



Item
Meeting 2018

COUNCIL REPORT

TO: CITY MANAGER

DATE: 2018 June 06

FROM: CITY CLERK &
CHIEF ELECTION OFFICER

FILE: 45000
Reference: 2018 Election

SUBJECT: 2018 ELECTION BYLAWS AND ELECTION DAY PAY RATES

PURPOSE: To obtain Council authorization to:
a) establish election day pay rates
b) enter into and execute a Cost Sharing Agreement with School District No. 41; and
c) prepare bylaws for conducting the 2018 Local Government Election

RECOMMENDATIONS:

1. THAT Council approve the 2018 election day pay rates as outlined in Appendix C of the report.
2. THAT Council authorize the Chief Election Officer to enter into a Cost Sharing Agreement with School District 41.
3. THAT Council authorize the City Solicitor to bring forward a bylaw amendment to the Burnaby Provincial Voters List Adoption Bylaw No. 9945 as outlined in the report.
4. THAT Council authorize the City Solicitor to bring forward a bylaw amendment to the Burnaby Access to Election Filing Documents Bylaw No.13173 as outlined in the report.
5. THAT Council authorize the City Solicitor to bring forward an Advance Voting Opportunities Bylaw as outlined in the report.
6. THAT Council authorize the City Solicitor to bring forward a Special Voting Opportunities Bylaw as outlined in the report.
7. THAT Council authorize the City Solicitor to bring forward a bylaw to amend the Burnaby Automated Vote Counting System Bylaw No. 10415 as outlined in the report.

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REPORT

1.0 INTRODUCTION

The Local Government Election will take place on 2018 October 20. Local Government Elections are held every four years, with the exception of by-elections, and it is the responsibility of the municipal government to facilitate the local elections. In preparation for the 2018 Local Government Election, the City's Election Office was established in September 2017. The Election Office is now fully staffed and is working with various City departments to ensure the provision of a transparent, secure and procedurally sound election. Additionally, the new Corporate Communications Department is providing invaluable support as the City seeks to engage citizens in the election, actively encouraging participation through multimedia communication platforms.

The purpose of this report is to inform Council on the changes in legislation and technology and seek Council's approval on establishments of election day pay rates, entering into a Cost Sharing Agreement with School District No. 41, and preparing bylaws for the 2018 Local Government Election.

2.0 POLICY

The *Burnaby Social Sustainability Strategy* encourages promotion of democratic processes through civic and community engagement. One of the seven strategic priorities identified in the Strategy is 'Getting Involved'. Communication and engagement plans, the development of promotional materials and the strategic placement of promotional media materials work to ensure Burnaby citizens are aware of and encouraged to participate in the local government election.

In addition, the communication and engagement plan and enhancements to technology are aligned with the City of Burnaby's *Corporate Strategic Plan* by supporting the following goals and sub-goals of the Plan:

- A 'Thriving Organization'
 - Communication – “practice open and transparent communication among staff, Council and the community”.
 - Reliable service, technology and information – “protect the integrity and security of City information, services and assets”.
 - Technology and Innovation – “support technology development and innovation to empower staff to advance community objectives”.
- A 'Connected Community'
 - Digital Connection – “provide online access to core City services and information”.
 - Partnership – “work collaboratively with businesses, educational institutions, associations, other communities and governments”.

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3.0 COMMUNICATIONS AND ENGAGEMENT PLAN

In conjunction with the Corporate Communications Department, a *Communication and Engagement Plan* has been created and implemented to inform, involve and inspire Burnaby citizens to vote.

For 2018, staff will continue to focus on improving online election resources and services for citizens and candidates, while optimizing the use of digital and social media tools. Through the use of an array of communication mediums, staff will endeavor to engage eligible voters in Burnaby. Key focus areas of communication and engagement planning will incorporate the increased use of Virtual City Hall, implementation of social media and community outreach to promote the messaging of *My Vote Counts*.

In partnership with the Burnaby Public Library and Burnaby Recreation Centers *My Vote Counts* materials (Appendix A) were made available beginning in May in conjunction with the Local Government Awareness Week. Staff are also encouraging Burnaby high school students' participation through a 'Youth at the Booth' campaign, which allows students to apply to work and volunteer at various voting locations. Providing early opportunities for youth engagement in the election will foster their future participation in democratic processes.

4.0 PROVINCIAL LIST OF VOTERS AS REGISTER OF RESIDENT ELECTORS

In 1993, Council adopted bylaw No. 9945, Burnaby Provincial Voters List Adoption Bylaw, which allowed for the most current available Provincial list of voters to be the register of resident electors. The adoption of the Provincial Voters List, eliminated the need to conduct door to door enumerations representing an estimated cost savings of approximately \$75,000 per election. The use of this bylaw continues to provide the City with the benefit of the most current list of electors and significant cost savings. However, the Burnaby Provincial Voters List Adoption Bylaw was originally adopted with authority outlined in the *Municipal Act*, now titled the *Local Government Act*. As such, the noted Bylaw will need to be amended to reflect this change.

Recommendation: update legislation section references in the Burnaby Provincial Voters List Adoption Bylaw.

5.0 ACCESS TO ELECTION FILING DOCUMENTS

The *Local Government Act* authorizes the City, through a bylaw adopted by Council, to make election filing documents (nomination and endorsement documents) available by the internet on the City's website or by other electronic means. The *Access to Election Filing Documents Bylaw*, adopted by Council in 2013, provides for electronic access to nomination documents, financial disclosure statements, and supplementary reports.

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The *Local Election Campaign Financing Act* outlines disclosure requirements for candidates, elector organizations and advertising sponsors. Amendments to the Act now assign the responsibility of disclosure requirements to the BC Chief Electoral Officer as such, the Election Office is no longer required to collect campaign disclosure statements and supplementary reports. A bylaw amendment is required to make available online endorsement documents and reflect the removal of the City's responsibility to collect campaign disclosure statements and supplementary reports.

Recommendation: amend section 2 of the Burnaby Access to Election Filing Documents Bylaw to make available online endorsement documents, as well nomination documents, and remove references to campaign disclosure statements and supplementary reports required by the *Local Election Campaign Financing Act*.

6.0 VOTE ANYWHERE AND ELECTRONIC VOTER STRIKE-OFF SYSTEM

Prior to 2014, Burnaby voters were required to vote at a specific location based on where they lived within the City. In 2014, Council approved the implementation of the *Vote Anywhere* approach which was/is facilitated by the use of an electronic voter strike-off system, VoterView. The *Vote Anywhere* initiative enables voters to choose from any of the voting locations offered throughout Burnaby, allowing voters to participate in the election where the work, live, play, and learn.

