



**Commission Agenda**  
**Date.....2018 Nov 21**  
**Delegations ..... (a)**

6584 Deer Lake Ave,  
Burnaby, BC V5G 3T7  
Ph: (604) 298 - 7322

November 7, 2018

**Attention: Parks, Recreation and Culture Commission**

**Re: 2018 BAC Presentation to the Parks, Recreation and Culture Commission**

Commissioners,

The BAC has a long history of creating a presence for the Arts in the City of Burnaby. The BAC is a BC registered Non-profit Society and a listed CRA Charity Organization. We maintain a professional constitution, with by-laws, and conduct annual financial reviews. The organization started in the early 1960s when local art groups organized and advocated for a permanent home for the fledgling Burnaby Art Gallery. Since those early years, the BAC has seen many changes in the cultural life of the city of Burnaby and has itself evolved to become a dynamic community orientated cultural organization with many successful arts programs and projects to its credit. The objective of the organization are to inspire a life-long curiosity and appreciation of the ARTS. Creating vibrant connections through the Arts!

The Burnaby Arts Council is committed to serving the people of Burnaby by creating a vibrant and diverse presence of the Arts in the City and to actively advocating for the importance of the Arts!

**2018 Gallery Stats**

- 5,000 visitors stopped by the Deer Lake Art Gallery
  - ✓ 1,000 visitors during the Luminescence III exhibition
  - ✓ 500 people enjoyed our new Live at the Gallery music series with standing room only at Bill Coon performance!
  - ✓ 300 people attended artist's talks & workshops!
  - ✓ 800 visitors experienced the Susan Point Exhibition
  - ✓ 90 visual artists were showcased at the Gallery (in exhibition & Summer Arts Festival)

**2018 Events & Activities Stats**

- 4,000 people attended the Deer Lake Craft Festival
- 2,000 children enjoy Burnaby Summer Theatre performances
- 1,000 people experienced the Summer Arts Festival
- 30 entertainers/musicians employed to perform at Summer/Winter festivals.
- 20 emerging and professional musicians played at our new Live @ the Gallery concert series
- 5 SFU students hired for the summer
- Sold out Indigenous artist talks, storytelling and conversations
- 250 people from across BC participated in the 2018 Arts BC Conference. The BAC partnered with the Provincial organization Arts BC to host the 2018 Arts BC Conference at the Nikkei Centre



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### **2019 Growth & Revitalization**

We continue to review our programming to identify areas to expand and improve.

- Increase indigenous Engagement to a monthly event. Seek out additional contacts in the Indigenous Community to ensure this goal.
- Schedule and plan monthly Live at the Gallery events.
- Expand and grow the Summer Arts Festival to a month long community event.
- Engage an additional 40 musicians for Live at the Gallery, exhibition openings and the expanded month long Summer Arts Festival.

### **2019-2021 Strategic Planning**

The New Strategic Plan we are drafting is our commitment to begin a renewal process that will take time to grow and evolve. Working in collaboration with artists, cultural organizations, stakeholders and the community.

### **2020**

50 YEARS OF ART! Since 1970 we have been celebrating and promoting a vibrant arts community. Planning ahead, in 2020 the BAC turns 50, it will be an amazing year filled with Music, Arts Exhibitions, Music, Festival & Gala. We would like to open the conversation about how we can partner with the City to make the Burnaby Arts Council anniversary an exciting community experience. It is time to plan and celebrate!

### **City of Burnaby and the Burnaby Arts Council**

The Burnaby Arts Council would like to explore increasing and consolidating the City of Burnaby's financial contribution. Consolidation would streamline the process for both parties.

To assist us in fundraising we would like to increase our revenue, therefore we are looking for your support in operating a pilot project of a 50/50 raffle at the 2019 Burnaby Blues and Roots Festival.

The Burnaby Arts Council look forward to working with the City of Burnaby! We are excited to explore ideas and visions of creating a vibrant arts community together. Bridging cultures and building a strong community through the Arts!

We would like to take this opportunity to express once again our appreciation of the Parks, Recreation and Culture Commission's continued support.

Sincerely,

A handwritten signature in blue ink, appearing to read "Teena Martin", written over a faint circular stamp.

Teena Martin  
Executive Director **Burnaby Arts Council**  
6584 Deer Lake Avenue  
Burnaby, BC V5G 3T7

Tel (604)298-7322

Email [info@burnabyartscouncil.org](mailto:info@burnabyartscouncil.org)

Website [www.burnabyartscouncil.org](http://www.burnabyartscouncil.org)

The Arts Council of Burnaby, we acknowledging that the land on which we gather is within the shared traditional territories of the **Skwxwú7mesh Úxwumixw (Squamish)**, **Tsleil-Waututh**, and **xwməθkʷəyəm (Musqueam)** First Nations.

