



6584 Deer Lake Ave,  
Burnaby, BC V5G 3T7  
Ph: (604) 298 - 7322

September 4, 2018

Executive Committee of Council  
City of Burnaby  
4949 Canada Way  
Burnaby, B.C. V5G 1M2

**RE: Application for In-Kind City of Burnaby Printing Donation**  
**2018 Deer Lake Craft Festival - November 16/17/18**

Dear Chair and Members of the Executive Committee of Council for the City of Burnaby,

Since 1971 the Burnaby Arts Council has organized and hosted many events and wish to continue featuring local entertainment. The Deer Lake Craft Festival is a FREE 3 day community event held at the Shadbolt Centre for the Arts November 16/17 and 18. The event includes hands-on children art workshop, face painting, live entertainment and an artisan market. The Deer Lake Craft Festival has been a highly popular event that we have hosted for many years.

For our upcoming Festival we are experiencing the need to invest money into the event signage. All proceeds from the Deer Lake Craft Festival are invested in the community by facilitating arts and cultural events in Burnaby. We also provide opportunities for the community to come together through the enjoyment and experience of the arts and arts events. We are asking for the amount of \$1,500 to assist in paying for the replacement of signage.

With your help, the BAC looks forward to continuing to make a positive impact as an important community Gallery and Arts Council. Thank you for your attention and support of the Council and the community members that it serves. We look forward to your consideration of our request. Should you have any questions, please feel free to contact me directly at 604-298-7322 or [info@burnabyartscouncil.org](mailto:info@burnabyartscouncil.org).

Respectfully,

*Teena Martin*

Executive Director  
Burnaby Arts Council  
6584 Deer Lake  
V5G 3T7

Promote, Support, Expand . . . the Arts in the City of Burnaby

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