

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2018 July 04

FROM: DIRECTOR FINANCE

FILE: 5820-20
Reference RFP #050-02/18

SUBJECT: THREE COMPARTMENT UNITS AND ADVERTISING

PURPOSE: To request approval to award a revenue contract to The Bench Press Ltd. operating as Creative Outdoor Advertising for the supply, installation, maintenance and advertising of three compartment units.

RECOMMENDATION:

1. **THAT** the Financial Management Committee recommend Council approve the award of a contract for three compartment units and advertising to The Bench Press Ltd. operating as Creative Outdoor Advertising as outlined in this report. The total revenue amount payable to the City of Burnaby is a minimum of \$440,000 over ten years.

REPORT

One submission following a Request for Proposals (RFP) was received by the closing time on 2018 April 09. The work of this contract includes the supply, installation, maintenance, repairs, and advertising of the three compartment units within the City. Based on the RFP's evaluation criteria, Creating Outdoor Advertising's overall scoring meets the Engineering Department's requirements.

The recommended bidder, Creating Outdoor Advertising, has a proven track record in providing a wide range of such services.

One hundred and fifty new SilverBox Units will be installed by 2018 September 30 to replace the concrete receptacles. An additional two hundred SilverBox Units will be installed throughout the term, at the City's sole discretion. The existing two hundred SilverBox Units from the previous agreement will be transferred to this agreement. The Bench Press Ltd. operating as Creative Outdoor Advertising, and the City will inspect these and will repair or replace as necessary. The Director Engineering concurs with this recommendation.

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It is recommended that the Financial Management Committee recommend Council approve the award of a ten year contract to The Bench Press Ltd. operating as Creative Outdoor Advertising as outlined in this report. The minimum total revenue to the City is \$440,000 over the ten year term.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

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Copied to: City Manager
Director Engineering