



Item .....
Meeting .....2018 August 27

COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2018 August 22

**FROM:** DIRECTOR PLANNING AND BUILDING **FILE:** 4230 01  
*Reference: Childcare Facilities*

**SUBJECT: CONTRACT AWARD**  
**SUPPLY AND INSTALL OF MODULAR CHILDCARE FACILITIES**  
**350 Holdom Avenue – Capitol Hill Elementary School Site**  
**2176 Duthie Avenue – Montecito Elementary School Site**

**PURPOSE:** To obtain Council approval to award a contract for the manufacture, delivery and installation of two (2) modular childcare buildings

**RECOMMENDATION:**

1. **THAT** Council approve the contract award to Britco BOXX Limited Partnership in the amount of \$1,810,006 including GST in the amount of \$83,680, as outlined in this report.

**REPORT**

**1.0 BACKGROUND**

The City and the Burnaby School District #41, are advancing a program to provide cost-effective and quality childcare spaces on school sites in Burnaby. Over the past year, the City has completed a detailed feasibility study and cost estimate to provide new childcare facilities in each quadrant of the City to be located on school sites (see *attached* Appendix A). Each site was evaluated for site servicing, access and building requirements in order to suit a stand-alone modular building specifically designed for a 30-month to a five year old childcare program. On 2017 November 27, Council authorized the use of Amenity Bonus Funds to undertake the design and construction of up to four (4) childcare facilities on school sites.

The four (4) selected school sites are:

- |                    |   |                    |
|--------------------|---|--------------------|
| 1) Capitol Hill    | - | 350 Holdom Avenue  |
| 2) Montecito       | - | 2176 Duthie Avenue |
| 3) Cascade Heights | - | 4343 Smith Avenue  |
| 4) Stride          | - | 7014 Stride Avenue |

Of these four sites, the design development and tendering has been completed for the Capitol Hill and Montecito sites. Installation of city services for these sites has also been completed. Two submissions responding to a Request for Proposal (RFP) for the modular building component were received with values ranging from \$1,810,006 to \$1,898,950. The scope of the tender is to provide all necessary tools and equipment to manufacture, transport, place and

To: City Manager  
From: Director Planning and Building  
Re: Contract Award: Modular Childcare Facilities  
2018 August 22..... Page 2

interconnect modular buildings on these first two (2) school sites. The foundations, civil and other site works are to be provided for under a separate contract.

## 2.0 RECOMMENDATION

The recommended low bid at \$1,810,006 was received from the company Britco Boxx Limited Partnership. Britco is an established, modular manufacturer that has been providing modular building solutions since 1977. City staff, through reference checks, has confirmed that the contractor has the equipment, personnel and capability to successfully complete the work required under this contract. Based on the RFP's evaluation criteria, Britco Boxx Limited Partnership also received the highest overall scoring. In this regard, it is recommended that Council award a contract to Britco Boxx Limited Partnership for the manufacturing, delivery and installation of two (2) modular childcare facilities.

With the award of the contract, the building manufacturing process will start, with work to install foundations and complete other on-site work also advancing under a separate contract. The future childcare sites at Cascade Heights and Stride schools will be the subject of further reports to Council, as the design work is completed and the projects are advanced for construction. With the completion of the buildings, operation of the childcare centres will be coordinated by the School District, with capital maintenance funding of the buildings provided through the Facilities Management Division of the City under agreement with the School District.

Funding has been provided for this capital work within the 2018-2022 Annual Financial Plan under the following WBS element: BAC.0002.

  
Lou Pelletier, Director  
PLANNING AND BUILDING

JC/PS:tn

**Attachment**

cc: Director Engineering  
Director Parks, Recreation and Cultural Services  
Director Finance  
City Solicitor  
City Clerk

## Appendix A Proposed Childcare Sites