## Burnaby Arts Council - 2019 Projected Budget

<b>REVENUE</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>
Our fiscal years runs January 1, 2018 to December 31, 2018	<b>Budget</b>	<b>Budget Estimate</b>	<b>Budget</b>
		<b>Actuals</b>	
<b>Grants</b>			
City of Burnaby Festivals Grant ( Craft Festival )	\$ 4,000	\$ 4,000	\$ 4,000
Creative BC (LATG, Summer Arts Festiva, Deer Lake Craft Festival)	\$ -	\$ -	\$ -
City of Burnaby ( BAC Operations )	\$ 25,000	\$ 25,000	\$ 25,000
Federal Govt. (Canada Works -Summer Theatre)	\$ 22,000	\$ 15,200	\$ 16,000
Heritage Grant (Summer in the Park/Summer Arts Festival)	\$ -	\$ -	\$ -
Province of BC ( BCAC )	\$ 30,000	\$ 25,000	\$ 32,000
Province of BC (Gaming)	\$ 16,000	\$ 16,000	\$ 18,000
Provincial Govt. (Multicultural Grant)	\$ 2,000	\$ -	\$ 2,000
<b>Donations</b>	\$ 3,500	\$ 2,500	\$ -
Corporate Sponsorship	\$ 1,500	\$ 3,000	\$ 8,000
Gallery - donation box (cash)	\$ 500	\$ 900	\$ 1,000
<b>Membership (Individual + Groups)</b>	\$ 4,200	\$ 3,570	\$ 3,800
<b>Office Services, Bank Interest, Misc.</b>	\$ 50	\$ 50	\$ 125
<b>HST/GST Rebate</b>	\$ 800	\$ 800	\$ -
<b>Events / Programs</b>			
Craft Festival - Booth Rental, Jury Fee, Electricity	\$ 21,000	\$ 20,500	\$ 20,500
Event Ticket Sales (Luminescence)	\$ 800	\$ 800	\$ 800
Fashion & Art Extravaganza (tickets)	\$ -	\$ -	\$ 700
Live at the Gallery	\$ -	\$ -	\$ 500
Summer Arts Festival - Summer in the Park (month long music, dance, workshops)	\$ 2,500	\$ 4,000	\$ 3,000
Summer Theatre - Honorarium	\$ 4,000	\$ 2,600	\$ 2,600
<b>Gallery</b>			
Gallery - Events	\$ 500	\$ 500	\$ 500
Gallery - Art Sales	\$ 4,500	\$ 17,760	\$ 5,000
<b>Transfer</b>	\$ -		
<b>TOTAL REVENUES</b>	<b>\$ 142,850</b>	<b>\$ 142,180</b>	<b>\$ 143,525</b>



<b>EXPENSES</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>
	<b>Projection</b>	<b>Budget Estimate</b>	<b>Budget</b>
		<b>Actuals</b>	
<b>Administration</b>			
Accounting - Audit, Legal, Insurance Fees	\$ 5,500	\$ 5,500	\$ 5,500
Bank Charges	\$ 200	\$ 150	\$ 150
Board Development & Strategic Planning	\$ 1,200	\$ 1,200	\$ 1,600
Board Expenses (including AGM)	\$ 300	\$ 300	\$ 300
CPP	\$ 800	\$ 2,100	\$ 2,000
Ceridian Admin Fees	\$ 1,100	\$ 1,100	\$ 1,100
Computer - Website Maintenance	\$ 800	\$ 2,000	\$ 3,000
Computer - Software (annual fees - membershipworks etc.)	\$ 800	\$ 1,000	\$ 1,200
Internet/Telephone	\$ 2,300	\$ 1,830	\$ 2,000
Member Dues - Professional Memberships	\$ 500	\$ 400	\$ 300
Miscellaneous	\$ 500	\$ 400	\$ 300
Salary - Part-Time Admin Assistant	\$ 3,600	\$ 4,000	\$ 4,000
Seminars - Employee Development/Education	\$ 1,500	\$ -	\$ 1,500
Supplies - Office (pens, paper)	\$ 1,600	\$ 2,000	\$ 2,100
<b>Events &amp; Programs</b>			
Arts BC - 2018 Conference (artist demo, volunteer, supplies)	\$ 2,000	\$ 2,000	\$ -
Craft Festival (Space Rental, Ad & Mkt, Coordinator)	\$ 15,000	\$ 13,000	\$ 13,000
Cultural Engagement - First Nations Monthly Cultural Demo/Workshop	\$ 3,400	\$ 1,200	\$ 1,875
Cultural Engagement - Spirit Drum 15 BC Indigenous Women create drums, exhibition, auction		\$ -	\$ 2,400
Cultural Engagement - 5 part series w/Brandon Gabriel		\$ -	\$ 1,900
Cultural Engagement - First Nations Protocol	\$ 1,000	\$ 500	\$ 600
Fashion & Art Extravaganza	\$ -	\$ -	\$ 2,500
Live @ the Gallery - Monthly Concert Series	\$ -	\$ -	\$ 2,400
Luminescence Event/Festival	\$ 1,600	\$ 800	\$ 1,200
Postage & Shipping	\$ 500	\$ 300	\$ 600
Salary - Executive Director	\$ 42,000	\$ 42,500	\$ 45,000
Salary - Part-Time Gallery Assistant	\$ 3,600	\$ 4,000	\$ 4,000
Salary - Summer Theatre Students	\$ 16,000	\$ 16,000	\$ 16,000
Summer Arts Festival (art sales, supplies, rentals)	\$ 7,000	\$ 5,000	\$ 3,500
Summer Theatre (Van Rental, Insurance, Gas, outdoor venue)	\$ 4,000	\$ 3,600	\$ 3,600
Youth Film Festival	\$ -	\$ -	\$ 1,000
UNPLUGGED! - Series of imaginative parent & children workshops	\$ -	\$ -	\$ 2,500
<b>Gallery</b>			
Artist - Talks/Demos	\$ 2,000	\$ 1,200	\$ 1,300
Artist - in Residence (mural plus materials)	\$ 3,000	\$ 3,500	\$ -
Gallery - Advertising & Promotion	\$ 8,000	\$ 6,000	\$ 7,000
Gallery - Commision	\$ 3,050	\$ 13,000	\$ 3,500
Gallery - Honorarium	\$ -	\$ 2,000	\$ 1,000
Gallery -Supplies	\$ 5,500	\$ 4,000	\$ 2,000
<b>Scholarships</b>			
Scholarships - Burnaby High Schools	\$ 1,600	\$ 1,600	\$ 1,600
<b>TOTAL EXPENSES</b>	<b>\$ 122,350</b>	<b>\$ 142,180</b>	<b>\$ 143,525</b>
		\$ -	\$ -