VoterView's electronic voter strike-off system synchronizes each physical voting location, tracking in real-time when and where a voter has cast their ballot. This feature enables citizens to vote only once at any voting location in Burnaby. The software has increased efficiencies and enhanced the voting experience for electors and candidates alike.

7.0 VOTING PLACES

The City of Burnaby will continue to offer convenient voting locations throughout the community. Based on a review of voter place data and comments received regarding the 2014 election, voter experience and accessibility enhancements have been identified.

For Council's information, due to low voter turnout and parking challenges, the Shadbolt Centre for the Arts (Shadbolt Centre) will be eliminated as a voting location. Instead, staff propose to replace the Shadbolt Centre voting location with the Bill Copeland Sports Centre for both advance and general election days, and Burnaby Central on general election day. To ensure residents are aware of the change in voting locations, electronic signs will be placed at key intersections surrounding the Shadbolt Centre, Bill Copeland Sports Centre and Burnaby Central from 2018 October 1 to 20, directing voters to the new voting locations.

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Ongoing construction activities in the Brentwood and Loughheed Town Centers are anticipated to decrease the popularity of these 2014 voting places. The Cameron Recreation Complex and Willingdon Community Centre will be used in place of Brentwood and Loughheed for advance and general voting days. In addition, Brentwood Park Elementary would be used in conjunction with Willingdon Community Centre in place of Brentwood Town Centre on general election day. Upon the completion of construction activities these locations will once again be considered as voting places for future elections.

Once all voting locations have been secured, staff will bring a report forward to Council for consideration and approval.

8.0 ADVANCE VOTING OPPORTUNITIES

In accordance with the *Local Government Act*, the City is required to hold at least two advance voting opportunities, one of which must be 10 days prior to general voting day (Wednesday, 2018 October 10). In addition to 2018 October 10, staff recommend that 2018 October 06 and 13 be designated as advance voting days. Advance voting will be held from 8:00 a.m. to 8:00 p.m. at voting locations throughout the City.

Election staff is currently working to secure advance voting locations and the list of locations is not yet finalized. Under the *Local Government Act*, Council, by bylaw, may delegate authority to the Chief Election Officer to designate the advance voting locations. It is requested Council delegate this authority to the Chief Election Officer in the Advance Voting Opportunities Bylaw for the 2018 Election. Council will be advised of the final list of locations and advance voting opportunities will be communicated to the public as part of the elections communication plan.

Recommendation: designate 2018 October 06, 10 and 13 as advance voting days, provide advance voting from 8:00 a.m. to 8:00 p.m., and delegate authority to the Chief Election Officer to designate the advance voting locations.

9.0 SPECIAL VOTING OPPORTUNITIES (SVO)

Traditionally, in addition to advance voting and general election day opportunities, Council has approved the provision of special voting opportunities (SVO) for qualified individuals residing in care facilities, seniors housing, or for hospitalized individuals on general election day. In 2014, the SVO for senior's facilities and care homes was held on one weekday prior to general election day. Weekday SVO ensure the availability of facility staff to assist voters and decreased potential event conflicts that typically occur on the weekend. As the feedback from the various facilities was positive, Burnaby will continue to offer SVO, and recommend 2018 October 09 as the SVO date for the 2018 election for care facilities and seniors housing.

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In 2018, Election Office staff received SVO requests from three (3) additional care homes. It is recommended that the SVO as identified in Appendix B of this report be approved, bringing the total of SVO to 21. To accommodate this increase in SVO the City will deploy four (4) teams of four (4) election officials to the SVO on 2018 October 09. This is an increase of one (1) team from 2014.

Accommodations will once again be made to allow for eligible patients at Burnaby Hospital to vote on 2018 October 20, from 8:00 a.m. to 5:00 p.m.

Recommendation: continue to offer SVO, designate 2018 October 09 as the SVO date, approve the voting times and locations for the SVO locations as outlined in Appendix B.

10.0 ELECTION DAY PAY RATES

Election day pay rates, as outlined in Appendix C of this report include compensation for a training allowance and are competitive with other Metro Vancouver municipalities allowing us to attract qualified and experienced staff to carry out election responsibilities.

Election Office staff has evaluated staffing requirements and have adjusted the number of staff required at voting locations to address potential increases in the number of eligible voters in neighbourhoods which have experienced significant development and population increases since the last election.

Recommendation: set election-day pay rates as outlined in Appendix C.

11.0 AUTOMATED VOTE COUNTING SYSTEM BYLAW

In May 1994, Council approved the purchase of 42 automated vote counting machines to be utilized in future local government elections. The machines, now 23 years old, present unacceptable vulnerabilities in regard to maintenance, support and security.

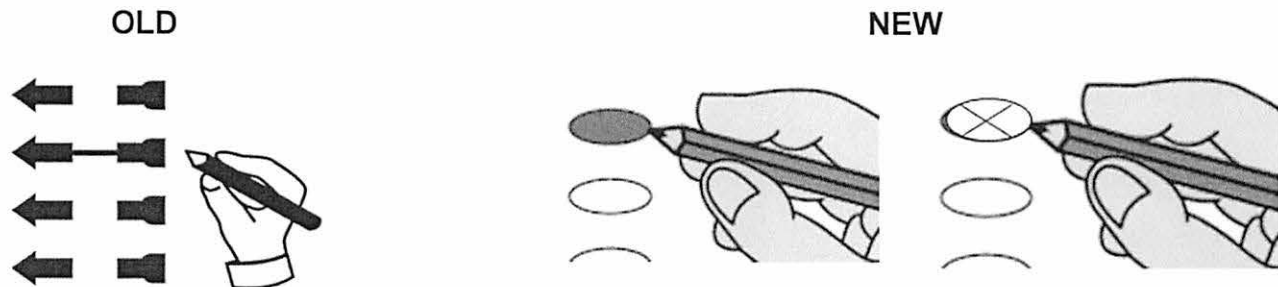
Leading up to the 2018 Local Government Election, staff initiated a Request for Proposal (RFP) for the lease of new vote counting machines. Through discussions with leading Canadian vote counting machine and election solution providers, and upon rigorous review of the RFP submissions by Purchasing, IT and the Office of the City Clerk, a lease contract has been awarded to Dominion Voting to provide vote tabulators for the 2018 Local Government Election.

