
TO: CITY MANAGER **DATE:** 2018 April 19

FROM: DIRECTOR ENGINEERING **FILE:** 38000-40

SUBJECT: 2018 EDMONDS CITY FAIR & CLASSIC CAR SHOW ROAD CLOSURE REQUEST

PURPOSE: To seek Council approval for a temporary road closure to facilitate a community event.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** Lindy McQueen, Chair, Edmonds City Fair, 6357 Canada Way, Burnaby, BC V5E 3P3 be sent a copy of this report.

REPORT

A request to use City streets for the 15th Annual “Edmonds City Fair & Classic Car Show” on Sunday, 2018 July 15 has been received from Lindy McQueen, Chair, Edmonds City Fair. Council approval is required by the Street & Traffic Bylaw.

The event is proposed to be held on Sunday, 2018 July 15, from 11:00 am to 4:00 pm. The event would require the closure of Edmonds Street between Canada Way and Kingsway, a small portion of Britton Street just east of Edmonds Street, Fulton Avenue from Edmonds Street to Vista Crescent, Humphries Court from Vista Crescent to 19th Avenue, Mary Avenue from 19th Avenue to Edmonds Street and New Vista Place (see *attached* map) from 7:30 am to 5:30 pm.

This community festival is a collaborative effort of local community and business organizations. Proposed activities include a petting zoo, a talent contest, amusement rides and a variety of ethnic performances along Edmonds between Canada Way and Mary Avenue. There will also be displays from the local community. The Classic Car Show is planned along Edmonds between Mary Avenue and Kingsway. Attendance is estimated to be over 10,000 people.

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From: Director Engineering
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The organizers are aware that approval is subject to the following conditions:

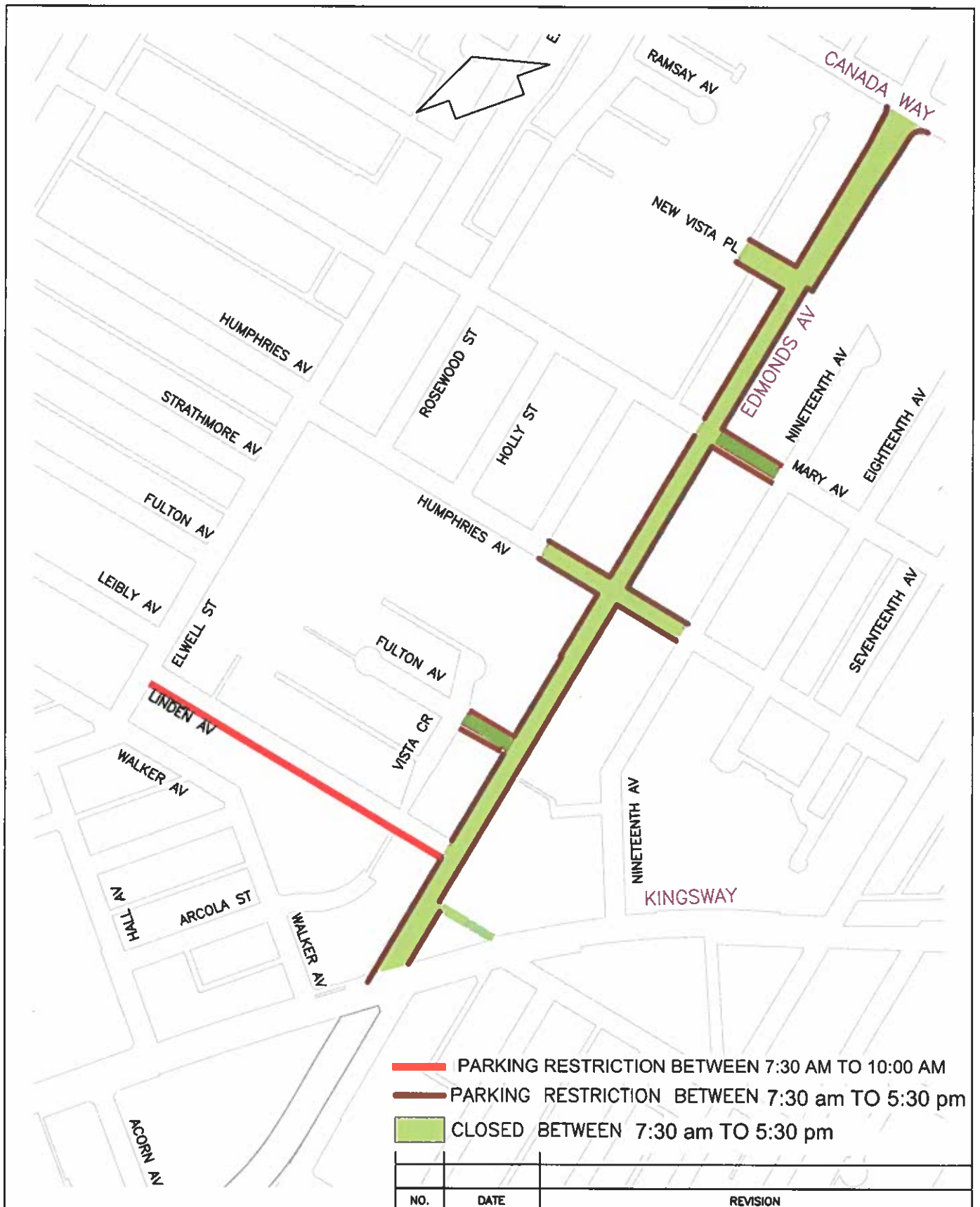
1. That the road closure be conducted under the supervision of one person as organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.
5. That a letter be sent out to all residents and businesses impacted by the road closures 2 weeks prior to the event.
6. That the organizers are responsible for arranging for barricade volunteers for all barricade locations.
7. That all emergency and transit services are advised of the event.



SGV
Leon A. Gous, P. Eng. MBA
DIRECTOR ENGINEERING

SP/ac

Copied to: Director Public Safety & Community Services
RCMP – OIC Burnaby Detachment Chief Supt. Deanne Burleigh
Fire Chief – Joe Robertson
BC Ambulance Special Operations: via email at EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath
Supervisor - Sports & Outdoor Recreation – Jill Porter



EDMONDS CITY FAIR & CLASSIC CAR SHOW
 SUNDAY - JULY 15, 2018

DRAWN BY: HLOUIE
 APPR'V'D BY:

SCALE: N.T.S.
 DATE: 2009.03.19

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