

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2018 May 16

FROM: DIRECTOR FINANCE

FILE: 4700-01

SUBJECT: LAND ASSEMBLY AND DEVELOPMENT CAPITAL PROGRAM

PURPOSE: To request a Capital Reserve Fund Bylaw funding of \$7,000,000 for the Land Assembly and Development Program.

RECOMMENDATION:

1. **THAT** Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$7,000,000 to finance the Land Assembly and Development Program as outlined in this report.

REPORT

1.0 INTRODUCTION

The Corporate and Tax Sale Land Reserve is used primarily for the servicing of municipal subdivisions and for the acquisition and development of lands which may be needed for municipal purposes.

2.0 POLICY SECTION

The Land Assembly Program is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the plan.

A Dynamic Community

- Strategic land acquisitions contribute to community development and
- City facilities and infrastructure

3.0 LAND ASSEMBLY PROGRAM

The Corporate and Tax Sale Land Reserve has an uncommitted balance of \$285,259,730 as at 2018 April 15. The Land Assembly Reserve, which is appropriated from the Corporate and Tax Sale Land Reserve, allows for the timely execution of land acquisitions and demolitions upon Council approval.

To: Financial Management Committee
From: Director Finance
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The Land Assembly Reserve has an uncommitted balance of \$5,783,704 as at 2018 Accounting Period 4 (April 15). Subsequent to Period 4 closure and prior to the close of Period 5, Council approved land acquisition expenditures of \$3,206,782. This leaves a current balance of \$2,576,923 in the Land Assembly Reserve. Schedule A provides a reconciliation of the Land Assembly Reserve.

These expenditures are included in the 2018 – 2022 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital program in this report.

4.0 RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserves Bylaw in the amount of \$7,000,000 to finance the Land Assembly and Development Program.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:RG:WZ/do

Attachment: Schedule A – Summary of Land Assembly & Development Costs, 2017 October 2 – 2018 May 14

Copied to: City Clerk
City Solicitor
Director Engineering
Director Planning & Building

SCHEDULE A**SUMMARY OF LAND ASSEMBLY & DEVELOPMENT COSTS****For the Period 2017 October 2 to 2018 May 14****Appropriated Funds Available**

Opening Balance 2017 October 2	\$ 1,809,654
Bylaw 13783 – 2017 December	7,000,000
Total Appropriated Funds Available	<u>\$ 8,809,654</u>

Less Expenditures to 2018 April 15 (Period 4)

Property Acquisitions	\$ 2,578,000
Demolition Costs	482,295
Contribution to DCC to match private	3,189
Others	1,495
Reclass to operating expenditures	(39,029)
Total Expenditures	<u>\$ 3,025,950</u>

BALANCE REMAINING AT 2018 P4 (April 15)	\$ 5,783,704
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Less Expenditures Since P4 to May 14, 2018	(3,206,782)
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BALANCE REMAINING AT May 14 2018	\$ 2,576,922
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RECOMMENDED APPROPRIATION IN THIS PERIOD	\$ 7,000,000
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FUNDS AVAILABLE FOR FUTURE PROGRAMS	<u>\$ 9,576,922</u>
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