As a result of the use of new vote counting machines, amendments are required to the Automated Vote Counting System Bylaw. Ballots compatible with the new vote counting machines will use an oval to be filled in or marked with an "X", and an update to the definition of an acceptable mark is therefore required. Election staff will provide demonstrations upon request to voters unclear about what constitutes an "acceptable

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mark” and directions will also appear in the voting compartments for voter reference. An amendment to the definition of “acceptable mark” is required to reflect the change as demonstrated below.

Recommendation: Amend the definition of “acceptable mark” in the Automated Vote Counting System Bylaw.



Under the current bylaw, the presiding election official is required to provide a demonstration to each elector on how to vote using the automated vote counting machine. Considering the volume of voters that attend each voting location, and the myriad of responsibilities of the presiding election officials, staff propose that demonstrations be provided upon request, and any election staff member that has received the appropriate training be permitted to undertake the demonstration.

Recommendation: Amend the Automated Vote Counting System Bylaw to permit trained election staff to provide ballot demonstrations upon request.

Historically, ballots have included the names of the candidates for each of the offices of Mayor, Councillor and School Trustee and the elector organization (political party) each candidate is formally affiliated with. The current definition of “ballot” does not include a reference to an elector organization endorsement.

Recommendation: Amend the definition of “ballot” in the Automated Vote Counting System Bylaw to include reference to the elector organization endorsement.

In 2008, the Chair of the Executive Committee of Council submitted a document entitled “Burnaby Automated Vote Counting System Bylaw” to the Executive Committee proposing several amendments to the bylaw. Specific concerns raised included 1) the notification of candidates in the case of a recount, and 2) manual vs. automated recount procedures and the accuracy of identifying an acceptable mark. As a result of the concerns, and based on a report to Council from the Election Supervisor, the bylaw was amended to require judicial recounts to be conducted manually and set forth conditions upon which a judicial recount must be requested by the Chief Election Officer. The bylaw also included a requirement to notify candidates when and where a non-judicial recount would be undertaken.

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Authority to conduct a non-judicial recount was formerly permitted under the *Local Government Act*. However, amendments to the Act, likely as a result of enhancements in ballot tabulator technology, eliminate the City's authority to conduct a non-judicial recount based on repealed legislation. The previous analogue automated vote counting machines (Eagles) were basic in their function and were only capable of determining an acceptable mark based on a strict interpretation of coded rules. To review ballot markings, a manual review was required. The vote counting machines to be used for the 2018 Local Government Election have far more advanced capabilities than the Eagle machines.

New counting machines provide an image of every ballot cast and append to the image a record of how the system interpreted the voter's mark. This 'ballot-level audit trail' allows an election official to review not only the ballot images, but also the machine's interpretation of each ballot thereby reducing ballot marking ambiguity. The Office of the City Clerk is confident that the selected machines will ensure a reliable, transparent, secure and accurate electoral process without the requirement for a manual recount.

Local Government Act Section 148, *Application for Judicial Recount*, outlines the conditions upon which an application for a judicial recount can be made and the procedures for conducting a judicial recount. It has been determined by the BC Supreme Court that judicial recounts are governed completely by the *Local Government Act* and the City does not have the authority to dictate the circumstances in which an application for a judicial recount can be made, and sets out the requirement for candidate notification. Based on the aforementioned changes in legislation and authority, it is recommended that Section 8 be repealed.

Recommendation: Repeal Section 8 of the Automated Vote Counting System Bylaw.

The current Automated Vote Counting System Bylaw is silent on results determination of a tie vote. As such, if a tie vote occurred after a judicial recount, the City would be required to hold a runoff election in accordance with Section 152 of the *Local Government Act*. Runoff elections, as required by the *Local Government Act*, must be conducted in a manner that is equivalent to the original election with the same voting opportunities originally provided.

A runoff election cannot be reduced in scale and as such the cost incurred would be roughly the same as the original election. While some cost savings of completed work may be realized many of the costs for a second election (for example, election day staffing at the voting places, ballot printing, statutory and other advertising) would remain.

Section 151 of the *Local Government Act* permits local governments, by bylaw, to resolve by lot a tie vote following a judicial recount. Lower Mainland municipalities that include provisions in their election bylaws for the final determination of a tie vote by lot,

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include: Vancouver, Delta, Surrey, New Westminster, North Vancouver (District and City), West Vancouver, Coquitlam, Port Coquitlam, Maple Ridge, Richmond and Port Moody. There would be no additional cost to determining the final result by lot following a judicial recount.

Recommendation: Add a section to the Automated Vote Counting System Bylaw to permit the determination of election results by lot if there is a tie vote, after a judicial recount has been conducted.

12.0 SCHOOL DISTRICT NO. 41 COST SHARING AGREEMENT

The *Local Government Act* authorizes the City to enter into an agreement with the School District under which one party conducts its election in conjunction with the election of the other, and further authorizes the sharing of election costs. The Chief Election Officer is seeking authorization from Council to enter into a Cost Sharing Agreement with School District No. 41 to provide in-kind services to cover a portion of the election costs directly attributed to the election of school trustees. Terms of the agreement will include that the School District provide, both elementary and secondary public schools identified by the City as voting locations including custodial and IT support at no cost.

Recommendation: enter into a Cost Sharing Agreement with School District 41 for the provision of election services.

13.0 PROPOSED BYLAW AMENDMENTS

Staff proposes Council authorize the following bylaws and amendments based on the information provided in the report.

Burnaby Provincial Voters List Adoption Bylaw

- bring forward an amendment to the Burnaby Provincial Voters List Adoption Bylaw No. 9945 to update legislation references, titles and sections.

Burnaby Access to Election Filing Documents Bylaw

- amend the Burnaby Access to Election Filing Documents Bylaw to make available online endorsement documents, as well nomination documents, and remove references to campaign disclosure statements and supplementary reports required by the *Local Election Campaign Financing Act*.

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Burnaby Advanced Voting Opportunities Bylaw

- Bring forward an Advance Voting Opportunities Bylaw to designate 2018 October 06, 10 and 13 as advance voting days, provide advance voting from 8:00 a.m. to 8:00 p.m., and delegate authority to the Chief Election Officer to designate the advance voting locations.

Special Voting Opportunities Bylaw

- Bring forward a Special Voting Opportunities Bylaw, to implement the SVO for the 2018 Local Government Election as outlined in Appendix B.

