of Council is required to permit the temporary placement of signs on street rights-of-way for this event.

The request is generally supportable and Engineering staff will work with event organizers to allow the same locations approved last year in close proximity to the venue.

Copied to:
City Manager
Director Engineering

Burnaby Potters' Guild sign locations:

1	Boundary – south of 2 nd St.
2	Boundary /Moscrop
3	Willingdon and Albert St.
4	Willingdon and Parker
5	Willingdon and Canada Way
6	Willingdon and Moscrop
7	Willingdon and Still Creek (Costco area)
8	Patterson and Moscrop
9	Hastings and Springer
10	Hastings and Ingleton
11	Hastings and Gamma
12	Parker and Gamma
13	Parker and Holdom
14	Gilmore and Dawson (Home Depot)
15	Gilmore and Parker
16	Broadway and Holdom
17	Canada Way /Royal Oak
18	Sperling and Halifax
19	Kensington and Halifax
20	Kensington and Curtis
21	Kensington and Hastings
22	Deer Lake PKWY/Royal Oak
23	Deer Lake Municipal Hall
24	Canada Way and /Willingdon Green
25	Boundary and Vanness
26	Gaglardi/ Broadway