

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 09

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 02410-20

**SUBJECT: COMMUNITY COMMISSION MEETING SCHEDULE – 2019
COMMISSION MEETING SCHEDULE – 2019**

PURPOSE: To obtain approval for 2019 Commission meeting schedule.

RECOMMENDATION:

1. **THAT** approval be given for the 2019 Commission meeting schedule including the dates and locations for the Community Commission meetings.

REPORT**INTRODUCTION**

The proposed schedule for the 2019 Commission meetings is attached (Attachment #1) and it includes the meetings that will be held in community locations.

Historically the Parks, Recreation and Culture Commission meetings have taken place on Wednesdays. However, deadlines for submissions to the Council agenda are Wednesday at noon, so any reports from a Wednesday evening Commission meeting cannot be included on the next Monday Council meeting agenda and must wait until the following meeting, causing a delay in any activities the Commission wishes to undertake that require Council approval. In some cases, the delay can be more than two weeks in the event of a long weekend or another break. The proposed change to Tuesday nights starting in February will result in efficiency gains for the Parks, Recreation and Cultural Services Department and will ensure that there is no delay caused by scheduling.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: Commission Meeting Schedule - 2019

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The Parks and Recreation Commission has approved that three meetings each year will take place in the community. It is proposed that in 2019, the community meetings be held in the following locations:

February 12	Community Meeting – Edmonds Community Centre
May 14	Community Meeting – Bonsor Recreation Complex
October 15	Community Meeting – Shadbolt Centre for the Arts

The meetings will continue to be advertised to the public, using the following:

- specific event advertising in local newspapers;
- Parks, Recreation & Cultural Services Leisure Guide (when timing of distribution is appropriate);
- Parks, Recreation and Cultural Services Web Site;
- posters displayed in the meeting location;
- an information display in the meeting location, if a City facility; and
- letters to local community and school parent advisory groups.

POLICY SECTION

Goal

- a Connected Community
 - Partnership – Work collaboratively with other communities and governments
- An Inclusive Community
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community

RECOMMENDATION

It is recommended that the locations for Community Commission meetings for 2019 be approved as outlined in this report. It is further recommended that the schedule of Commission meetings for 2019 be approved as outlined in this report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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Attachment

p:\admin\tc\data\wp\km\reports\2019 commission meeting schedule.doc

Copied to: City Clerk

PARKS, RECREATION AND CULTURE COMMISSION

MEETING SCHEDULE 2019

January 23 (Wedn.)	
February 12 (Tue.)	Community Meeting – Edmonds Community Centre
March 12 (Tue.)	
April 09 (Tue.)	
May 14 (Tue.)	Community Meeting – Bonsor Recreation Complex
June 11 (Tue.)	
July 23 (Tue.)	
No meeting in August	
September 10 (Tue.)	
October 15 (Tue.)	Community Meeting – Shadbolt Centre for the Arts
November 12 (Tue.)	
December 03 (Tue.)	

2019 Dates to Note:

Spring Break	March 18 – 29
Good Friday and Easter Monday	April 19 – 22
BCRPA – Whistler	May 01 – 03
FCM – Quebec City	May 30 – June 02
UBCM – Vancouver	Sept. 23 – 27