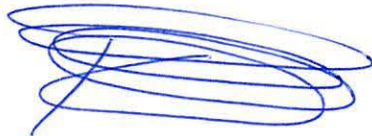
Automated Vote Counting System Bylaw

- Bring forward an amending bylaw to the Automated Vote Counting System Bylaw to:
 - Change the definition of “acceptable mark” from completed arrow to filled oval or oval marked with an “x”;
 - Replace the sample ballot, Schedule A, with the new ballot sample (Appendix D);
 - Replace section 4(1) to allow election staff to provide the demonstration upon request, eliminating the requirement of the presiding election official to provide a demonstration to every voter;
 - Update the definition of “ballot” to include elector organization endorsement;
 - Repeal section 4(2)(a)(ii) as the Vote Anywhere program allows residents to vote at any election location throughout the City;
 - Repeal section 8 as changes to legislation and vote tabulator technology have eliminated the City’s authority to conduct non-judicial recounts, require judicial recounts be conducted manually and prescribe conditions upon which the Chief Election Officer must apply for a judicial recount;
 - Update all *Local Government Act* section reference numbers to reflect the current section references; and
 - Add a section to the bylaw that in the event of a tie, after a judicial review permits the results of the election to be determined by lot.

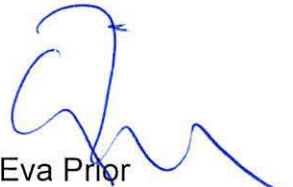
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14.0 CONCLUSION

The Election Office is excited to undertake the 2018 Local Government Election and is working closely with a variety of City departments to ensure an engaging, transparent, secure and procedurally sound election. This report outlines changes in legislation and technology, provides a consolidated list of bylaw requirements, recommends election-day pay rates, and requests Council authority to enter into a Cost Sharing Agreement with School District 41. Staff will continue to provide updates to Council on election-related initiatives over the coming months.



Kate O'Connell
CITY CLERK



Eva Prior
CHIEF ELECTION OFFICER

Attachments


Cc: City Manager
Director of Corporate Services
Director Engineering
Director Finance
Director Parks Recreation and Cultural Services
Director Planning and Building
Director Public Safety and Community Services
Chief Information Officer
City Solicitor

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APPENDIX A MY VOTE COUNTS COMMUNICATION MATERIALS

Abbreviated Voter Guide

Voter Guide



My Vote Counts!


Where I: Live/Work/Play/Learn

Local Government Election

Saturday, October 20, 2018
8:00 AM - 8:00 PM

Advance Voting - October 6, 10 or 13
8:00 AM - 8:00 PM

burnaby.ca/elections



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Advance Voting Opportunities

October 6, 10, 13

Bill Copeland Sports Centre
3676 Kensington Avenue

Cameron Recreation Complex
9523 Cameron Street

Edmonds Community Centre
7433 Edmonds Street

Metropolis at Metrotown
4700 Kingsway

Willingdon Community Centre
1491 Carleton Avenue



Vote
where you
Live,
Work, Play
& Learn

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Abbreviated Voter Guide (continued)

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Welcome!

Welcome to the Burnaby Local Election Voter Guide! This booklet is designed to help you find information on a variety of topics for voting in Burnaby on Election Day, October 20 and for Advance Voting on October 6, 10, or 13.

By reviewing this Voter Guide, you will learn more about the local election process, voting in Burnaby, and how to determine if you are registered to vote. Information regarding the candidates who will be running for Mayor, Council and School Trustee Offices will be available in September. Please visit burnaby.ca/elections to find out if you are registered to vote and for further election information.

Voting in the Burnaby election is one of the most important things you as a citizen can do for your community. Exercising your right to vote strengthens our democracy, gives each and every voter a voice in their local government, and makes us a much stronger community. Your vote counts in Burnaby, where you live, work, play and learn!



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Voter Information

When and where can I vote?

Vote anywhere! In October 2018, eligible voters can cast their ballot at any one of the 34 convenient voting locations. To find the one closest to you visit pages 6 and 7 in this Voter Guide.

Election Day - Saturday, October 20, 2018 (8:00 AM - 8:00 PM)

Advance Voting - October 6, 10 or 13 (8:00 AM - 8:00 PM) Edmonds Community Centre, Cameron Recreation Complex, Willingdon Community Centre, Bill Copeland Sports Centre and Metropolis at Metrotown.

Special voting opportunities will be provided to residents of 21 care facilities and patients at Burnaby Hospital who are eligible to vote. Please contact the Election Office for further information.

Why should I vote?

Elected officials make decisions which directly affect your everyday life: from the parks where you play with your family, to the bike paths you use on your daily commute, to the schools where your children learn, and the city centres where you shop and socialize. Learn more about your local government at burnaby.ca.

Your vote counts in Burnaby, where you live, work, play and learn!

What am I voting for?

Eligible Burnaby voters will elect: one (1) Mayor, eight (8) Councillors and seven (7) School Trustees, and answer Community Opinion Questions (dedication of parklands). Information about candidates and Community Opinion Questions will be available in September. If you are interested in running as a candidate, please visit burnaby.ca/elections for further information.

Am I eligible to vote?

You are eligible to vote in the City of Burnaby if you meet the following criteria:

- 18 years or older on Election Day;
- Canadian citizen;
- Resident of BC for at least six months before Election Day (April 19, 2018);
- Resident of Burnaby for at least 30 days before Election Day (September 19, 2018) and;
- Not disqualified from voting by any statute or law.

If you own property in Burnaby but live elsewhere in BC, you may be eligible to vote in the October election. Please visit burnaby.ca/elections to find out if you are registered to vote and for further information regarding Non-Resident Property Electors.

What should I bring to vote?

- Registered voters will receive a Voter Card in early October. Please bring this card with you to vote.
- If you are a new or unregistered voter, or updating your information, please bring two pieces of valid identification to prove who you are and where you live, one of which must include your signature.

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Abbreviated Voter Guide (continued)

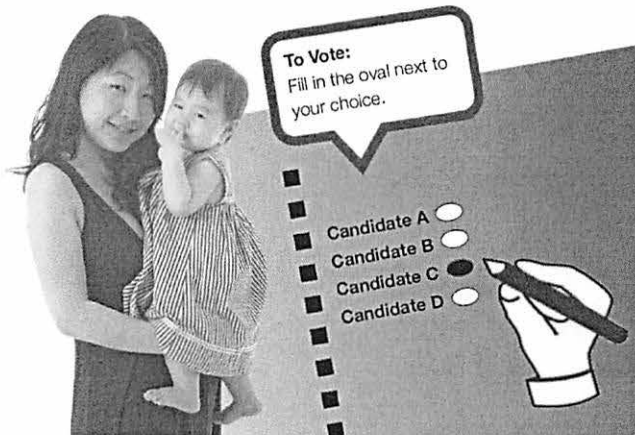
Five Easy Steps to Voting!

