

TO: CHAIR AND MEMBERS
PUBLIC SAFETY COMMITTEE

DATE: 2018 Jun 26

FROM: DIRECTOR PUBLIC SAFETY AND
COMMUNITY SERVICES

FILE: 23000-204
*Reference: Preparedness:
Emergency Operations
Centre*

SUBJECT: REVISION TO COMMUNITY EMERGENCY PREPAREDNESS APPLICATION:
EMERGENCY OPERATIONS CENTRES AND TRAINING

PURPOSE: To obtain Committee and Council approval to submit a revised application for the Community Emergency Preparedness Fund (CEPF) for the Emergency Operations Centres and Training funding stream.

RECOMMENDATION:

1. **THAT** the Public Safety Committee recommends Council authorize staff to submit an amended UBCM funding application as outlined in this report.

REPORT**1.0 BACKGROUND**

The 2016 Provincial Budget established an \$80 million Community Emergency Preparedness Fund (CEPF) administered by the Union of BC Municipalities (UBCM) that includes funding for Emergency Operations Centres & Training. Approved applications can be funded to a maximum of \$25,000. The application must include a Council resolution.

Staff submitted an application by the February 02, 2018 deadline for the following projects:

- Conference Phone System - Budget: \$4,000
(Acquisition of a conference phone system for the EOC Breakout Room.)
- EOC Tables with power/data ports - Budget: \$21,000
(Acquisition of Collaboration Tables for the EOC Main Room.)

UBCM sent correspondence to Mayor and Council on March 27, 2018 providing approval for the projects and \$25,000 grant.

In June, Emergency Management staff was informed that the conference phone system as described in the UBCM CEPF application would be incorporated into the Information Technology organization-wide telephone system replacement project. The expected timeline for roll-out of the equipment & services for the EOC is within 18-24 months.

To: Public Safety Committee
From: Emergency Management Program Coordinator
Re: Community Emergency Preparedness
Application: Emergency Operations Centres
and Training

2018 Jan 29..... Page 2

Given this new information, Emergency Management staff recommends that the approved CEPF Conference Phone System project be discontinued and that an amended application to the UBCM CEPF for \$25,000 funding for the EOC Tables project be submitted.

2.0 POLICY SECTION

The proposed application for funding outlined in this report contributes to the Corporate Strategic Plan by:

- providing a Safe Community through enhanced emergency preparedness
- contributing to our Innovation Core Value through creative approaches of service

3.0 RECOMMENDATION

That the Public Safety Committee recommends Council authorize staff to amend and resubmit the UBCM application funding for the Community Emergency Preparedness Fund (CEPF) Emergency Operations Centres & Training in the amount of \$25,000 for the project as outlined in this report.


Dave Critchley
DIRECTOR PUBLIC SAFETY & COMMUNITY SERVICES

DC:cp

cc: City Manager
Director Finance
Risk Manager
Emergency Management Coordinator