

CITY OF BURNABY

BYLAW NO. 13933

A BYLAW to amend the
Burnaby Procedure Bylaw

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY PROCEDURE BYLAW 2004, AMENDMENT BYLAW NO. 1, 2018.**
2. Burnaby Procedure Bylaw 2004, as amended, is further amended:
 - (a) at Section 2, by repealing the definition of “Public Hearing” in its entirety and replacing it with the following:

“ “Public Hearing” means a hearing held pursuant to Division 3 of Part 14 of the *Local Government Act*.”
 - (b) at Section 5, by repealing subsection (1) in its entirety and replacing it with the following:

“(1) An Inaugural Meeting will be held in the first 10 days of November following a general local election. The meeting will be held at 7:00 p.m. at a location chosen by the Mayor-elect in consultation with the City Clerk.”
 - (c) at Section 7, by repealing subsections (1) and (2) in their entirety and replacing them with the following:

“(1) Subject to subsections, (2) and (2a), a Regular Closed Meeting of Council will be held at 6:30 pm in Burnaby City Hall immediately

following the “Call to Order” of the Regular Open Meeting.

- (2) Council may, by resolution, cancel, reschedule or change the location of the meeting, or call an additional meeting at the time and place stipulated in the resolution.
- (2a) The start time of a Regular Closed Meeting may be changed by the Mayor or the City Manager.”

(d) at Section 10, by repealing subsections (1) to (4) in their entirety and replacing them with the following:

- “(1) In accordance with Section 128 of the *Community Charter*, a member of Council or a member of a board, committee or commission who is unable to attend at a Special Council meeting or a Special board, committee or commission meeting, may participate in the meeting by means of electronic or other communication facilities whereby that member can communicate with the members present at the meeting.
- (2) The member presiding at the Special Council, board, committee or commission meeting must not participate electronically.
- (3) A member unable to attend a Special Council, board, committee or commission meeting, who wishes to participate electronically in the Special meeting must provide notice to the City Clerk of his or her intent at least four hours in advance of the start time of the Special meeting.
- (4) A member participating in a Special meeting electronically is deemed to be present in the meeting as though he or she was physically present.
- (5) The Clerk or recording secretary shall record in the minutes the members present including those participating electronically.”

(e) at Section 14, by repealing subsection (1) in its entirety and replacing it with the following:

“(1) The agenda of Regular Meetings must be made available electronically or delivered in hardcopy to each member at least 72 hours before the time when a Regular Meeting is to be held.”

(f) by repealing Section 22 in its entirety and replacing it with the following:

“22. At any meeting, once put, a motion to consider the previous question shall be voted on immediately without amendment. A motion to consider the previous question requires a two-thirds affirmative vote to pass.”

(g) at Section 28, by adding the following after subsection (1):

“(2) Council, by a two-thirds affirmative vote of Council members present, without debate, may suspend a rule of order for the remainder of the meeting or stipulated portion of the meeting.”

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time	day of	2018
Reconsidered and adopted this	day of	2018

MAYOR

CLERK