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What to expect when voting in the Burnaby Local Government Election

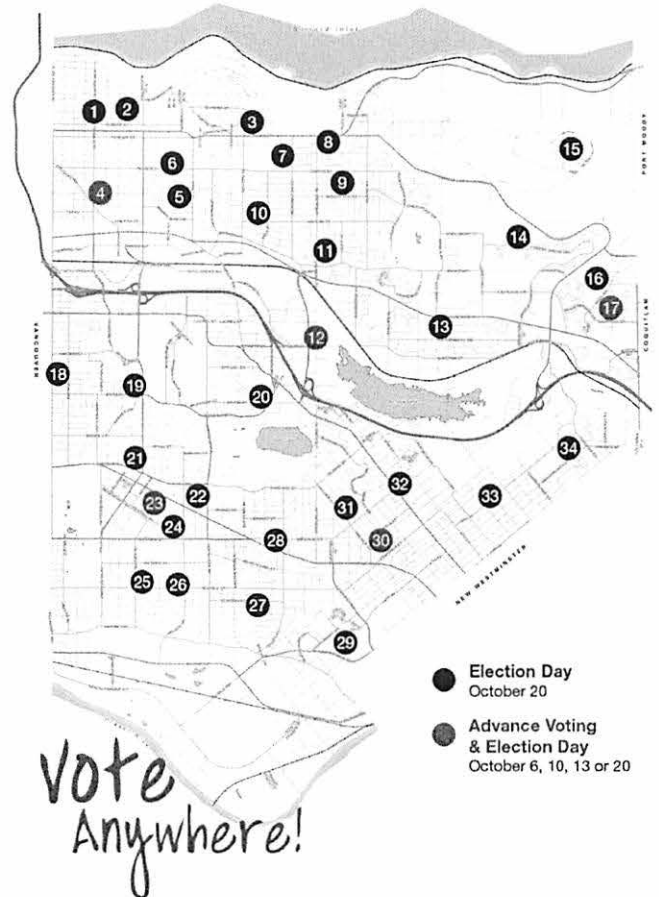
- 1 Before arriving at the voting location, have your Voter Card or two pieces of ID ready. You are welcome to bring a translator with you to vote.
- 2 When you enter the voting location you will be greeted, have the chance to ask questions and mark a practice ballot. You will be directed to the first available Election Official.
- 3 The Election Official will verify your Voter Card or ID, then you will be asked to sign a solemn declaration. The Election Official will give you a ballot and a secrecy sleeve.
- 4 You will then proceed to the voting booth, where you will have privacy to mark your ballot.
- 5 Once complete, place your ballot back into the secrecy sleeve, walk over to the voting machine, and insert your ballot as demonstrated by the Machine Attendant.

Your vote counts in Burnaby, where you live, work, play and learn!



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2018 Election Voting Locations



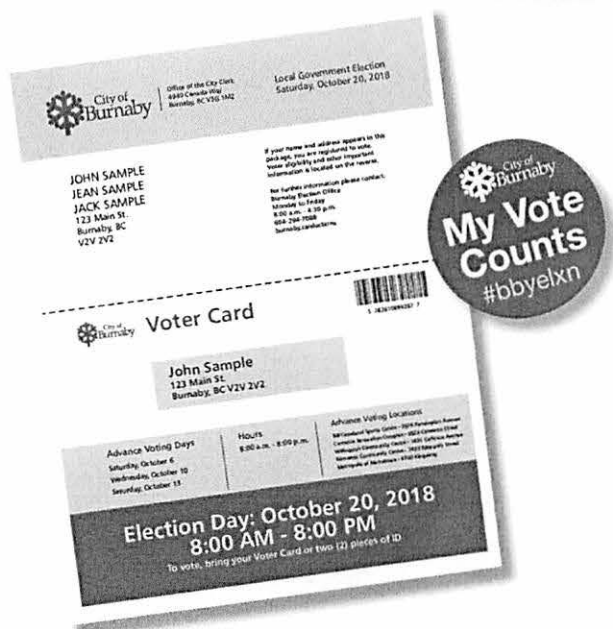
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Abbreviated Voter Guide (continued)

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Voting Locations	Address
1 Gilmore Avenue School	50 Gilmore Avenue
2 Rosser School	4375 Pandora Street
3 Capitol Hill School	350 Holdom Avenue
4 Willingdon Community Centre	1491 Carleton Avenue
5 Brentwood Park School	1455 Delta Avenue
6 Alpha School	4600 Parker Street
7 Burnaby North School	851 Kensington Avenue
8 Westridge School	510 Duncan Avenue
9 Lochdale School	6990 Aubrey Street
10 Parkcrest School	6055 Halifax Street
11 Sperling School	2200 Sperling Avenue
12 Bill Copeland Sports Centre	3676 Kensington Avenue
13 Seaforth School	7881 Government Road
14 Forest Grove School	8525 Forest Grove Drive
15 University Highlands School	9388 Tower Road
16 Stoney Creek School	2740 Beaverbrook Crescent
17 Cameron Recreation Complex	9523 Cameron Street
18 Cascade Heights School	4343 Smith Avenue
19 Moscrop School	4433 Moscrop Street
20 Burnaby Central School	6011 Deer Lake Parkway
21 Chaffey-Burke School	4404 Sardis Street
22 Marlborough School	6060 Marlborough Avenue
23 Metropolis at Metrotown	4700 Kingsway
24 Bonsor Recreation Complex	6550 Bonsor Avenue
25 South Slope School	4446 Watling Street
26 Nelson School	4850 Irmin Street
27 Clinton School	5858 Clinton Street
28 Windsor School	6166 Imperial Street
29 Taylor Park School	7590 Mission Avenue
30 Edmonds Community Centre	7433 Edmonds Street
31 Morley School	7355 Morley Street
32 Lakeview School	7777 Mayfield Street
33 Second Street School	7502 Second Street
34 Armstrong School	8757 Armstrong Avenue

Look for Your Voter Card in the Mail Before the Election!



