



Item
Meeting2018 Jun 11

COUNCIL REPORT

TO:	CITY MANAGER	DATE:	2018 June 05
FROM:	DIRECTOR FINANCE	FILE:	5820-20
		<i>Reference</i>	<i>RFQ #30-03/14</i>
SUBJECT:	CONTRACT EXTENSION PORTLAND CEMENT CONCRETE		
PURPOSE:	To request Council approval for a one year contract extension for the supply and delivery of Portland cement concrete.		

RECOMMENDATION:

1. **THAT** Council approve a one year contract extension for \$268,800.00 including taxes in the amount of \$28,800.00 to Coquitlam Concrete (1993) Ltd. as outlined in this report. Final payment will be based on unit prices and actual quantities ordered.

REPORT

The work of this contract involves the supply and delivery of Portland cement concrete that is delivered direct to jobsites as required by various City work crews.

In 2014, the City awarded a one year contract to Coquitlam Concrete (1993) Ltd. for a total value of \$324,869.07 including applicable taxes in the amount of \$34,807.40. The initial contract was for the period 2014 June 01 to 2015 May 31 with options for up to four individual one year extensions at the discretion of the City. The City has since renewed three additional years for the period 2015 June 01 to 2018 May 31, with a total value of \$746,654.65 including applicable taxes in the amount of \$79,998.71.

This recommendation is for the fourth and final renewal option, effective 2018 June 01 to 2019 May 31 for an estimated value of \$268,800.00 including applicable taxes in the amount of \$28,800.00. Unit prices had been held firm for the first four years of the contract. Coquitlam Concrete (1993) Ltd., has increased unit costs for the final year due to increased operating costs, materials and exchange rate. Total estimated contract value will be \$1,340,323.72 including applicable taxes in the amount of \$143,606.11.

Coquitlam Concrete (1993) Ltd., has a proven track record in the supply of these products and has met the delivery requirements of the City during the contract term. The Director Engineering concurs with this recommendation.

Funding for the contracted material is provided in various Operating and Capital accounts within the 2018 – 2022 Annual Financial Plan.

A handwritten signature in black ink, appearing to read "Noreen Kassam".

Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:ML/ew

Copied to: Director Engineering