



Item .....
Meeting ..... 2018 Apr 23

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2018 April 18

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
*Reference* *RFQ #28-03/14*

**SUBJECT: CONTRACT EXTENSION**  
**WATERWORK AND SEWER PRODUCTS**

**PURPOSE:** To request Council approval for a one year contract extension for the supply and delivery of waterwork and sewer products.

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### RECOMMENDATION:

1. **THAT** Council approve a one year contract extension for \$280,000.00 including GST and PST in the amount of \$30,000.00 to Andrew Sheret Ltd. as outlined in this report. Final payment will be based on unit prices and actual quantities ordered.

### REPORT

The work of this contract involves the supply and delivery of waterwork and sewer products that are both inventoried at the City's Stores, as well as direct shipments to jobsites for use in underground infrastructures.

In 2014, the City awarded a one year contract to Andrew Sheret Ltd. for a total value of \$207,091.95 including applicable taxes in the amount of \$22,188.42. The initial contract was for the period 2014 May 01 to 2015 April 30, with options of up to four individual one year extensions at the discretion of the City. The City has since renewed three additional years for the period 2015 May 01 to 2018 April 30, with a total value of \$609,510.57 including applicable taxes in the amount of \$65,304.71.

This recommendation is for the fourth renewal option, effective 2018 May 01 to 2019 April 30 for estimated value of \$280,000.00 including applicable taxes in the amount of \$30,000.00. The unit price remains the same as last year, with the exception of copper water pipe which price fluctuates monthly due to currency exchange and commodity rates. Total estimated contract value will be \$1,096,602.52 including applicable taxes in the amount of \$117,493.13.

Andrew Sheret Ltd., has a proven track record in the supply of these products and has met the delivery requirements of the City during the contract term.

Funding for the contracted material is provided in the General Revenue Fund for inventory items and in various Operating and Capital accounts within the 2018 – 2022 Provisional Financial Plan.

A handwritten signature in black ink, appearing to read "Noreen Kassam".

Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

GC:ML/ew

Copied to: Director Engineering