For More Information:

burnaby.ca/elections
 elections@burnaby.ca

#bbyelxn
 604-294-7088

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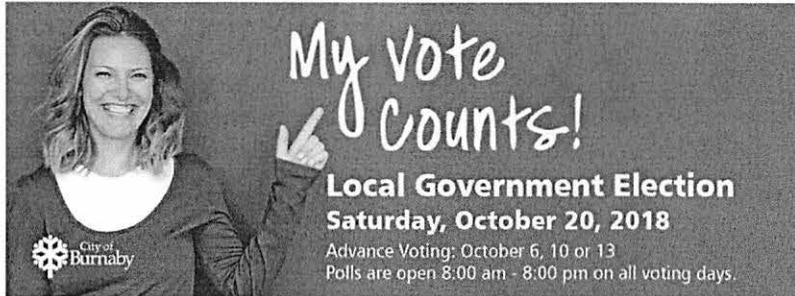
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Bookmarks (front and back)

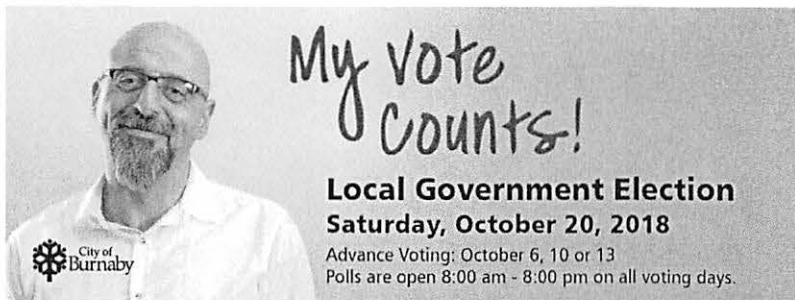


My Vote Counts!

Local Government Election
Saturday, October 20, 2018

Advance Voting: October 6, 10 or 13
Polls are open 8:00 am - 8:00 pm on all voting days.

City of Burnaby

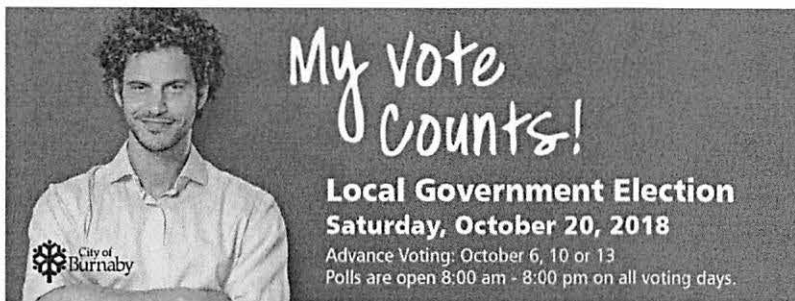


My Vote Counts!

Local Government Election
Saturday, October 20, 2018

Advance Voting: October 6, 10 or 13
Polls are open 8:00 am - 8:00 pm on all voting days.

City of Burnaby



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City of Burnaby



City of Burnaby
Local Election

Saturday, October 20, 2018

To Elect:

- One Mayor
- Eight Councillors
- Seven School Trustees

More Information:
burnaby.ca/elections #bbyelxn
elections@burnaby.ca 604-294-7088

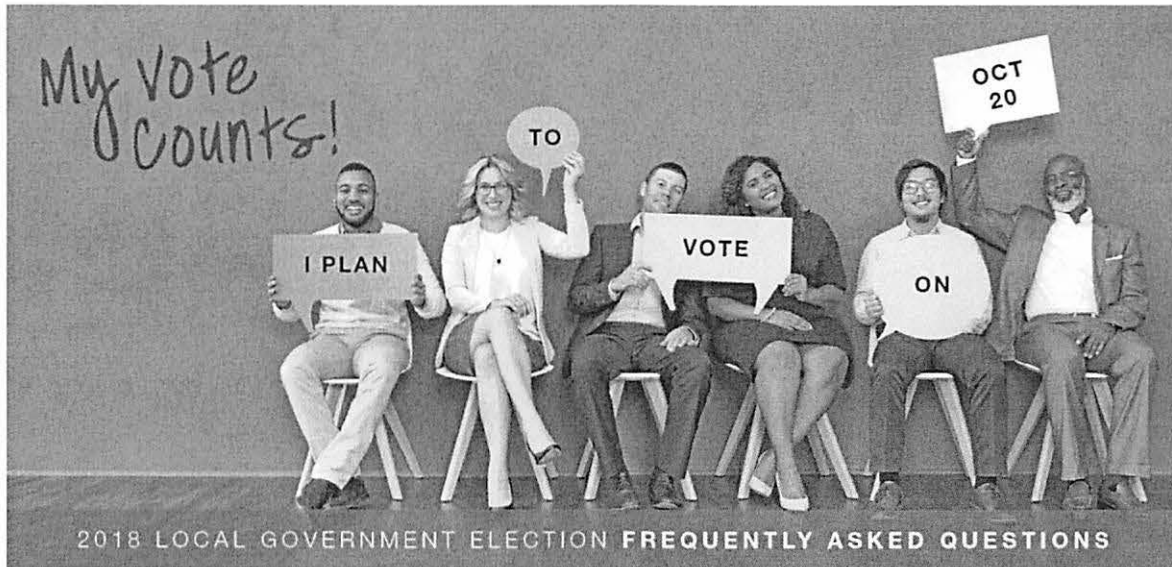
 Like us @cityofburnaby
 Follow us @cityofburnaby
 Follow us @cityofburnaby

Bring your Voter Card* or two pieces of ID.
*Registered voters will receive their Voter Card in early October.

To: City Manager
From: City Clerk and Chief Election Officer
Re: 2018 Election Bylaws And Election Day Pay Rates
2018 June 11 Page 17

Frequently Asked Questions

This document has been translated into Simplified Chinese, Traditional Chinese, Tagalog, French, Italian, Korean, Farsi, Punjabi and Spanish.



CITY OF BURNABY LOCAL GOVERNMENT ELECTION

Saturday, October 20, 2018

Advance Voting - October 6, 10 or 13



burnaby.ca/elections

Who am I voting for?

Eligible Burnaby voters will elect one Mayor, eight City Councillors and seven School Trustees and answer Community Opinion Questions (declaration of parklands).

Why should I vote?

Elected officials make decisions which directly affect your everyday life: from the parks where you play with your family, to the bike paths you use on your daily commute, to the schools where your children learn, to the city centres where you shop and socialize. To learn more about your local government visit burnaby.ca. Your vote counts where you live, work, play and learn!

When and where can I vote?

