



Item
Meeting 2018 Sep 17

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2018 September 10

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference RFP #69-04/15

**SUBJECT: CONTRACT EXTENSION
ELECTRICAL MAINTENANCE AND REPAIR SERVICES**

PURPOSE: To request Council approval for a two year contract extension for the electrical maintenance and repair services of City owned buildings and facilities.

RECOMMENDATION:

1. **THAT** Council approve a two year contract extension for \$1,200,000 including GST in the amount of \$57,142.86 to Western Integrated Electrical Ltd., as outlined in this report. Final payment will be based on actual services performed.

REPORT

The work of this contract involves providing electrical maintenance and repair services at various City-owned buildings.

In 2015 September, the City awarded a two year contract to Western Integrated Electrical Ltd., for a total value of \$1,732,500 including GST in the amount of \$82,500, with options for up to three individual one year extensions at the discretion of the City. The initial contract was awarded for the period 2015 October 01 to 2017 September 30. The City has since renewed at no additional cost, as expenditures did not reach the initial value of the original contract, for one additional year for the period 2017 October 01 to 2018 September 30.

This recommendation is for a two year contract extension from 2018 October 01 to 2020 September 30, for an estimated value of \$1,200,000 including GST in the amount of \$57,143. The extension includes a price increase of 2.0% for the fourth and fifth years respectively. The price increases are primarily due to an increase in operating costs based on the year over year Consumer Price Index (CPI) and labour agreements. Total estimated contract value will be \$2,932,500 including GST in the amount of \$139,643.

Western Integrated Electrical Ltd. has previously performed this work to the satisfaction of City staff. The Director Engineering and Director Parks, Recreation and Cultural Services concur with this recommendation.

To: City Manager
From: Director Finance
Re: CONTRACT EXTENSION
ELECTRICAL MAINTENANCE AND REPAIR SERVICES

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Funding for this contract is provided in various operating accounts within the 2018 – 2022 Financial Plan.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:AF/ew

Copied to: Director Engineering
Director Parks, Recreation & Cultural Services