

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2018 October 23

FROM: DIRECTOR ENGINEERING **FILE:** 38000 40

**SUBJECT: REMEMBRANCE DAY PARADE – NORTH BURNABY –
2018 NOVEMBER 11**

PURPOSE: To seek Council approval for a Remembrance Day Parade on Sunday,
2018 November 11.

RECOMMENDATIONS:

1. **THAT** Council approve the parade as discussed in this report.
2. **THAT** a copy of this report be sent to Sam Cartagner for Dave Taylor, President, Royal Canadian Legion #148, 4356 Hastings St E, Burnaby BC V5C 2J9.

REPORT**INTRODUCTION**

A request to use City streets for a Remembrance Day Parade on Saturday, 2018 November 11 has been received from Branch #148 of the Royal Canadian Legion. Council approval is required by the *Burnaby Street & Traffic Bylaw*.

The proposed Remembrance Day Parade will start from the underground parking lot of the McGill Library. The parade will leave the parking lot at 10:40 am and head west, then south through Confederation Parking lot onto Albert Street, then east to Alpha Avenue and then North on Alpha Avenue into Confederation Park towards the Cenotaph. The streets surrounding the parade route will be barricaded just prior to the start of the parade to control traffic as shown on the *attached* map. Barricades are lifted approximately 20 minutes later after the parade is safely off the street and in the park. The ceremony at the Cenotaph begins at 11:00 am. Upon completion, the parade will disperse just outside of Confederation Park at approximately 11:45am. Alpha Avenue from Confederation Park to the driveway to the McGill Library will remain closed until 12 noon for dispersal into the Seniors Centre.

POLICY SECTION

The Remembrance Day Parade is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby
- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

DISCUSSION

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the RCMP has agreed to monitor all barricades for the duration of the parade.
4. That all emergency and transit services are advised of the event.
5. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

To: City Manager
From: Director Engineering
Re: REMEMBRANCE DAY PARADE – NORTH
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6. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.
7. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event, which has already been received.



Leon A. Gous, P. Eng. MBA
Director Engineering

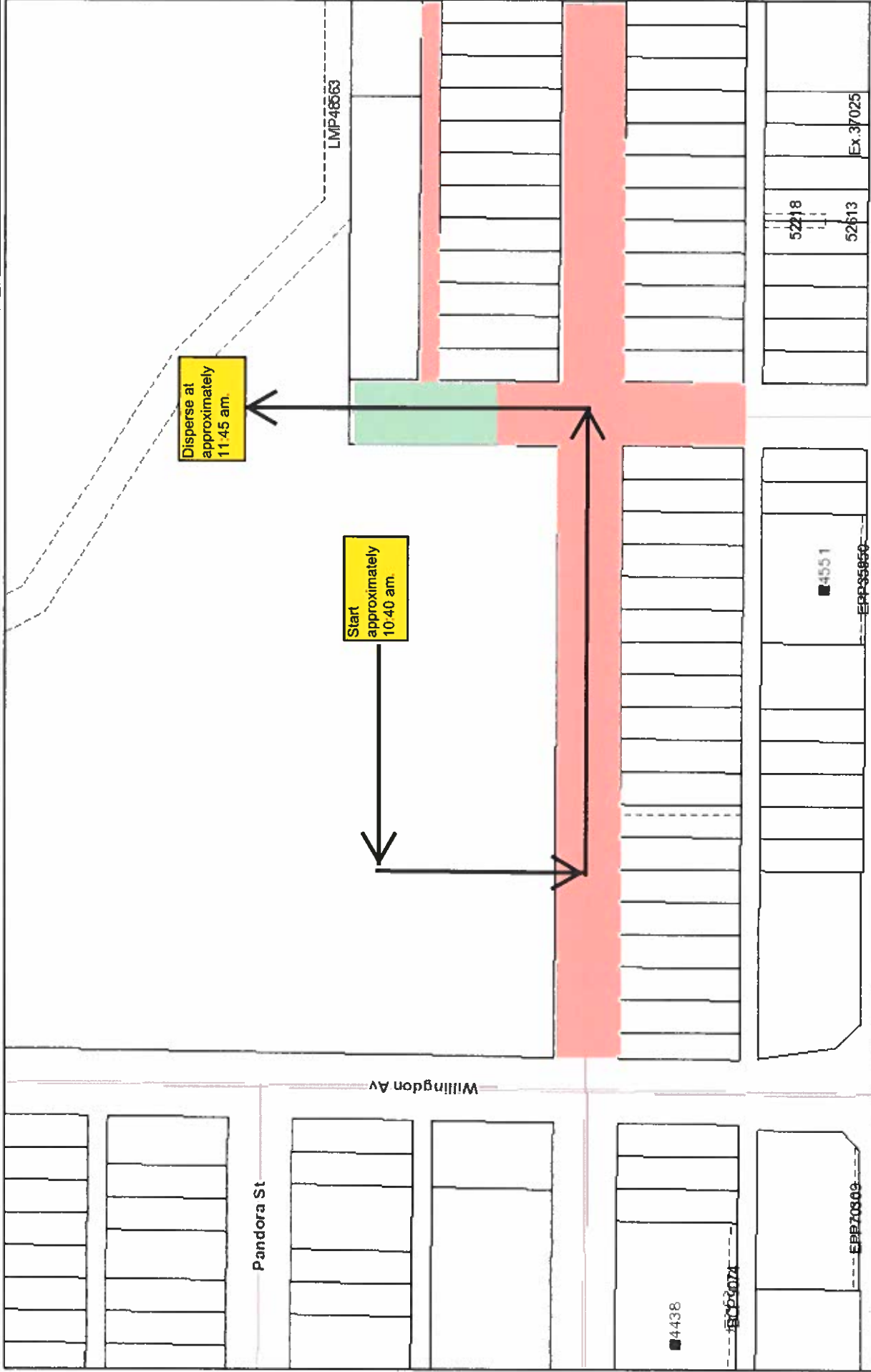
SP/ac

Attachment

Copied to: Director Public Safety and Community Services
RCMP – OIC Burnaby Detachment Chief Supt. Deanne Burleigh
Fire Chief – Joe Robertson
BC Ambulance Special Operator via email at EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath
Supervisor - Sports & Outdoor Recreation – Jill Porter

Remembrance Day Parade - Legion # 148

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The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

Road Closure 10:30 am - 11 am

Road Closure 10:30 am - 12 Noon