Vote anywhere! In October 2018, eligible voters can cast their ballot where they live, work, play or learn, at any one of the 34 voting locations. To find the one closest to you visit burnaby.ca/elections.

Election Day - Saturday, October 20, 2018
(8:00 AM – 8:00 PM)

Advance Voting - October 6, 10 or 13, 2018
(8:00 AM – 8:00 PM)

Am I eligible to vote?

You are eligible to vote in the City of Burnaby if you meet the following criteria:

- 18 years or older on Election Day;
- Canadian citizen;
- Resident of British Columbia for at least six months before Election Day (April 19, 2018);
- Resident of Burnaby for at least 30 days before Election Day (September 19, 2018); and
- Not disqualified from voting by any statute or law.

Am I registered to vote?

Confirm you are on the Burnaby voters list online today by visiting burnaby.ca/elections.

I am registered, but changed my name and/or address. How do I update my information?

If you are updating your personal information, please bring two pieces of valid identification with you to vote, which include your new name/address and signature.

Can I register when I vote?

Eligible Burnaby voters can register in person on October 6, 10, 13 or 20. Remember to bring two pieces of ID with you.

flip over

To: City Manager
From: City Clerk and Chief Election Officer
Re: 2018 Election Bylaws And Election Day Pay Rates
2018 June 11 Page 18

Frequently Asked Questions (continued)



2018 LOCAL GOVERNMENT ELECTION FREQUENTLY ASKED QUESTIONS

Can I get help to vote?

If you require a translator or other assistance with voting we encourage you bring someone with you to the voting location to help you vote. Please note they will be required to complete a declaration in order to provide support.

If you have difficulty entering the voting location, you may ask to receive and mark your ballot outside (curbside voting). If you are unable to bring someone with you who can advise the Presiding Election Official that you need help outside, a contact number will be available at the accessible parking stall, which will be clearly labelled for your convenience.

What ID should I bring to vote?

If you are already registered to vote in Burnaby, in early October you will receive a Voter Card in the mail. Please bring this card with you to a voting location, as it will increase the speed and efficiency of your voting experience.

If you do not receive a Voter Card, or are updating your personal information, please bring two pieces of valid identification that prove who you are and where you live, one of which must include your signature:

- BC Driver's License
- BC Identification Card issued by ICBC
- Owner's Certificate of Insurance and Vehicle License issued by ICBC
- BC CareCard
- BC Services Card
- Ministry of Social Development Income Assistance Monthly Report Form
- Social Insurance Card
- Canadian passport or Citizenship card
- Property tax notice issued by the City of Burnaby
- Credit or debit card
- Utility bill (electricity, natural gas, water, telephone or cable service)
- Student card.

What should I do before voting?

Five easy steps to simplify the voting experience:

1. Confirm you are eligible and registered to vote at burnaby.ca/elections.
2. Read the **Candidate Profiles** to learn who is running for office. These profiles will be available in late September.
3. If you are registered, a Voter Card package will be mailed to you in early October. Review this package carefully, detach and bring the Voter Card with your name listed.
4. If you do not receive a Voter Card, bring two pieces of ID.
5. Decide which one of the 34 **voting locations** is most convenient for you, and confirm when and where you plan to vote.

What should I expect when voting?

Five easy steps to voting at the 34 **voting locations**:

1. Before walking into the voting location, have your Voter Card or two pieces of ID ready.
2. When you enter the voting location you will be greeted, have the chance to ask questions and mark a practice ballot. At this time you will be directed to the first available Election Official.
3. The Election Official will review your Voter Card or ID, you will be asked to sign the voting book, and you will receive your ballot and secrecy sleeve.
4. You will then proceed to the voting booth, where you will have privacy to mark your ballot.
5. Once completed place your ballot into the secrecy sleeve, and the Machine Attendant will ask you to feed your ballot into the voting machine.

I am a Burnaby property owner, but I don't live in Burnaby, can I vote?

You are eligible to vote as a Non-Resident Property Elector in the City of Burnaby if you meet the following criteria:

- 18 years or older on Election Day;
- Canadian citizen;
- Resident of British Columbia for at least six months before Election Day (April 19, 2018);
- Property owner in Burnaby for at least 30 days before Election Day (September 19, 2018);
- Not eligible to vote as a resident voter in the City of Burnaby;
- Registered in relation to one piece of property;
- If more than one person owns the property, only one owner may vote. A Consent Form must be brought to the voting location, along with proof of ownership; and
- Not disqualified from voting by any statute or law.

Note: If eligible, you will be required to register as a Non-Resident Property Elector in person on Election Day.

For More Information:

burnaby.ca/elections
elections@burnaby.ca

#bbyelxn
604-294-7088



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To: City Manager
From: City Clerk and Chief Election Officer
Re: 2018 Election Bylaws And Election Day Pay Rates
2018 June 11 Page 19

Youth at the Booth Poster

YOUTH AT THE BOOTH.

Be part of your Local Government Election.
Paid and volunteer positions available!
October 6, 13 and 20, 2018

Must be
16 years
or older

\$245-\$345
per day

Rates of pay depend
upon position.

Applications
accepted until
June 15, 2018

Positions include:
Election Official
& Machine Attendant

No experience
required!
Training
provided in
September 2018

For more information and to apply,
visit burnaby.ca/elections
or email elections@burnaby.ca



Apply by June 15!

To: City Manager
From: City Clerk and Chief Election Officer
Re: 2018 Election Bylaws And Election Day Pay Rates
2018 June 11 Page 20

APPENDIX B

SPECIAL VOTING OPPORTUNITIES 2018

The following place is hereby established as a Special Voting Opportunity on 2018 October 20 for the general local election and other voting from 8:00 am to 5:00 pm:

(36) BURNABY HOSPITAL, 3935 Kincaid Street

The following places in Burnaby are hereby established as Special Voting Opportunities on 2018 October 09 for the general local election and other voting.

- | | |
|--|---|
| (a) AMICA AT RIDEAU MANOR
1850 Rosser Avenue
2:00 p.m. to 3:30 p.m. | (k) LIBERTY PLACE
7899 - 17th Avenue
3:00 p.m. to 4:00 p.m. |
| (b) CARLTON GARDENS CARE CENTRE
4108 Norfolk Street
8:00 a.m. to 9:30 a.m. | (l) NEW VISTA SOCIETY
7550 Rosewood Street
11:00 a.m. to 12:30 p.m. |
| (c) COURTYARD TERRACE
3730 Burke Street
4:00 p.m. to 5:00 p.m. | (m) NIKKEI HOME
6680 Southoaks Crescent
12:30 p.m. to 1:30 p.m. |
| (d) CARL MORTENSEN MANOR
4035 Norland Avenue
3:30 p.m. to 4:30 p.m. | (n) NORMANNA REST HOME
7725 - 4th Street
4:30 p.m. to 5:30 p.m. |
| (e) DANIA HOME, LODGE & MANOR
4175 Norland Avenue
2:00 p.m. to 3:00 p.m. | (o) SETON VILLA
3755 McGill Street
4:00 p.m. to 7:00 p.m. |
| (f) FAIR HAVEN UNITED CHURCH HOMES
7557 Sussex Avenue
4351 Rumble Street
10:30 a.m. to 12:00 p.m. | (p) ST. MICHAELS CENTRE
7451 Sussex Avenue
10:00 a.m. to 12:00 p.m. |
| (g) FELLBURN CARE CENTRE
6050 E. Hastings Street
1:00 p.m. to 2:00 p.m. | (q) SWEDISH ASSISTED LIVING
7230 Halifax Street
9:30 a.m. to 10:30 a.m. |
| (h) FINNISH MANOR
3460 Kalyk Avenue
3462 Kalyk Avenue
12:30 p.m. to 1:30 p.m. | (r) SWEDISH CANADIAN MANOR
1812 Duthie Avenue
1802 Duthie Avenue
7250 Halifax Street
11:00 a.m. to 12:30 p.m. |
| (i) GEORGE DERBY CENTRE AND MANOR
7550 Cumberland Street
8601 16th Avenue
8:30 a.m. to 10:30 a.m. | (s) WILLINGDON CARE CENTRE
4435 Grange Street
5:30 p.m. to 6:30 p.m. |
| (j) HARMONY COURT CENTRE & ESTATE
7195 Canada Way
7197 Canada Way
1:00 p.m. to 2:30 p.m. | (t) MULBERRY PARC
7230 Acorn Avenue
2:00 p.m. to 3:30 p.m. |
| | (u) POPPY RESIDENCE
5291 Grimmer Street
9:00 a.m. to 10:00 a.m. |

To: City Manager
 From: Chief Election Officer
 Re: 2018 ELECTION BYLAWS AND ELECTION DAY
 PAY RATES
 2018 June 11Page 21

APPENDIX C

ELECTION PAY RATES 2018¹

POSITION	PAY RATE
<i>General Election Day</i>	
Office Assistance Election Headquarters	\$490
Presiding Election Official (PEO)	\$670
Alternate Presiding Election Official (APEO)	\$520
Election Official	\$345
Machine Attendant (MA)	\$315
Floaters	\$345
<i>Advance Voting Opportunities (5 locations for 3 days each)</i>	
PEOs	\$490
APEOs	\$290
EOs	\$265
MAs	\$245
<i>General Election Day and Advance Voting Opportunities (greater than 7 staff supervised)</i>	
PEO Supervision Premium	\$8.50
<i>Special Voting Opportunities (Including Burnaby Hospital)</i>	
PEOs	\$480
APEOs	\$340
EOs	\$295

¹ Pay rates for general election day include training allowances.

To: City Manager
From: Chief Election Officer
Re: 2018 ELECTION BYLAWS AND ELECTION DAY
PAY RATES
2018 June 11..... Page 22

APPENDIX D

SAMPLE BALLOT

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City of Burnaby
Local Government Election
Date: _____

To vote, fill in the oval next to your choice(s), like this: ● or: ✕ Use only the marking pen provided.

**Candidates for
MAYOR**

Vote for no more than ONE (1)

Jennifer ABEL	<input type="radio"/>
Phil BROWN	<input type="radio"/>
Patrick CHAN	<input type="radio"/>
Gidney CROSBY	<input type="radio"/>
Drew DOUGHTY	<input type="radio"/>
Meagan DUHAMEL	<input type="radio"/>

**Candidates for
COUNCILLOR**

Vote for no more than EIGHT (8)

Jeremiah BROWN	<input type="radio"/>
Douglas CSIMA	<input type="radio"/>
Alex HARVEY	<input type="radio"/>
Kallie HUMPHRIES	<input type="radio"/>
Haley IRWIN	<input type="radio"/>
Chris KUBITZ	<input type="radio"/>
Genevieve LACASSE	<input type="radio"/>
Derek MORRISON	<input type="radio"/>
Tony PHELPS	<input type="radio"/>
Eric ROBERTS	<input type="radio"/>
Chris RANDALL	<input type="radio"/>
Derek RIDDLE	<input type="radio"/>
Julie SCHULTZ	<input type="radio"/>
Frank SHARP	<input type="radio"/>
Chris STANCLAIR	<input type="radio"/>
Nathan SMITH	<input type="radio"/>
Jody SORENSEN	<input type="radio"/>
Natalie SPOONER	<input type="radio"/>

**Candidates for
SCHOOL TRUSTEE**

Vote for no more than SEVEN (7)

Nancy BROW	<input type="radio"/>
Alexandre CLODEAU	<input type="radio"/>
Charles BROWN	<input type="radio"/>
Diane D'AMICO	<input type="radio"/>
Brenda EMMEN	<input type="radio"/>
James HANSON	<input type="radio"/>
John HOWELL	<input type="radio"/>
Carol HUYNH	<input type="radio"/>
Brad JACOBS	<input type="radio"/>
Perianne JONES	<input type="radio"/>
Zina KOCHER	<input type="radio"/>
Kim LAMARRE	<input type="radio"/>
Patrick MARLEAU	<input type="radio"/>
Rick NASH	<input type="radio"/>
Mark OLDERSHAW	<input type="radio"/>
Scott PERRAS	<input type="radio"/>
Trevor PHILP	<input type="radio"/>

COMMUNITY OPINION QUESTIONS

ORANGE PARK

The proposed dedication is an area of approximately 0.00 acres (0.00 hectares) located in the central region of Burnaby. Do you agree to the dedication of the subject lands within Orange Park?

Yes ☐

No ☐

LEMON PARK

The proposed dedication is an area of approximately 0.00 acres (0.00 hectares) located in the central region of Burnaby. Do you agree to the dedication of the subject lands within Lemon Park?

Yes ☐

No ☐

APPLE PARK

The proposed dedication is an area of approximately 0.00 acres (0.00 hectares) located in the central region of Burnaby. Do you agree to the dedication of the subject lands within Apple Park?

Yes ☐

No ☐